

**City of Deer Park  
City Council Minutes  
April 19, 2023  
Deer Park City Hall  
316 E. Crawford**

**To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#**

Mayor Verzal called the meeting to order at 7:00 p.m.

**1. ROLL CALL**

Mayor Verzal called roll and the following were:

Present:	Councilmember's: Dee Cragun, Jason Upchurch, Heather Newsom (Phone), Caleb Stapp, and Naomi Diaz
Community Services Director:	Roger Krieger
City Staff:	Brad Wainwright (Phone), Jake Barlass (Phone), Brandon Gray
Airport Manager:	Darold Schultz
Clerk/Treasurer:	Deby Cragun
Audience:	30

**2. Invocation**

Deacon Joe gave the invocation.

**3. Pledge of Allegiance & Welcome**

**4. Approval of Agenda**

**IT WAS MOVED BY CRAGUN, SECONDED BY STAPP; MOTION CARRIED (5-0) TO APPROVE THE AGENDA.**

**5. Approval of April 05, 2023, regular council meeting minutes**

**IT WAS MOVED BY CRAGUN, SECONDED BY STAPP; MOTION CARRIED (5-0) TO APPROVE THE APRIL 05, 2023, REGULAR COUNCIL MEETING MINUTES AS PRESENTED.**

**6. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.**

**Comments were given.**

**7. New Business**

A. Notice to Title - City of Deer Park Local Improvement Dist. No. 2013-01 Confirmation.

*Roger Krieger* reviewed the City of Deer Park Local Improvement Dist. No. 2013-01 Confirmation Notice to Title.

**IT WAS MOVED BY CRAGUN, SECONDED BY STAPP, TO APPROVE THE NOTICE TO TITLE - CITY OF DEER PARK LOCAL IMPROVEMENT DIST. NO. 2013-01 CONFIRMATION.**

Following discussion,

**MOTION CARRIED 5-0.**

B. Letter of Engagement Professional Services ~ Northwest Management, Inc.

Darold Schultz reviewed the Engagement Letter with Northwest Management, Inc.

**IT WAS MOVED BY STAPP, SECONDED BY CRAGUN, TO APPROVE THE LETTER OF ENGAGEMENT PROFESSIONAL SERVICES WITH NORTHWEST MANAGEMENT, INC.**

Following discussion,

**MOTION CARRIED 5-0.**

C. Wastewater Spray Farm – Fertilizer/Seed/Herbicide Bid Award ~ Lazy L Farm Service and Supply.

Roger Krieger reviewed the Wastewater Spray Farm – Fertilizer/Seed/Herbicide Bid Award.

**IT WAS MOVED BY UPCHURCH, SECONDED BY CRAGUN, TO APPROVE THE WASTEWATER SPRAY FARM FERTILIZER/SEED/HERBICIDE BID AWARD TO LAZY L FARM SERVICE AND SUPPLY.**

Following discussion,

**MOTION CARRIED 5-0.**

D. Task Order 2023-06 Crawford Ave./Main St. Intersection Improvements Preliminary Engineering ~ JUB Engineers, Inc.

Roger Krieger reviewed Task Order 2023-06 Crawford Ave. /Main St. preliminary engineering with JUB Engineers, Inc.

**IT WAS MOVED BY CRAGUN, SECONDED BY STAPP, TO APPROVE TASK ORDER 2023-06 CRAWFORD AVE. AND MAIN ST INTERSECTION IMPROVEMENTS WITH JUB ENGINEERS, INC.**

Following discussion,

**MOTION CARRIED 5-0.**

E. Annexation Request Mark Skocilich/Habitat for Humanity – Spokane

Staff discussed request and area for Annexation.

**IT WAS MOVED BY CRAGUN, SECONDED BY STAPP TO ACCEPT THE 10% INITIATORS PETITION DATED MARCH 14, 2023, TO REQUIRE ASSUMPTION OF CITY INDEBTEDNESS BY THE ANNEXATION AREA AND TO DESIGNATE THE ZONING OF THE ANNEXATION AREA AS DIVERSIFIED COMMERCIAL (C-D). THE FOUR PARCELS ARE LOCATED ON THE WEST SIDE OF**

**N. DALTON ROAD, IDENTIFIED AS SPOKANE COUNTY ASSESSOR PARCEL NUMBERS  
28112.9124, 28112.9125, 28113.9120 AND 28113.9122.**

Following discussion,

**MOTION CARRIED 5-0.**

F. Deer Park City Hall Facility Discussion.

Presentation by MMEC.

