

**City of Deer Park
City Council Minutes
September 7, 2022
Meeting Location ~ Deer Park City Hall
316 E. Crawford**

To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#

Mayor Verzal called the meeting to order at 7:00 p.m.

1. ROLL CALL

Mayor Verzal called roll and the following were:

Present:	Councilmember's: Dee Cragun (Phone), Jason Upchurch, Heather Newsom, Caleb Stapp, and Naomi Diaz
Community Services Director:	Roger Krieger
City Attorney:	Chuck Zimmerman
City Staff:	Brad Wainwright, Jake Barlass (Phone)
Airport Manager:	Darold Schultz
Clerk/Treasurer:	Deby Cragun
Audience:	23

2. Invocation

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH; MOTION CARRIED (5-0) TO APPROVE THE AGENDA.

5. Approval of August 17, 2022, regular council meeting minutes.

IT WAS MOVED BY CRAGUN, SECONDED BY STAPP; MOTION CARRIED (5-0) TO APPROVE THE AUGUST 17, 2022, REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

6. New Business

A. Annexation Request ~ Lakeside Real Estate Holdings LLC

Roger Krieger reviewed the Annexation request submitted by Lakeside Real Estate Holdings, LLC.

Roger Krieger and City Attorney, Chuck Zimmerman explained the steps that must now be followed as outlined in RCW 35A.14.120 through .150, Petition Method of Annexation.

Councilmember Stapp asked about Water Rights and the Urban Growth Plan.

Councilmember Cragun stated with the growth that the city is experiencing right now she doesn't feel that adding this annexation is the right thing to do at this time.

IT WAS MOVED BY STAPP, SECONDED BY NEWSOM, TO GEOGRAPHICALLY MODIFY AND ACCEPT THE 10% INITIATORS PETITION DATED AUGUST 9, 2022, TO REQUIRE ASSUMPTION OF CITY INDEBTEDNESS BY THE ANNEXATION AREA AND TO DESIGNATE THE ZONING OF THE ANNEXATION AREA AS SINGLE FAMILY RESIDENTIAL 2B. THE GEOGRAPHIC MODIFICATION IS TO INCLUDE THE FOUR PARCELS LOCATED ON THE WEST SIDE OF N. DALTON ROAD, IDENTIFIED AS SPOKANE COUNTY ASSESSOR PARCEL NUMBERS 29353.9027, .9055,.9054, AND .9029.

Following discussion,

MOTION CARRIED 4-1 (CRAGUN).

B. Task Order 2022-08 N. Dalton Well No. 1 Building ~ JUB Engineers, Inc.

Roger Krieger reviewed Task Order 2022-08.

IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH, TO APPROVE TASK ORDER 2022-08 N. DALTON WELL NO. 1 BUILDING WITH JUB ENGINEERS, INC. NOT TO EXCEED A BUDGET OF \$86,100.

Following discussion,

MOTION CARRIED 5-0.

C. EDA Award No. 07-01-07525 Cedar Rd Industrial Park Infrastructure Amendment No. 3: No-Cost Scope and Line-Item Budget Adjustment

Roger Krieger reviewed EDA Award No. 07-01-07525 Cedar Rd Industrial Park Infrastructure Amendment No. 3: No-Cost Scope and Line-Item Budget Adjustment

IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH, TO APPROVE EDA AWARD NO. 07-01-07525 CEDAR RD INDUSTRIAL PARK INFRASTRUCTURE AMENDMENT NO. 3: NO-COST SCOPE AND LINE-ITEM BUDGET ADJUSTMENT.

Following discussion,

MOTION CARRIED 5-0.

D. Professional Architect Services Agreement 2022-2023 ~ MMEC Architecture & Interiors, LLC

Councilmember Stapp reviewed the Professional Architect Services Agreement.

IT WAS MOVED BY STAPP, SECONDED BY UPCHURCH, TO APPROVE PROFESSIONAL ARCHITECT SERVICES AGREEMENT 2022-2023 ~ MMEC ARCHITECTURE & INTERIORS, LLC NOT TO EXCEED \$136,000.

Following discussion,

MOTION CARRIED 4-1 (CRAGUN).

