

**City of Deer Park
City Council Minutes
October 04, 2023
Meeting Location ~ Deer Park City Hall
316 E. Crawford**

To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#

Mayor Verzal called the meeting to order at 7:00 p.m.

1. ROLL CALL

Mayor Verzal called roll and the following were:

Present:	Councilmember's: Dee Cragun, Jason Upchurch (Phone), Heather Newsom, Caleb Stapp, and Naomi Diaz
City Staff:	Brad Wainwright, Jake Barlass, Clint Drury, and Dan Pratt
Airport Manager:	Darold Schultz
Clerk/Treasurer:	Deby Cragun
Audience:	21

2. Invocation

Deacon Joe gave the invocation.

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

IT WAS MOVED BY CRAGUN, SECONDED BY NEWSOM; MOTION CARRIED (5-0) TO APPROVE THE AGENDA.

5. Approval of September 20, 2023, regular council meeting minutes.

IT WAS MOVED BY CRAGUN, SECONDED BY NEWSOM; MOTION CARRIED (5-0) TO APPROVE THE SEPTEMBER 20, 2023, REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

6. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.

Comments were given.

7. New Business

- A. Change Order #2 Deer Park Airport Sanitary Sewer Extension ~ Zetin Contractors, LLC

Dan Pratt reviewed Change Order #2 Deer Park Airport Sanitary Sewer Extension.

IT WAS MOVED BY CRAGUN, SECONDED BY STAPP, TO APPROVE CHANGE ORDER #2 DEER PARK AIRPORT SANITARY SEWER EXTENSION WITH ZETIN CONTRACTORS, LLC

Following discussion,

MOTION CARRIED 5-0.

B. Retail Strategies, LLC ~ Jessica Bohlen

Mayor Verzal introduced Jessica Bohlen from Retail Strategies. Ms. Bohlen gave a power point presentation explaining Retail Strategies. She went on to explain the Retail Recruitment Proposal for the City of Deer Park.

IT WAS MOVED BY STAPP, SECONDED BY NEWSOM, TO AUTHORIZE THE MAYOR TO NEGOTIATE TERMS OF A CONTRACT WITH RETAIL STRATEGIES INCLUDING THE DOWNTOWN STRATEGIC VISION COMPONET.

Following discussion,

MOTION CARRIED 4-1 (Upchurch).

8. Resolutions

NO RESOLUTIONS

9. Ordinances

A. Ordinance 2023-1018 Annexing Certain Real Property Lakeside Annexation Area to the City Pursuant to the Petition Method.

Mayor Verzal read the heading to Ordinance 2023-1018 stating this is the First Reading.

IT WAS MOVED BY CRAGUN, SECONDED BY NEWSOM, TO:

WAIVE THE THREE READING PROCESS.

MOTION CARRIED: 3-2 (UPCHURCH, STAPP)

IT WAS MOVED BY CRAGUN, SECONDED BY NEWSOM, TO:

APPROVE ORDINANCE 2023-1018 ANNEXING CERTAIN REAL PROPERTY LAKESIDE ANNEXATION AREA TO THE CITY PURSUANT TO THE PETITION METHOD.

MOTION CARRIED: 5-0

10. Consent Agenda

The items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY CRAGUN, SECONDED BY NEWSOM; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

- A. Approval of Voucher Claim Check Nos. 41458 through 41490 including EFT Debits in the amount of \$927,353.93 for Second Half of September 2023.**
- B. Approval of Payroll Check Nos. 15166 through 15204 including LTC, PFML, 941 Taxes and Health Benefits in the amount of \$159,248.16 for the month of August 2023.**

C. Approval of Payroll Check Nos. 15205 through 15239 including LTC, PFML, 941 Taxes and Health Benefits in the amount of \$155,601.22 for the month of September 2023.

11. Council Questions, Comments, or Reports

Councilmember Upchurch stated he and Councilmember Diaz have been working with the City attorney and the Sheriff's office regarding Homelessness. They hope to have something before the Council by next meeting.

Councilmember Stapp stated he is excited to work with Retail Strategies.

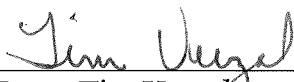
Mayor Verzal stated the Budget Workshop for the 2024 Budget will be held next Wednesday October 11, 2023, here at City Hall at 7:00 p.m.

12. Executive Session

NO EXECUTIVE SESSION

13. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 8:20 P.M.



Mayor Tim Verzal



Deby Cragun, City Clerk/Treasurer