

**City of Deer Park
City Council Minutes
May 06, 2020**

**Councilmembers were not physically present at this May 6th meeting per Proclamation 20-28 by the Governor Amending Proclamation 20-05.
Access to the Meeting was by Phone.**

Mayor Verzal called the meeting to order at 7:00 p.m. and stated this council meeting of the City Council is being conducted via telephone conference call pursuant to Governor Inslee's Proclamation No. 20-28. Before the roll call for attendance Mayor Verzal went over some telephonic procedures for tonight's meeting.

1. Call to Order

Mayor Verzal conducted a roll call to document telephone attendance. Please respond with an acknowledgment of your presence when your name is called.

Councilmember Cragun – Present
Councilmember Babb – Present
Councilmember Schuf – Present
Councilmember Stapp – Present
Councilmember Scholz – Present
City Attorney Chuck Zimmerman – Present
Street Supervisor Brad Wainwright – Present
Airport Manager Darold Schultz - Present

Present with Mayor Verzal at City Hall were City Clerk/Treasurer Deby Cragun and City Community Services Director Roger Krieger.

2. Invocation

The Invocation for tonight's meeting was led by Pastor Tim White from the Tri-County Christian Church.

3. Approval of Agenda

Pursuant to Governor Proclamation 20-28, all matters coming before the City Council for action at this meeting are hereby determined by the City Council to be "necessary and routine."

IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE AGENDA.

4. Approval of April 15, 2020 regular council meeting minutes

IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE APRIL 15, 2020 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

5. Public Hearings ~ See Consent Agenda for Continuation of Public Hearings

Mayor Verzal stated we will address the continuation of these two Public Hearings to June 3, 2020, as part of the Consent Agenda later in this meeting.

- A. Six Year Transportation Improvement Program (Resolution 2020-004)
- B. Vacation of That Portion of Colville Road Right-of-Way between 6th Street and 5th Street.

6. New Business

- A. Portable Air Compressor Bid Award ~ Pape Material Handling in the amount of \$26,768.48 (including sales tax).

Mayor Verzal reviewed the Bid Award from Pape Material Handling.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:

APPROVE THE PURCHASE OF THE PORTABLE AIR COMPRESSOR FOR \$26,768.48 INCLUSIVE OF SALES TAX FROM PAPE MATERIAL HANDLING OF SPOKANE.

MOTION CARRIED 5-0.

- B. John Deere Rubber Tired Backhoe Bid Award ~ Pape Machinery in the amount of \$112,369.95 (including sales tax).

Mayor Verzal reviewed the Bid Award from Pape Machinery.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:

APPROVE THE PURCHASE OF A JOHN DEERE RUBBER TIED BACKHOE FOR \$112,369.95 INCLUSIVE OF SALES TAX FROM PAPE MACHINERY.

MOTION CARRIED 5-0.

- C. Review Resolution 2020-006 ~ COVID-19 Emergency Powers

Mayor Verzal stated the City Council may recall that when this resolution was introduced at the April 1, 2020 City Council Meeting, the Council added a section to the end of the resolution which requires that this be presented for review by the City Council at the first regular City Council Meeting in May, this meeting. A copy of the resolution is included in the Council packet as well as my Emergency Proclamation 2020-01 which the resolution ratified, affirmed, and replaced. Staff is not recommending any changes to the resolution at this time. So far, it has not been necessary for me to utilize any of the emergency powers delegated to me in the resolution.

Following discussion which included a preference by Councilmember Cragun to dispense with further review of this Resolution until the COVID-19 Pandemic is no longer a public health emergency:

IT WAS MOVED BY STAPP, SECONDED BY SCHUT, TO:

MOVE THE REVIEW OF RESOLUTION 2020-006 COVID-19 EMERGENCY POWERS TO THE JULY 15, 2020 MEETING OF THE CITY COUNCIL.
ROLL CALL VOTE:

COUNCILMEMBER CRAGUN – NO
COUNCILMEMBER BABB – NO
COUNCILMEMBER SCHUT – YES
COUNCILMEMBER STAPP – YES
COUNCILMEMBER SCHOLZ – NO

MOTION FAILED 2-3 (CRAGUN, BABB AND SCHOLZ).

