

**City of Deer Park
City Council Minutes
December 18, 2019**

Mayor Verzal called the meeting to order at 7:00 p.m.

1. ROLL CALL

Mayor Verzal called roll and the following were:

Present:	Councilmember's: Dee Cragun, Mary Babb, Richie Schut, Don Stevens and Joe Polowski
Community Services Director:	Roger Krieger
City Attorney:	Chuck Zimmerman
City Staff:	Brad Wainwright, Don Harper
Airport Manager:	Darold Schultz, Schultz's Aviation, L.L.C.
Economic Developer:	Joe Tortorelli
Clerk/Treasurer:	Deby Cragun
Audience:	25

2. Invocation

Pastor Tim White from Tri-County Christian Center gave the invocation.

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

Mayor Verzal requested to add Deer Park Airport Lease Agreements for Old Time Aircraft, LLC and Eagle Aviation, LLC as items E & F under New Business and add an Executive Session to discuss Potential Litigation to tonight's Agenda.

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI; MOTION CARRIED (5-0) TO APPROVE THE AGENDA AS AMENDED.

5. Approval of December 04, 2019 regular council meeting minutes

IT WAS MOVED BY CRAGUN, SECONDED BY BABB MOTION CARRIED (5-0) TO APPROVE THE DECEMBER 04, 2019 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

6. Executive Session

A. Potential Litigation

Mayor Verzal moved the council into executive session at 7:02 p.m. for 10 minutes to discuss potential litigation. The council returned to regular session at 7:12 p.m.

7. New Business

A. 2020 Economic Development Service Contract ~ Economic Development NW

JoeTortorelli reviewed his 2020 Service Contract.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:

APPROVE THE 2020 ECONOMIC DEVELOPMENT SERVICE CONTRACT WITH ECONOMIC DEVELOPMENT NW.

MOTION CARRIED 5-0.

B. Snow Removal Equipment Bid Award ~ S.G. Wilson Truck and Equipment

Darold Schultz reviewed the Snow Removal Equipment Bid Award.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:

APPROVE THE SNOW REMOVAL EQUIPMENT BID AWARD TO S.G. WILSON TRUCK AND EQUIPMENT IN THE AMOUNT OF \$92,500.00 PLUS SALES TAX AND AUTHORIZE THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY TO COMPLETE THE PURCHASE.

MOTION CARRIED 5-0.

C. Accept CERB Loan in the Amount of \$1,250,000 and Authorize Mayor to Sign.

Roger reviewed the CERB Loan Capital Agreement.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY SCHUT, TO:

APPROVE THE ACCEPTANCE OF THE CERB LOAN CAPITAL AGREEMENT IN THE AMOUNT OF \$1,250,000 AND AUTHORIZE THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY TO COMPLETE THE LOAN ACCEPTANCE AND THE LOAN AGREEMENT.

MOTION CARRIED 5-0.

D. Washington State Transportation Improvement Board Fuel Tax Grant Agreement ~ Crawford Ave, Colville Rd. Roundabout in the amount of \$101,972.00.

Roger reviewed the TIB Fuel Tax Grant Agreement.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:

APPROVE THE WASHINGTON STATE TRANSPORTATION IMPROVEMENT BOARD FUEL TAX GRANT AGREEMENT FOR CRAWFORD AVE, COLVILLE RD. ROUNDABOUT IN THE AMOUNT OF \$101,972.00 AND AUTHORIZE THE MAYOR TO SIGN ALL DOCUMENTS NECESSARY TO COMPLETE THE GRANT ACCEPTANCE AND THE GRANT AGREEMENT.

MOTION CARRIED 5-0.

- E. Deer Park Airport Lease Agreement ~ Old Time Aircraft LLC
- F. Deer Park Airport Lease Agreement ~ Eagle Aviation LLC

Darold Schultz reviewed both Lease Agreements.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:

APPROVE BOTH DEER PARK AIRPORT LEASE AGREEMENTS WITH OLD TIME AIRCRAFT, LLC AND EAGLE AVIATION, LLC.

MOTION CARRIED 5-0.

8. Resolutions

There were no Resolutions.

9 Ordinances ~

- A. Ordinance 2019-991 ~ Adopting the 2020 Annual City Budget **Second Reading, Public Input (Waive the Third Reading)**

Mayor Verzal read the heading to Ordinance 2019-991.

Mayor Verzal reviewed the Ordinance and stated this is the Second Reading and time for Public Input. He also requested to Waive the Third Reading.

Darold Schultz reviewed changes that were made to the Airport Operations and Grant funds.

There was no Public Comment.

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO WAIVE THE THIRD READING.

MOTION CARRIED 5-0.

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:

APPROVE ORDINANCE 2019-991 ~ ADOPTING THE 2020 ANNUAL CITY BUDGET

MOTION CARRIED 5-0.

- B. Ordinance 2019-992 ~ Mayor/Council Compensation. **Second Reading, Public Input**

Mayor Verzal reviewed the Ordinance and stated this is the Second Reading and also requested to Waive the Third Reading.

Charles Zimmerman, City Attorney reviewed the Ordinance.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO WAIVE THE THREE READING PROCESS.

MOTION CARRIED 4-1 (STEVENS).

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:

APPROVE ORDINANCE 2019-992 ~ MAYOR/COUNCIL COMPENSATION

MOTION CARRIED 5-0.

- C. Ordinance 2019-993 ~ Amending the 2019 Annual Budget (**Waive Three Reading Process**)

Mayor Verzal read the heading to Ordinance 2019-993 and requested to Waive the Three Reading Process.

Deby Cragun reviewed Ordinance 2019-993.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO WAIVE THE THREE READING PROCESS.

MOTION CARRIED 5-0.

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:

APPROVE ORDINANCE 2019-993 ~ AMENDING THE 2019 ANNUAL BUDGET

MOTION CARRIED 5-0

10. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA.

- A. Approval of Voucher Claim Check Nos. 38183 through 38221 in the amount of \$186,908.19 for the First Half of December 2019.
- B. Deer Park Municipal Airport Use Agreement ~ Barons Model Club.

11. Interested Citizens: Oral Communications, Requests, Comments from Audience

Comments were given.

12. Report of Departments

Brad Wainwright stated he and the crew are ready to plow snow should the need arise. The maintenance and repairs on the generators are wrapping up.

Darold Schultz stated the Airport is ready to plow snow as well.

13. Report of Officers

- A. Mayor ~ Temporary Appointment Extension

Mayor Verzal spoke to the Council regarding an extension of 60 days for the temporary appointment of Brad Wainwright to the position of Street Supervisor.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:

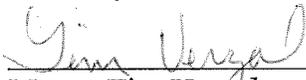
APPROVE AN EXTENSION OF 60 DAYS FOR THE TEMPORARY APPOINTMENT OF BRAD WAINWRIGHT.

MOTION CARRIED 5-0

Mayor Verzal presented a plaque from the SRTC Board thanking Councilmember Cragun for her service on the SRTC Board.
Mayor Verzal also paid tribute to Councilmembers Joe Polowski and Don Stevens who had decided not to run for another term. Councilmember Polowski leaves the City Council after 4 years and Councilmember Don Stevens is leaving the City Council after serving for 20 years.

14. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 8:05 P.M.



Mayor Tim Verzal



Deby Cragun, City Clerk/Treasurer