

**City of Deer Park
City Council Minutes
May 3, 2023
Meeting Location ~ Deer Park City Hall
316 E. Crawford**

To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#
Mayor Verzal called the meeting to order at 7:00 p.m.

1. ROLL CALL

Mayor Verzal called roll and the following were:

Present:	Councilmember's: Dee Cragun, Jason Upchurch, Heather Newsom, Caleb Stapp, and Naomi Diaz (Phone)
Community Services Director:	Roger Krieger
City Staff:	Brad Wainwright, Jake Barlass
Airport Manager:	Darold Schultz
City Attorney:	Charles Zimmerman
Clerk/Treasurer:	Deby Cragun
Audience:	38

2. Invocation

Deacon Joe gave the invocation.

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH; MOTION CARRIED (5-0) TO APPROVE THE AGENDA.

5. Approval of April 19, 2023, regular council meeting minutes.

IT WAS MOVED BY CRAGUN, SECONDED BY NEWSOM; MOTION CARRIED (5-0) TO APPROVE THE APRIL 19, 2023, REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

6. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.

Comments were given.

7. New Business

- A. IWORQ Service Agreement ~ Permit Management, Code Enforcement and Portal Home.

Jake Barlass reviewed the IWORQ Service Agreement. He stated that this system would allow for applying for permits and tracking current permits online. Citizens would also be able to submit code enforcement issues online and view code cases.

IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH, TO APPROVE IWORQ SERVICE AGREEMENT FOR PERMIT MANAGEMENT, CODE ENFORCEMENT AND PORTAL HOME PAGE.

Following discussion,

MOTION CARRIED 5-0.

- B. Interlocal Agreement Law Enforcement Services provided by Spokane County Sheriff's Office to City of Deer Park.

City Attorney, Charles Zimmerman reviewed the Interlocal Agreement for Law Enforcement Services provided by Spokane County Sheriff's Office. He stated with the new Agreement there will not be a settle and adjust clause as the cost of services is calculated using the 'cost per FTE' (Full Time Employee) formula developed by the Spokane County Budget Office. Mr. Zimmerman stated he approves agreement as to form.

Undersheriff Michael Kittilstved spoke to the Mayor and Council regarding the new Agreement and that the cost for services is based on the total number of commissioned officers within the Sheriff's Department. Mr. Zimmerman asked to have the Shared Service Units listed under Exhibit 1 to the Agreement.

Staff noted this Agreement is based on 4 Deputies provided to the City for coverage, 3 would be seen immediately and cost the City \$300,000 per Deputy initially.

IT WAS MOVED BY CRAGUN, SECONDED BY NEWSOM, TO APPROVE INTERLOCAL AGREEMENT LAW ENFORCEMENT SERVICES PROVIDED BY SPOKANE COUNTY SHERIFF'S OFFICE TO CITY OF DEER PARK.

Following discussion,

MOTION CARRIED 5-0.

- C. Task Order 2023-07 Update the 2017 Comprehensive Plan ~ JUB Engineers, Inc.

Roger Krieger reviewed Task Order 2023-007. Roger stated the County's Comprehensive Plan must be completed by July 2026, and ours prior to then.

IT WAS MOVED BY CRAGUN, SECONDED BY NEWSOM, TO APPROVE TASK ORDER 2023-07 UPDATE THE 2017 COMPREHENSIVE PLAN WITH JUB ENGINEERS, INC.

Following discussion,

MOTION CARRIED 5-0.

- D. Airport Master Plan Update and Airport Layout Plan ~ JUB Engineers, Inc.

Darold Schultz reviewed the Airport Master Plan Update.

Tim Ike, with JUB Engineers gave a power point presentation on the Airport Master Plan paying special attention to the 10-to-15-year plans. Mr. Ike stated the FAA has already approved the Plan.

IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH, TO APPROVE AIRPORT MASTER PLAN UPDATE AND AIRPORT LAYOUT PLAN WITH JUB ENGINEERS, INC.

Following discussion,

MOTION CARRIED 5-0.

