

**City of Deer Park  
City Council Minutes  
February 07, 2018**

Mayor Verzal called the meeting to order at 7:00 p.m.

**1. ROLL CALL**

Mayor Verzal called roll and the following were:

Present:	Councilmember's: Dee Cragun, Mary Babb, Richie Schut, Don Stevens and Joe Polowski
Staff:	Roger Krieger
Airport Manager:	Darold Schultz, Schultz's Aviation, L.L.C.
City Attorney:	Charles D. Zimmerman, Ogden, Murphy, Wallace, P.L.L.C
Fire Chief District #4:	Randy Johnson
Economic Development:	Joe Tortorelli
Clerk/Treasurer:	Deby Cragun
Audience:	17

**2. Invocation**

Bishop Aaron Smith of the Clayton Ward for the LDS Church gave the invocation.

**3. Pledge of Allegiance & Welcome**

**4. Approval of Agenda**

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI; MOTION CARRIED (5-0) TO APPROVE THE AGENDA AS PRESENTED.**

**5. Approval of January 17, 2018 regular council meeting minutes**

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE JANUARY 17, 2018 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.**

**6. New Business**

- A. Contract Change Order #1 Adding 7 Working Days and a Cost of \$27,537.18 ~ N.A. Degerstrom Construction Co.

*Roger Krieger* reviewed Contract Change Order #1~ N.A. Degerstrom Construction Co.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

**APPROVE CONTRACT CHANGE ORDER #1 ADDING 7 WORKING DAYS AND A COST OF \$27,537.18 ~ N.A. DEGERSTROM CONSTRUCTION CO.**

**MOTION CARRIED 5-0.**

- B. Change Order #8 Update Bid Item Quantities ~ Contractors Northwest, Inc.

Roger Krieger reviewed Change Order #8 Update Bid Item Quantities with Contractors Northwest, Inc.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

APPROVE CHANGE ORDER #8 UPDATE BID ITEM QUANTITIES WITH CONTRACTORS NORTHWEST, INC.

**MOTION CARRIED 5-0.**

C. Economic Development Service Contract 2018 ~ Economic Development Northwest

Joe Tortorelli reviewed the Economic Development Service Contract Renewal.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

APPROVE THE ECONOMIC DEVELOPMENT SERVICE CONTRACT RENEWAL WITH ECONOMIC DEVELOPMENT NORTHWEST, (JOE TORTORELLI).

**MOTION CARRIED 4-1 (Schut)**

D. Utility Connection Request ~ Josh and Carie Thomson

Roger Krieger reviewed the utility connection request from Josh and Carie Thomson.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

APPROVE THE PROPOSED CONNECTION REQUEST AS PRESENTED AND DIRECT STAFF TO CONTINUE WITH DEVELOPMENT OF THE WATER AGREEMENT FOR APPROVAL AFTER THE APPLICANTS HAVE AGREED TO ALL CONDITIONS AND ORDINANCES OF THE CITY.

**MOTION CARRIED 5-0.**

## **7. Resolutions**

There were no Resolutions

## **8. Ordinances**

A. Ordinance 2018-973 ~ Amending Ord. 10-886 and the Cable Television Franchise Agreement, Approving the Transfer of the Franchise from Northstar Broadband, LLC to Comcast Cable Communications Management, LLC

Mayor Verza read the heading to Ordinance 2018-973.

City Attorney, Charles D. Zimmerman reviewed the Ordinance and requested to Waive the Three Reading Process.

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO WAIVE THE THREE READING PROCESS.**

**MOTION CARRIED 5-0.**

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

APPROVE ORDINANCE 2018-973 ~ AMENDING ORD. 10-886 AND THE CABLE TELEVISION FRANCHISE AGREEMENT, APPROVING THE TRANSFER OF THE FRANCHISE FROM NORTHSTAR BROADBAND, LLC TO COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC

**MOTION CARRIED 5-0.**

#### **9. Consent Agenda**

*Items listed below were distributed to Council Members in advance for study and were enacted with one motion.*

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA.**

- A. Approval of Voucher Claim Check Nos. 36446 through 36483 in the amount of \$285,869.77 for the Second Half of January 2018.
- B. Approval of Payroll Check Nos. 12832 through 12862 including 941 Taxes in the amount of \$103,297.96 for the month of January 2018.
- C. Deer Park Airport Use Agreement ~ Autosports Northwest

#### **10. Interested Citizens: Oral Communications, Requests, Comments from Audience**

Fire Chief District #4 Randy Johnson updated the Mayor and Council regarding the construction on the new Fire Department Building.

Ryan Moore stated Winterfest went off with great success. Mr. Moore gave an update on the Deer Park Chamber of Commerce activities since the last Council meeting. He also invited all to the ribbon cutting event scheduled for February 22, 2018 at 11:00 a.m. for his new office located at 830 S. Main St.

Don Fletcher, 418 E. Third spoke to the new street signs that have gone up. Good work on the signage. He also spoke to the Post Office Parking Lot and was wondering what if anything the City could do. Mayor Verza stated he would look into it.

#### **11. Report of Officers**

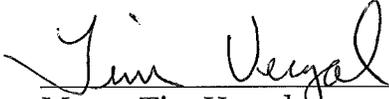
Councilmember Schut asked about the abandoned looking vehicles parked on the old Hospital grounds and he was wondering if the City could do something about it. Roger Krieger responded to his inquiry.

**12. Executive Session**

There was no executive session

**13. Adjournment**

There being no further business before the Council, Mayor Verzal adjourned the meeting at 8:15 P.M.

  
\_\_\_\_\_  
Mayor Tim Verzal

  
\_\_\_\_\_  
Deby Cragun, City Clerk/Treasurer