Comments were received.

**IT WAS MOVED BY STAPP, SECONDED BY UPCHURCH TO DIRECT COMMITTEE TO CONTINUE  
WITH OPTION C AND TO WORK ON POTENTIAL FUNDING SCENARIOS.**

Following discussion,

**MOTION CARRIED 3-2. (CRAGUN, NEWSOM)**

**8. Resolutions**

There were no Resolutions.

**9. Ordinances**

- A. Ordinance 2023-1015 ~ Adding New Chapter 10.30 to the Deer Park Municipal Code Authorizing Operation of Wheeled All-Terrain Vehicles (WATVS). **Second Reading and Public Input.**

Mayor Verzal read the heading to Ordinance 2023-1015.

Brad Wainwright reviewed Ordinance 2023-1015 Adding New Chapter 10.30 to the Deer Park Municipal Code Authorizing Operation of Wheeled All-Terrain Vehicles (WATVS).

There were comments given.

Mayor Verzal moved the Ordinance on to the next regularly scheduled Council Meeting for the third and final reading.

- B. Ordinance 2023-1016 ~ Avista Electric/Gas Franchise. **Second Reading and Public Input. Request to Waive Third Reading.**

Mayor Verzal read the heading to Ordinance 2023-1016 and requested to waive the third reading.

**IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH, TO WAIVE THE THIRD READING.**

**MOTION CARRIED 5-0.**

**IT WAS MOVED BY CRAGUN, SECONDED BY STAPP, TO APPROVE ORDINANCE 2023-1016 AVISTA ELECTRIC/GAS FRANCHISE.**

Following discussion,

**MOTION CARRIED 5-0.**

**10. Consent Agenda**

*Items listed below were distributed to Council Members in advance for study and were enacted with one motion.*

**IT WAS MOVED BY CRAGUN SECONDED BY STAPP; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA AS FOLLOWS:**

- A. Approval of Voucher Claim Check Nos. 41046 through 41094 including EFT Debits in the amount of \$226,562.77 for the First Half of April 2023.**
- B. Deer Park Airport Lease Agreement ~ Royce Robinson.**
- C. Deer Park Airport Use Agreement ~ Washington State Criminal Justice Training Commission.**
- D. Deer Park Airport Use Agreement ~ Autosports Northwest**
- E. Deer Park Airport Use Agreement ~ AMR**
- F. Deer Park Airport Use Agreement ~ Sheriff**

**11. Report of Departments**

Jake Barlass stated he has issued his first Building Permit for the new Light Industrial Area on Sixth and Cedar. He also stated he has sent out Code Enforcement letters for nuisances.

Roger Krieger stated there will be some representatives from the Economic Development Administration coming out on April 28, 2023, to tour the Airport Sewer Project.

Brad Wainwright stated he and his crew have been busy getting the parks ready for summer.

Darold Schultz stated there was a pre-construction meeting with Zetin Contractors today regarding the Airport Sewer Project. He also stated the Airport's snow equipment has finally been put to bed.

Brandon Gray presented to the Mayor and Council the quotes that he had received with respect to council tablets/emails, ADA compliance and live streaming. Brandon stated these quotes are for the council to consider and address at a later date.

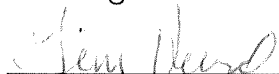
**12. Council Questions, Comments, or Reports**

Councilmember Stapp thanked folks for attending the Open House today and for their input with respect to the City Hall Building. He stated that there is space for anyone interested in being on the City Hall Task Force.

Mayor Verzal stated that he has been working with the City Attorney and Spokane County Sheriff's Office with respect to a new Sheriff's Contract.

**13. Adjournment**

There being no further business before the Council, Mayor Verzal adjourned the meeting at 8:25 P.M.



Mayor Tim Verzal



Deby Cragun, City Clerk/Treasurer