

**City of Deer Park
City Council Minutes
July 03, 2024
Meeting Location ~ Deer Park City Hall
316 E. Crawford**

To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#

Mayor-Pro Tem Costello called the meeting to order at 7:00 p.m.

1. ROLL CALL

Mayor Pro-Tem Costello called roll and the following were:

Present:	Councilmember's: Jason Upchurch, Fred Senn, Heather Newsem (Resigned), and Diane Pfaeffle
Absent:	Mayor Tim Verzal (Upchurch, Pfaeffle)
City Staff:	Brad Wainwright, Jake Barlass (Phone), Dan Pratt, and Clint Drury (Phone)
Airport Manager:	Darold Schultz
Clerk/Treasurer:	Deby Cragun
Audience:	Thirteen

2. Invocation

Councilmember Jason Upchurch gave the invocation.

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

IT WAS MOVED BY UPCHURCH, SECONDED BY PFAEFFLE; MOTION CARRIED (4-0) TO APPROVE THE AGENDA.

5. Approval of June 5, 2024, regular council meeting minutes.

IT WAS MOVED BY PFAEFFLE, SECONDED BY UPCHURCH; MOTION CARRIED (4-0) TO APPROVE JUNE 5, 2024, REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

6. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.

Comments were given.

7. New Business

A. Deed of Abandonment of Easement ~ RYN Build Homes, LLC.

Dan Pratt reviewed the Deed of Abandonment.

IT WAS MOVED BY UPCHURCH SECONDED BY SENN, TO APPROVE THE DEED OF ABANDONMENT OF EASEMENT WITH RYN BUILD HOMES, LLC.

FOLLOWING DISCUSSION,

MOTION CARRIED 4-0.

- B. Task Order 2024-06 Shamrock Glen 5th Addition Construction Observation ~ JUB Engineers, Inc.

Dan Pratt reviewed Task Order 2024-06 Shamrock Glen 5th Addition Construction Observation.

IT WAS MOVED BY UPCHURCH SECONDED BY PFAEFFLE, TO APPROVE TASK ORDER 2024-06 SHAMROCK GLEN 5TH ADDITION CONSTRUCTION OBSERVATION WITH JUB ENGINEERS, INC.

FOLLOWING DISCUSSION,

MOTION CARRIED 4-0.

- C. Task Order 2024-07 Public Works Shop New Lot Record of Survey ~ JUB Engineers, Inc.

Dan Pratt reviewed Task Order 2024-07 Public Works Shop New Lot Record of Survey.

IT WAS MOVED BY UPCHURCH SECONDED BY COSTELLO, TO APPROVE TASK ORDER 2024-07 PUBLIC WORKS SHOP NEW LOT RECORD OF SURVEY WITH JUB ENGINEERS, INC.

FOLLOWING DISCUSSION,

MOTION CARRIED 4-0.

- D. Task Order 2024-08 Deer Park On-Call Planning Services ~ JUB Engineers, Inc.

Mayor Pro-Tem Costello reviewed Task Order 2024-008 Deer Park On-Call Planning Services.

IT WAS MOVED BY UPCHURCH SECONDED BY PFAEFFLE, TO APPROVE TASK ORDER 2024-08 DEER PARK ON-CALL PLANNING SERVICES WITH JUB ENGINEERS, INC.

FOLLOWING DISCUSSION,

MOTION CARRIED 4-0.

8. Resolutions

There were no Resolutions.

9. Ordinances (Third and Final Reading)

- A. Ordinance 2024-1023 Adding a New Subsection C to Section 18.12.020 and Repealing Section 18.12.030 of the Deer Park Municipal Code.

Mayor Pro-Tem Costello read the heading to Ordinance 2024-1023 stating that this is the Third and Final Reading.

Deby Cragun reviewed Ordinance 2024-1023.

IT WAS MOVED BY UPCHURCH SECONDED BY PFAEFFLE, TO APPROVE ORDINANCE 2024-1023 ADDING A NEW SUBSECTION C TO SECTION 18.12.020 AND REPEALING SECTION 18.12.030 OF THE DEER PARK MUNICIPAL CODE.

FOLLOWING DISCUSSION,

MOTION CARRIED 4-0.

10. Consent Agenda

The items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY UPCHURCH, SECONDED BY PFAEFFLE; MOTION CARRIED (4-0) TO APPROVE THE CONSENT AGENDA as follows:

- A. Approval of Voucher Claim Check Nos. 42081 through 42128 including EFT Debits in the amount of \$316,897.97 for the First Half of June 2024.**
- B. Approval of Voucher Claim Check Nos. 42129 through 42163 including EFT Debits in the amount of \$308,818.87 for the Second Half of June 2024.**
- C. Approval of Payroll Check Nos. 15499 through 15531 including PFML, LTC, 941 Taxes and Health Benefits in the amount of \$154,546.84 for the month of June 2024.**
- D. Deer Park Municipal Airport Use Agreement ~ Northwest Mini Cooper Club/Inland Empire BMW Club.**
- E. Deer Park Municipal Airport Use Agreement ~ AMR, Washington**
- F. Declaring Surplus Property from the Equipment Rental Fund Inventory and Approving Disposal Method**

11. Council Questions, Comments, or Reports

Councilmember Upchurch asked Dan Pratt about the process of constructing some Pickle Ball courts in Deer Park. Dan answered his question.

Councilmember Senn asked if there was a design for the Splash Pad yet. Dan Pratt stated it is being worked on.

Mayor Pro-Tem Costello gave an update on Retail Strategies. He wanted to applaud the efforts of Jeana Moore for her efforts towards raising awareness of Stem Cell and Bone Marrow Donors. He also stated he has been looking at ways to improve communications with citizens so with this in mind he was able to attend a Webinar sponsored by GoGov. He explained that GoGov has a GONotify App that sends notifications and alerts. He stated he would like to see GoGov (GO Notify) on the July 17, 2024, Agenda.

12. Report of Departments

Jake Barlass stated building permits are continuing to fly out the door. He also stated that Task Order 2024-08 on-call Planning will be managed by JUB Engineers, Inc.

Dan Pratt updated the Council on the Sewer Lagoon and N. Colville Rd projects.

Clint Drury stated Swinyard Well is currently down for repairs. Hopefully, on Monday we can do a start-up. He also stated the Dept. of Ecology came out and did a Dam Compliance inspection. They did find the city needs to work on some minor compliance issues.

Darold Schultz stated he has a video call with WSDOT to talk about land compatibility and what is allowed in the Industrial Park area.

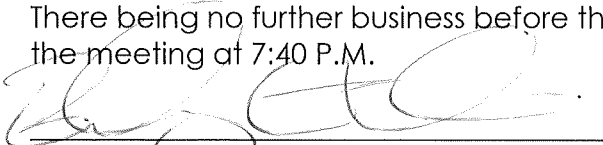
Brad Wainwright stated the Pool is open and running. He and his crew have been busy keeping up with the mowing.

13. Executive Session


No Executive Session

14. Adjournment

There being no further business before the Council, Mayor Pro-Tem Costello adjourned the meeting at 7:40 P.M.



Mayor Pro-Tem Billy Costello



Deby Cragun, City Clerk/Treasurer