

**City of Deer Park  
City Council Minutes  
August 17, 2022  
Meeting Location ~ Deer Park City Hall  
316 E. Crawford**

**To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#**

Mayor Verzal called the meeting to order at 7:00 p.m.

**1. ROLL CALL**

Mayor Verzal called roll and the following were:

Present:	Councilmember's: Dee Cragun, Jason Upchurch, Heather Newsom, Caleb Stapp and Naomi Diaz
Community Services Director:	Roger Krieger
City Staff:	Brad Wainwright and Jake Barlass (Phone)
Clerk/Treasurer:	Deby Cragun
Audience:	10

**2. Invocation**

Mayor Verzal led a moment of silence in honor of Marilyn Reilly.

**3. Pledge of Allegiance & Welcome**

**4. Approval of Agenda**

**IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH; MOTION CARRIED (5-0) TO APPROVE THE AGENDA.**

**5. Approval of August 03, 2022, regular council meeting minutes**

**IT WAS MOVED BY CRAGUN, SECONDED BY STAPP; MOTION CARRIED (5-0) TO APPROVE THE AUGUST 03, 2022, REGULAR COUNCIL MEETING MINUTES AS PRESENTED.**

**6. New Business**

- A. Acceptance of Statutory Warranty Deed Ryn Built Homes, LLC Conveys and Warrants to the City of Deer Park Tract "A" Shamrock Glen 2<sup>nd</sup> Addition, As Per Plat Recorded in Volume 43 of Short Plats, Pages 63,64 and 65, Records of Spokane County.

**IT WAS MOVED BY CRAGUN, SECONDED BY STAPP, TO ACCEPT THE STATUTORY WARRANTY DEED RYN BUILT HOMES, LLC CONVEYS AND WARRANTS TO THE CITY OF DEER PARK TRACT "A" SHAMROCK GLEN 2<sup>ND</sup> ADDITION, AS PER PLAT RECORDED IN VOLUME 43 OF SHORT PLATS, PAGES 63,64 AND 65, RECORDS OF SPOKANE COUNTY.**

Roger Krieger reviewed the Statutory Warranty Deed.

Following discussion,

**MOTION CARRIED 5-0.**

B. Change Order #2 N. Dalton Well #1 Rehabilitation-Drilling ~ Carpenter Drilling LLC

**IT WAS MOVED BY CRAGUN, SECONDED BY NEWSOM, TO APPROVE CHANGE ORDER NUMBER 2 WITH CARPENTER DRILLING LLC.**

Roger Krieger reviewed Change Order Number 2.

Following discussion,

**MOTION CARRIED 5-0.**

C. Change Order #2 6<sup>th</sup> Street Reservoir Replacement ~ Landmark Structures

**IT WAS MOVED BY CRAGUN, SECONDED BY NEWSOM, TO APPROVE CHANGE ORDER NUMBER 2 WITH LANDMARK STRUCTURES.**

Roger Krieger reviewed Change Order Number 2.

Following discussion,

**MOTION CARRIED 5-0.**

D. 2022 Pavement Preservation Bid Award ~ Shamrock Paving in the amount of \$436,465.00

**IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH, TO APPROVE THE 2022 PAVEMENT PRESERVATION UNIT PRICE BID AWARD TO SHAMROCK PAVING INC. IN THE AMOUNT OF \$436,465.00.**

Brad Wainwright reviewed the Bid Award for the 2022 Pavement Preservation Project.

Following discussion,

**MOTION CARRIED 5-0.**

## **7. Resolutions**

**There were no Resolutions.**

## **8. Ordinances**

**There were no Ordinances.**

## **9. Consent Agenda**

*Items listed below were distributed to Council Members in advance for study and were enacted with one motion.*

**IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA AS FOLLOWS:**

- A. Approval of Voucher Claim Check Nos. 40477 through 40517 in the amount of \$317,604.17 for the First Half of August 2022.
- B. Task Order 2022-12 Mountain View Meadows Phase 1 Const. Observation

## 10. Report of Departments

Jake Barlass gave an update on Building Permits issued this year. He stated there were 37 single family residential and 12 duplex permits issued in 2021, and 51 single family residential and 1 Duplex permit issued so far in 2022.

Darold Schultz stated the Pavement Maintenance and Crack Sealing started on Monday 8/15/2022. The Fire boss has been busy.

Brad Wainwright stated the Parks crew has been busy keeping the parks trimmed and mowed. The Swimming Pool has been running outstandingly thanks to Pool Manager Megan and her fantastic crew.

Roger Krieger passed out to the Mayor and Council an intent to commence annexation petition that had been received by the City. Roger explained the annexation process and tasks the City Council must do per RCW 35A.14.120. The first item is the Council must set a meeting with petitioners no later than sixty days after the filing of the petition to determine whether the code city will accept, reject, or geographically modify the proposed annexation. This meeting date is a required act of the RCW, and suggest it occur while the City Attorney attends the meeting on September 7, 2022.

**IT WAS MOVED BY CRAGUN, SECONDED BY STAPP, TO SET THE DATE FOR THE RCW 35A.14.120 REQUIRED MEETING WITH THE LAKESIDE ANNEXATION INITIATORS FOR SEPTEMBER 7, 2022 AT 7:00 P.M. AS PART OF THE REGULAR COUNCIL MEETING.**

**MOTION CARRIED 5-0.**

## 11. Council Questions, Comments, or Reports

Councilmember Upchurch gave an update on the Police Committee, and that a survey will be sent to all city residents within a week. He also, stated he was working on an Ordinance to ban Marijuana in all forms within the city limits of Deer Park should the federal government declare it legal.

Councilmember Stapp gave an update on the City Hall Task Force. There will be another meeting with the selected company on August 18, 2022 at 9:30 a.m.

## 12. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.

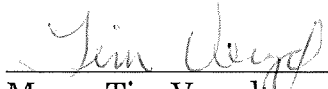
Richie Schut asked about annexation lots and the Comp Plan.

## 13. Executive Session

There was no Executive Session.

**14. Adjournment**

There being no further business before the Council, Mayor Verzal adjourned the meeting at 7:37 P.M.

  
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Mayor Tim Verzal

  
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Deby Cragun, City Clerk/Treasurer