E. Deer Park City Council Tablets, Emails, ADA Compliance and Live Streaming.

Mayor Verzal stated he will be asking for separate motions regarding Tablets/Emails, ADA Compliance and Live Streaming.

Councilmember Stapp stated he spoke with Brandon about the Laptops and why 7. Brandon had stated 5 for council and 2 for staff. He also stated the last time this topic was voted on was February 2020.

Councilmember Upchurch stated the city could pick up 5 Laptops for around \$9,000.

IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH, TO APPROVE LAPTOPS W/EMAIL FOR CITY COUNCIL.

ROLL CALL VOTE:

Councilmember Cragun ~ NO

Councilmember Stapp ~ YES

Councilmember Upchurch ~ YES

Councilmember Diaz ~ NO

Councilmember Newsom ~ NO

MOTION FAILED 2-3(Cragun, Newsom and Diaz)

IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH, TO APPROVE ADA COMPLIANCE CLOSED CAPTIONING, AND EQUIPMENT TO IMPLEMENT CAPACITY.

ROLL CALL VOTE:

Councilmember Cragun ~ YES

Councilmember Stapp ~ YES

Councilmember Upchurch ~ YES

Councilmember Diaz ~ YES

Councilmember Newsom ~ YES

MOTION CARRIED 5-0

IT WAS MOVED BY CRAGUN, SECONDED BY NEWSOM, TO APPROVE LIVE STREAMING.

ROLL CALL VOTE:

Councilmember Cragun ~ NO

Councilmember Stapp ~ YES

Councilmember Upchurch ~ YES

Councilmember Diaz ~ NO

Councilmember Newsom ~ NO

MOTION FAILED 2-3(Cragun, Newsom and Diaz)

8. Resolutions

There were no Resolutions.

9. Ordinances (Third Reading)

- A. Ordinance 2023-1015 ~ Adding New Chapter 10.30 to the Deer Park Municipal Code Authorizing Operation of Wheeled All-Terrain Vehicles (WATVS).

Mayor Verzal read the heading to Ordinance 2023-1015.

IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH, TO APPROVE ORDINANCE 2023-1015 ADDING NEW CHAPTER 10.30 TO THE DEER PARK MUNICIPAL CODE AUTHORIZING OPERATION OF WHEELED ALL-TERRAIN VEHICLES (WATVS).

Following discussion,

MOTION CARRIED 5-0.

10. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY CRAGUN SECONDED BY UPCHURCH; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

- A. Approval of Voucher Claim Check Nos. 41095 through 41127 in the amount of \$280,431.40 for Second Half of April 2023.
- B. Approval of Payroll Check Nos. 15022 through 15055 including PFML, 941 Taxes and Health Benefits in the amount of \$137,577.90 for the month of April 2023.
- C. Deer Park Municipal Airport Use Agreement ~ Advanced Auto Fabricators

11. Council Questions, Comments, or Reports

Councilmember Upchurch stated his reports given after the Council Meetings are his opinions and that he stands by his votes and opinions.

Councilmember Stapp stated he has received the final reports from MMEC Architecture. The Council will be receiving copies of the reports soon. He stated the committee is now focusing on the funding aspect of the future project.

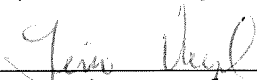
12. Executive Session

- A. Pursuant to RCW 42.30.110(1)(i) to discuss potential litigation.
- B. Pursuant to RCW 42.30.110(1)(C) to discuss potential property sale.

Mayor Verzal moved the council into executive session at 8:41 p.m. for 20 minutes to discuss potential property sale and potential litigation. Mayor Verzal stated there would be no action taken after the meeting. The council returned to regular session at 9:01 p.m.

13. Adjournment

Mayor Verzal adjourned the meeting at 9:01 P.M.



Mayor Tim Verzal



Deby Cragun, City Clerk/Treasurer

14. Exempt Session

- A. Pursuant to RCW 42.30.140 (4) ~ Collective Bargaining

The council met in Exempt Session to discuss Collective Bargaining.

Exempt Session ended at 9:25 p.m.