7. Ordinances

A. Ordinance 2022-1008 ~ Zoning Map Amendment Changing Classification from R2A to R3A ~ LifeStyle Homes, LLC **First Reading**

Mayor Verza read the heading to Ordinance 2022-1008.

Mayor Verza moved Ordinance 2022-1008, on to the second reading and public input.

- B. Ordinance 2022-1010 ~ Enacting A Deferral Process for the Collection of Traffic Impact Mitigation Fees; Adding a new Section 10.28.075 To the Deer Park Municipal Code. **Waive The Three Reading Process**

Mayor Verzal read the heading to Ordinance 2022-1010.

Roger Krieger reviewed Ordinance 2022-1010 and explained the waiver of the three-reading process.

Following discussion,

IT WAS MOVED BY STAPP, SECONDED BY NEWSOM, TO WAIVE THE THREE READING PROCESS.

MOTION CARRIED 5-0.

IT WAS MOVED BY STAPP, SECONDED BY UPCHURCH, TO APPROVE ORDINANCE 2022-1010 ENACTING A DEFERRAL PROCESS FOR THE COLLECTION OF TRAFFIC IMPACT MITIGATION FEES, ADDING A NEW SECTION 10.28.075 TO THE DEER PARK MUNICIPAL CODE

MOTION CARRIED 5-0

8. Resolutions

- A. Resolution 2022-009 ~ Establishing an Americans with Disabilities Act Self-evaluation and Program Access Plan.

Mayor Verzal read the heading to Resolution 2022-009.

Roger Krieger reviewed Resolution 2022-009.

There were several comments from council and members of the public supporting Resolution 2022-009.

IT WAS MOVED BY STAPP, SECONDED BY UPCHURCH TO APPROVE RESOLUTION 2022-009 ESTABLISHING AN AMERICANS WITH DISABILITIES ACT SELF-EVALUATION AND PROGRAM ACCESS PLAN.

Following discussion,

MOTION CARRIED 5-0.

- B. Resolution 2022-010 ~ Establishing an Administrative Fee For The Deferral Of Traffic Impact Mitigation Fees.

Mayor Verzal read the heading to Resolution 2022-010.

Roger Krieger reviewed Resolution 2022-010.

IT WAS MOVED BY UPCHURCH, SECONDED BY STAPP TO APPROVE RESOLUTION 2022-010 ESTABLISHING AN ADMINISTRATIVE FEE FOR THE DEFERRAL OF TRAFFIC IMPACT MITIGATION FEES.

Following discussion,

MOTION CARRIED 5-0.

9. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY UPCHURCH, SECONDED BY STAPP; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA as follows:

- A. Approval of Voucher Claim Check Nos. 40518 through 40560 including EFT Debits in the amount of \$535,686.40 for Second Half of August 2022
- B. Approval of Payroll Check Nos. 14752 through 14793 including PFML, 941 Taxes and Health Benefits in the amount of \$167,613.73 for the month of August 2022.
- C. Deer Park Airport Lease Agreement Lot #18 Terry McDonald.
- D. Deer Park Airport Lease Agreement Lot #27 Dan McDonald.

10. Mayor's Report

City Attorney, Chuck Zimmerman reported on Cannabis and the legal process.

IT WAS MOVED BY UPCHURCH, SECONDED BY STAPP TO ADD REVIEWING ALL THE CANNABIS ACTIVITIES THAT ARE LEGAL IN THE STATE OF WASHINGTON AND AGAINST FEDERAL LAW AS PART OF THE NEXT COMPREHENSIVE PLAN REVIEW CYCLE.

Following discussion,

MOTION CARRIED 5-0.

11. Council Questions, Comments, or Reports

Councilmember Upchurch gave an update on the Law Enforcement Survey that had been sent out. He also shared his concerns with Swinyard Park and the problems that have been developing.

Councilmember Stapp asked about adding Councilmember contacts to the website.

12. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.

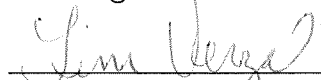
Comments were given

13. Executive Session

There was no Executive Session

14. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 8:34 P.M.



Mayor Tim Verzal



Deby Cragun, City Clerk/Treasurer