D. Award Bid ~ 2020 North Apron 2 and Taxilane 6 Airport Improvement Project 3-53-0022-027-2020 in the amount of \$985,925.62 to Versatile Industries, Inc.

Mayor Verzal stated on April 30, 2020, the City's consulting engineers, JUB Engineers, Inc., opened the bids for this work and of the seven bidders, Versatile Industries, Inc. of Lone, WA, was the lowest responsive bidder as set forth in the memo from Timothy Ike of JUB to the City Council and me dated May 5, 2020. That memo is in the Council packet. JUB recommends awarding the contract to Versatile Industries, Inc. and has provided suggested Council action in its memorandum to you.

Following discussion:

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:

APPROVE THE BID OF VERSATILE INDUSTRIES, INC. FOR THE BASE BID SCHEDULE AND ADDITIVE OPTION BID SCHEDULE A IN THE AMOUNT OF \$932,428.98 (THE "FAA PROJECT WORK") AND ADD TO THE FAA PROJECT WORK ADDITIVE OPTION BID SCHEDULE B IN THE AMOUNT OF \$53,496.64 AND TO AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT WITH VERSATILE AND TO EXECUTE ALL OTHER DOCUMENTS NECESSARY TO COMPLETE ALL OF THE FAA PROJECT WORK FOR THE TOTAL AMOUNT OF \$985,925.62, CONTINGENT ON THE CITY FIRST RECEIVING A 100% FEDERALLY FUNDED FAA GRANT FOR THE FAA PROJECT WORK, ALL PERTAINING TO AIRPORT IMPROVEMENT PROJECT 3-53-0022-027-2020.

MOTION CARRIED 5-0.

7. Resolutions

A. Resolution 2020-008 ~ Establishing an Administrative Settlement Policy

Mayor Verzal read the heading to Resolution 2020-008.

City Attorney Chuck Zimmerman was present and able to address this Resolution with Community Services Director Roger Krieger. Approval of this Resolution has been requested by the Washington State Department of Transportation as a part of its review of the City's Colville/Crawford Roundabout Project.

Following discussion:

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:

APPROVE RESOLUTION 2020-008 ESTABLISHING AN ADMINISTRATIVE SETTLEMENT POLICY FOR REAL PROPERTY AND EASEMENT ACQUISITIONS FOR CITY PUBLIC WORKS PROJECTS.

MOTION CARRIED 5-0.

8. Ordinances

There were no Ordinances.

9. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA.

- A. Approval of Voucher Claim Check Nos. 38495 through 38534 including EFT Debits in the amount of \$244,587.28 for the Second Half of April 2020.
- B. Approval of Payroll Check Nos. 13721 through 13750 including PFML & 941 Taxes in the amount of \$104,458.71 for the month of April 2020.
- C. Declaring Surplus Property from Equipment Inventory and Approving Disposal Method.
- D. Continue Public Hearing for Six Year Transportation Improvement Program (Resolution 2020-004) to 3 day of June 2020.
- E. Continue Public Hearing for Vacation of That Portion of Colville Road Right-of-Way between 6th Street and 5th Street to 3 day of June 2020.

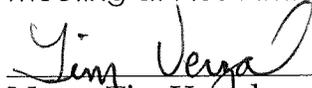
10. Report of Officers

Councilmember Schut stated his concern regarding Comcasts' offer of increased speed and access to their Internet Essentials' Low-income Internet Service to Support Americans Through the COVID-19 Pandemic. He stated City residents weren't getting the speed as promised by Comcast and advertised on the City's Website.

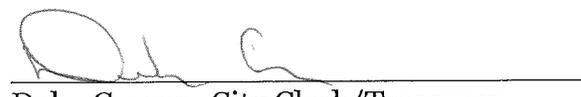
Mayor Verzal stated as part of the meeting this evening I wanted to mention that I executed the CARES Act Grant Agreement which provides the City with \$30,000 for use at the Deer Park Airport. This is consistent with what Darold Schultz discussed at the April 15th Council Meeting.

11. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 7:38 P.M.



Mayor Jim Verzal



Deby Cragun, City Clerk/Treasurer