

**City of Deer Park  
City Council Minutes  
January 15, 2020**

Mayor Verzal called the meeting to order at 7:00 p.m.

**1. ROLL CALL**

Mayor Verzal called roll and the following were:

Present:	Councilmember's: Dee Cragun, Mary Babb, Richie Schut, Caleb Stapp and Ron Scholz
Community Services Director:	Roger Krieger,
City Staff:	Brad Wainwright
Airport Manager:	Darold Schultz, Schultz's Aviation, L.L.C.
Clerk/Treasurer:	Deby Cragun
Audience:	12

**2. Invocation**

Pastor Tim White from the Tri-County Christian Church gave the invocation.

**3. Pledge of Allegiance & Welcome**

**4. Approval of Agenda**

Councilmember Schut requested to add an Acquisition Policy as item C under New Business.

**IT WAS MOVED BY CRAGUN, SECONDED BY SCHOLZ; MOTION CARRIED (5-0) TO APPROVE THE AGENDA AS AMENDED.**

**5. Approval of December 18, 2019 regular council meeting minutes.**

**IT WAS MOVED BY CRAGUN, SECONDED BY STAPP; MOTION CARRIED (5-0) TO APPROVE THE DECEMBER 18, 2019 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.**

**6. New Business**

- A. Engineering Services Independent Fee Estimate 2020 GA Apron & Taxilane A 12 Project ~ Myaak Engineering

Darold Schultz reviewed the Independent Fee Estimate for the GA Apron and Taxilane A 12 Project.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY SCHOLZ, TO:**

APPROVE ENGINEERING SERVICES INDEPENDENT FEE ESTIMATE 2020 GA APRON & TAXILANE A 12 PROJECT WITH MYAAK ENGINEERING.

**MOTION CARRIED 5-0.**

- B. Task Order 2020-03 Deer Park Municipal Airport 2020 Taxilane and Apron Project  
~ JUB Engineers, Inc.

Darold Schultz reviewed Task Order 2020-03.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:**

APPROVE TASK ORDER 2020-03 DEER PARK MUNICIPAL AIRPORT 2020 TAXILANE AND APRON PROJECT WITH J-U-B ENGINEERS, INC NOT TO EXCEED A BUDGET OF \$13,819.33.

**MOTION CARRIED 5-0.**

- C. Acquisition Policy

Councilmember Schut stated he would like to see an Acquisition Policy put in place where the City's purchases are obtained from TAA Compliant Countries only.

**IT WAS MOVED BY SCHUT, SECONDED BY CRAGUN, TO:**

DIRECT CITY STAFF TO GATHER INFORMATION FOR POTENTIAL AMENDMENTS TO THE CITY PURCHASING POLICY.

**MOTION CARRIED 5-0.**

**7. Resolutions**

- A. 2020-001 ~ CIP Plan Update

Mayor Verzal read the heading to Resolution 2020-001.

Roger Krieger reviewed this annual resolution update.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY SCHOLZ, TO:**

APPROVE RESOLUTION 2020-001 ~ CIP PLAN UPDATE

**MOTION CARRIED 5-0.**

**8. Ordinances**

There were no Ordinances

**9. Consent Agenda**

*Items listed below were distributed to Council Members in advance for study and were enacted with one motion.*

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA.**

- A. Approval of Voucher Claim Check Nos. 38222 through 38259 including EFT Debits in the amount of \$231,753.40 for Second Half of December 2019.
- B. Approval of Voucher Claim Check Nos. 38260 through 38276 in the amount of \$34,913.95 for the First Half January 2020.
- C. Approval of Payroll Check Nos. 13599 through 13630 including 941 Taxes in the amount of \$127,806.73 for the month of December 2019.
- D. Deer Park Municipal Airport Use Agreement ~ Autosports Northwest.
- E. Deer Park Airport Lease Agreement ~ Maverick Air, LLC

**10. Interested Citizens: Oral Communications, Requests, Comments from Audience**

Comments were given.

**11. Report of Departments**

No reports given.

**12. Report of Officers**

Councilmember Stapp shared his long and short term goals with the Mayor and other Councilmembers.

**13. Executive Session**

There was no Executive Session.

**14. Adjournment**

There being no further business before the Council, Mayor Verzal adjourned the meeting at 7:45 P.M.

  
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Mayor Tim Verzal

  
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Deby Cragun, City Clerk/Treasurer