

**City of Deer Park  
City Council Minutes  
December 7, 2022  
Meeting Location ~ Deer Park City Hall  
316 E. Crawford**

**To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#**

Mayor Verzal called the meeting to order at 7:00 p.m.

**1. ROLL CALL**

Mayor Verzal called roll and the following were:

Present:	Councilmember's: Dee Cragun (Phone), Jason Upchurch, Heather Newsom (Phone), Caleb Stapp, and Naomi Diaz
Community Services Director:	Roger Krieger
Airport Manager:	Darold Schultz
Clerk/Treasurer:	Deby Cragun
Audience:	Fourteen

**2. Invocation**

Councilmember Jason Upchurch gave the invocation.

**3. Pledge of Allegiance & Welcome**

**4. Approval of Agenda**

Mayor Verzal, asked to add as item 15 Exempt Session ~ Collective Bargaining under RCW 42.30.140(4).

**IT WAS MOVED BY UPCHURCH SECONDED BY CRAGUN TO APPROVE THE ADDITION OF AN EXEMPT SESSION AFTER THE MEETING TO DISCUSS COLLECTIVE BARGAINING.**

**MOTION CARRIED 5-0**

**IT WAS MOVED BY CRAGUN SECONDED BY UPCHURCH TO APPROVE THE AGENDA AS AMENDED.**

**MOTION CARRIED 5-0**

**5. Approval of November 16, 2022, regular council meeting minutes.**

**IT WAS MOVED BY CRAGUN, SECONDED BY STAPP; MOTION CARRIED (5-0) TO APPROVE THE NOVEMBER 16, 2022, REGULAR COUNCIL MEETING MINUTES AS PRESENTED.**

**6. Public Hearings**

Mayor Verzal opened the Public Hearing at 7:01 p.m.

A. 2023 Year Budget

Mayor Verzal asked for comments from the public on the 2023 Year Budget

Comments were made.

Mayor Verzal closed the Public Hearing at 7:03 p.m.

**7. New Business**

A. City Hall Assessment Presentation ~ MMEC Architecture

Boyd Lusarreta with MMEC Architecture gave a power point presentation detailing their assessment of the existing City Hall Facility.

B. Change Order #1 2022 Pavement Rehabilitation ~ CR Contracting

Darold Schultz reviewed Change Order # 1 2022 Pavement Rehabilitation with CR Contracting.

**IT WAS MOVED BY CRAGUN, SECONDED BY STAPP, TO APPROVE CHANGE ORDER #1 2022 PAVEMENT REHABILITATION WITH CR CONTRACTING**

Following discussion,

**MOTION CARRIED 5-0.**

C. Professional Engineering Services Agreement ~ J-U-B Engineers, Inc.

Roger Krieger reviewed the Professional Engineering Services Agreement.

Following discussion,

**IT WAS MOVED BY STAPP, SECONDED BY UPCHURCH, TO:**

APPROVE THE PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH J.U.B. ENGINEERS, INC.

**MOTION CARRIED 5-0.**

**8. Resolutions**

No Resolutions

**9. Ordinances ~**

A. Ordinance 2022-1012 ~ 2023 Annual City Budget (Second Reading and Public Input) Waive Third Reading

Mayor Verzal read the heading to Ordinance 2022-1012 and stated this Ordinance will have a third reading.

No comments were given.

Mayor Verzal moved Ordinance 2022-1012 on to the third and final reading.

**10. Consent Agenda**

*Items listed below were distributed to Council Members in advance for study and were enacted with one motion.*

**IT WAS MOVED BY CRAGUN, SECONDED BY STAPP; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA as follows:**

- A. Approval of Voucher Claim Check Nos. 40741 through 40771 including EFT Debits in the amount of \$171,167.86 for Second Half of November 2022**
- B. Approval of Payroll Check Nos. 14862 through 14893 including PFML, 941 Taxes and Health Benefits in the amount of \$133,622.49 for the month of November 2022.**

**11. Council Questions, Comments, or Reports**

Councilmember Upchurch shared the results of the Law Enforcement Survey that was sent out.

**12. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.**

Comments were given.

**13. Executive Session**

No Executive Session.

**14. Adjournment**

There being no further business before the Council, Mayor Verzal adjourned the meeting at 7:54 P.M.

  
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 Mayor Tim Verzal

  
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 Deby Cragun, City Clerk/Treasurer

**15. Exempt Session**

A. The Council met in a closed session exempt from the Open Public Meeting Act to discuss Collective Bargaining under RCW 42.30.140(4). No action was taken during or after the exempt session.