CITY OF DEER PARK
PLANNING COMMISSION

Regular Meeting
Minutes
February 25, 2019
7:00 pm

1. ROLL CALL: Members Present: Ella Harper, Jeff Frank, Alan Bain
Members Absent: Cathy Elmore, Bill O'Dea

2. AGENDA APPROVAL:
Motion to approve the agenda as presented.
Motion carried: 3 – 0.

3. APPROVAL OF PREVIOUS MEETINGS MINUTES:
Motion to approve the meeting minutes from January 28, 2019 as presented.
Motion carried: 3 – 0.

4. PUBLIC HEARING:
Chairman Bain recessed the regular meeting at 7:01 PM to open the public hearing.

a. Shamrock Glen Subdivision, LP 2018-1.
Staff discussed the materials within the meeting packet, including the application, SEPA process, Development Agreement between the applicant and City Council, staff report and hearing notification process completed by the applicant.
Ray Kimball, Engineer of record for OO Land Holdings, 21 S. Pines, Spokane Valley, noted items within the application, completed processes to date and elements of the staff report have been reviewed and are acceptable to the developers. Further, this proposal covers multiple phases of work and he was in attendance to answer questions if presented during the hearing or from the Commission.

Chairman Bain requested any further comments from the public. Without any comments offered, the hearing was closed at 7:06 PM.

5. BUILDING PERMITS: None.

6. CITIZENS COMMENTS ON UNRELATED AGENDA ITEMS: None.

7. COMMISSION MEMBER COMMENTS ON UNRELATED AGENDA ITEMS: None.

8. STAFF REPORT:

a. Comprehensive Plan Update – Parks Element
Staff advised the Commission that the public survey has been completed and will go out with this months utility bills and is available through the City Website to complete.

9. COMMISSION ACTION ITEMS:

a. Shamrock Glen Subdivision.
Staff discussed the process to be completed with future adoption of the plat and findings of fact.
Chairman Bain asked consensus of the Commission members in attendance to move the item to the next meeting of the Commission for final action on the plat and asked Staff to complete the draft findings of fact and conditions, due to absence of two of the Commission.
No further action taken.

10. ADJOURNMENT: The meeting was adjourned at 7:15 PM.

Alan Bain, Chair

Roger Krieger