

CITY OF DEER PARK  
PLANNING COMMISSION

Regular Meeting  
Minutes  
November 12, 2018  
7:00 pm

1. ROLL CALL: Members Present: Ella Harper, Jeff Frank  
Cathy Elmore, Bill O'Dea  
Members Absent: Alan Bain
2. AGENDA APPROVAL:  
Motion to approve the agenda as presented.  
Motion carried: 4 – 0.
3. APPROVAL OF PREVIOUS MEETINGS MINUTES:  
Motion to approve the meeting minutes from September 24, 2018 as presented.  
Motion carried: 4 – 0.
4. PUBLIC HEARING:  
Chairman O'Dea closed the regular meeting at 7:02 PM, to conduct two public hearings.
  - a. Habitat for Humanity Short Plat 2018-7 and 2018-8.  
No public comments were presented to the Commission.
  - b. Edwards Addition Long Plat 2018-2.  
No public comments were presented to the Commission.Chairman O'Dea closed the hearing at 7:04 PM, and reconvened the regular meeting.
5. BUILDING PERMITS:
  - a. Walter Miller request for permit for construction of a two family dwelling and garage on Lot 2, SP 2017-1, located at 111 E. H Street, File 2018:10:29-3.  
Motion to approve for zoning.  
Staff discussed the application materials and compliance with zoning provisions for the parcel.  
Motion carried: 3 – 0. Chairman O'Dea recusing himself from the vote due to potential conflict.
  - b. Angela Stone request for permit for construction of a single family garage on Lot 4, Block 7, Arcadia Heights Addition, located at 1405 E. Third Street, File 2018:11:5-2.  
Motion to approve for zoning.  
Staff discussed the application materials and compliance with zoning provisions for the parcel.  
Motion carried: 4 – 0.

- c. David Ellingson request for permit for construction of a Single Family Dwelling on 5 Block 2, Deer Park Meadows, located at 109 W. Tenth Court, File 2018:10:29-4.  
Motion to approve for zoning.  
Staff discussed the application materials and compliance with zoning provisions for the parcel.  
Motion carried: 4 – 0.
- d. Craig Christopher request for permit for construction of a Aircraft Storage Hanger on Lease Parcel 17, Deer Park Airport, located at 1000 N. Cedar Road, File 2018:10:11-1.  
Motion to approve for zoning.  
Staff discussed the application materials and compliance with zoning provisions for the parcel.  
Motion carried: 4 – 0.
- e. Cory Lillquist request for permit for construction of a Single Family Dwelling on Lot 6 Block 9, Arcadia Heights Addition, located at 1104 E. Sixth Street, File 2018:11:7-2.  
Motion to approve for zoning.  
Staff discussed the application materials and compliance with zoning provisions for the parcel.  
Motion carried: 4 – 0.
- f. Kevin White request for permit for construction of a Single Family Dwelling on 1 Block 3, Deer Park Meadows, located at 109 1104 N. Park Avenue, File 2018:11:7-3.  
Motion to approve for zoning.  
Staff discussed the application materials and compliance with zoning provisions for the parcel.  
Motion carried: 4 – 0.

6. CITIZENS COMMENTS ON UNRELATED AGENDA ITEMS: None.

7. COMMISSION MEMBER COMMENTS ON UNRELATED AGENDA ITEMS: None.

8. STAFF REPORT: None.

9. COMMISSION ACTION ITEMS:

- a. Habitat for Humanity Short Plat 2018-7.  
Staff presented the staff report for discussion, the process for completion of the final plat for the parcel, work completed to date for public notifications and noted no comments have been provided on the proposed subdivision.  
Chairman O’Dea led the commission through discussion of the materials provided and draft findings of fact.  
Motion to approve Short Plat 2018-7, adopt the findings of fact and recommend to the City Council for approval.  
Motion carried: 4 – 0.
- b. Habitat for Humanity Short Plat 2018-8.  
Staff presented the staff report for discussion and noted the similar process completed as Short Plat 2018-7.

Chairman O'Dea led the commission through discussion of the materials provided and draft findings of fact.  
Motion to approve Short Plat 2018-8, adopt the findings of fact and recommend to the City Council for approval.  
Motion carried: 4 – 0.

- c. Edwards Addition Long Plat 2018-2.  
Staff presented the staff report for discussion, the process for completion of the final plat for the parcel, work completed to date for public notifications and noted no comments have been provided on the proposed subdivision either through the SEPA DNS Process, Utility provider notifications or advertising process.  
Chairman O'Dea led the commission through discussion of the materials provided and draft findings of fact with conditions  
Motion to approve Short Plat 2018-7, adopt the findings of fact with conditions and recommend to the City Council for approval.  
Motion carried: 4 – 0.

10. ADJOURNMENT: The meeting was adjourned at 7:32 PM.

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Alan Bain, Chair

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Roger Krieger