

CITY OF DEER PARK  
PLANNING COMMISSION

Regular Meeting  
Minutes  
March 11, 2019  
7:00 pm

1. ROLL CALL: Members Present: Ella Harper, Jeff Frank, Alan Bain  
Cathy Elmore, Bill O'Dea
2. AGENDA APPROVAL:  
Motion to approve the agenda as presented.  
Motion carried: 5 – 0.
3. APPROVAL OF PREVIOUS MEETINGS MINUTES:  
Motion to approve the meeting minutes from February 25, 2019 as presented.  
Motion carried: 5 – 0.
4. PUBLIC HEARING: None.
5. BUILDING PERMITS:
  - a. Lifestyle Homes LLC request for permit for construction of a two family dwelling on Lot B, SP 2018-6, located at 408 E. Third Avenue, File 2019:2:14-1. Staff discussed the application as submitted.  
Motion to approve for zoning.  
Motion carried: 5 – 0.
  - b. Harry Owens request for permit for construction of a single family dwelling on Lot 16, Division 4, Deer Park Golf, located at 1519 E. Twelfth Street, File 2019:2:25-1. Staff discussed the application as submitted.  
Motion to approve for zoning.  
Motion carried: 5 – 0.
6. CITIZENS COMMENTS ON UNRELATED AGENDA ITEMS: None.
7. COMMISSION MEMBER COMMENTS ON UNRELATED AGENDA ITEMS: None.
8. STAFF REPORT:
  - a. Comprehensive Plan Update – Parks Element  
Staff advised the Commission that the public survey is out with returns both in paper format and on the Website coming in. Draft of the plan should be available early in May.

9. COMMISSION ACTION ITEMS:

a. Shamrock Glen Subdivision.

Staff discussed the process to be completed along with the draft findings of fact and conclusions prepared within the agenda packet.

Chairman Bain asked for comments or questions on the proposed findings Staff had prepared and presented in the packet.

Commission members discussed the proposed Park within the plat, perimeter fencing proposed and phases of work.

Motion to Approve Shamrock Glen Long Plat 2018-1, Adopt the Findings of Fact, Conclusions, Conditions and Decision, and recommend to the City Council for approval.

Motion carried: 5 – 0.

10. ADJOURNMENT: The meeting was adjourned at 7:25 PM.



---

Alan Bain, Chair



---

Roger Krieger