

**City of Deer Park  
City Council Minutes  
December 04, 2024  
Meeting Location ~ Deer Park City Hall  
316 E. Crawford**

**To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#**

Mayor Verzal called the meeting to order at 7:00 p.m.

**1. Call to Order**

Mayor Verzal called roll, and the following were:

Present:	Councilmember's: Jason Upchurch (Phone), Fred Senn, Ellen Standen, Billy Costello, Diane Pfaeffle, Ross Hall, and Chase Vining
City Staff:	Brad Wainwright, Dan Pratt, Jake Barlass (Phone), and Clint Drury (Phone)
Airport Manager:	Darold Schultz
Clerk/Treasurer:	Deby Cragun
Audience:	Twelve

**2. Invocation**

Warren Schick gave the Invocation.

**3. Pledge of Allegiance & Welcome**

**4. Approval of Agenda**

Mayor Verzal requested to add under New Business as a late Agenda item following the Deer Park Municipal Code Section 2.04.040 process:

8. B. N. Dalton Well Rehabilitation Project, Final Acceptance.

**IT WAS MOVED BY COSTELLO, SECONDED BY PFAEFFLE; TO APPROVE ADOPTION OF THE PROPOSED LATE AGENDA ITEM TO THE AGENDA; MOTION CARRIED (7-0)**

**IT WAS MOVED BY COSTELLO, SECONDED BY PFAEFFLE MOTION CARRIED (7-0) TO APPROVE THE AGENDA AS AMENDED.**

**5. Approval of November 20, 2024 regular council meeting minutes.**

Deby Cragun stated she would like to amend the minutes for item 10 A. Ordinance 2024-1025. Under the motion to approve Ordinance 2024-1025 the seconder was Councilmember Vining not Councilmember Costello.

**IT WAS MOVED BY COSTELLO, SECONDED BY PFAEFFLE; MOTION CARRIED (7-0) TO APPROVE NOVEMBER 20, 2024, REGULAR COUNCIL MEETING MINUTES AS AMENDED.**

**6. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.**

Comments were given.

## **7. Public Hearings**

### A. 2025 Year Budget

Mayor Verzal opened the Public Hearing at 7:14 p.m.

Mayor Verzal asked for comments from the public on the 2025 Year Budget.

No Comments were given.

Mayor Verzal closed the Public Hearings at 7:14 p.m.

## **8. New Business**

### A. Transportation Improvement Board and City of Deer Park Grant Agreement 2025 Chip and Scrub Seal in the amount of \$1,249,585.

Dan Pratt reviewed the Transportation Improvement Board and City of Deer Park Grant Agreement 2025 Chip and Scrub Seal.

**IT WAS MOVED BY STANDEN SECONDED BY COSTELLO, TO APPROVE TRANSPORTATION IMPROVEMENT BOARD AND CITY OF DEER PARK GRANT AGREEMENT 2025 CHIP AND SCRUB SEAL IN THE AMOUNT OF \$1,249,585.**

Following discussion,

**MOTION CARRIED 7-0.**

### B. N. Dalton Well Rehabilitation Project, Final Acceptance.

Dan Pratt reviewed the N. Dalton Well Rehabilitation Project, Final Acceptance.

**IT WAS MOVED BY SENN SECONDED BY VINING, TO APPROVE THE N. DALTON WELL REHABILITATION PROJECT, FINAL ACCEPTANCE.**

Following discussion,

**MOTION CARRIED 7-0.**

## **9. Resolutions**

There were no Resolutions

## **10. Ordinances**

### A. Ordinance 2024-1027 ~ Adopting Annual City Budget Year Ending 2025 ~ Waive the Three Reading Process

Mayor Verzal read the heading to Ordinance 2024-1027.

**IT WAS MOVED BY UPCHURCH, SECONDED BY STANDEN, TO:**

WAIVE THE THREE READING PROCESS.

**MOTION CARRIED: 7-0**

**IT WAS MOVED BY UPCHURCH, SECONDED BY PFAEFFLE, TO:**

**APPROVE ORDINANCE 2024-1027 ADOPTING ANNUAL CITY BUDGET YEAR ENDING 2025**

**MOTION CARRIED: 7-0**

- B. Ordinance 2024-1026 Right-Of-Way Use Franchise with Ziplly Fiber Pacific, LLC, DBA Ziplly fiber (Second Reading and Public Input) Waive the Third Reading

Mayor Verzal read the heading to Ordinance 2024-1026.

**IT WAS MOVED BY SENN, SECONDED BY HALL, TO WAIVE THE THIRD READING.**

**MOTION CARRIED 7-0.**

**IT WAS MOVED BY COSTELLO, SECONDED BY PFAEFFLE, TO APPROVE ORDINANCE 2024-1026 RIGHT-OF-WAY USE FRANCHISE WITH ZIPLY FIBER PACIFIC, LLC, DBA ZIPLY FIBER.**

Following discussion,

**MOTION CARRIED 7-0.**

#### **11. Consent Agenda**

*The items listed below were distributed to Council Members in advance for study and were enacted with one motion.*

**IT WAS MOVED BY STANDEN, SECONDED BY SENN; MOTION CARRIED (7-0) TO APPROVE THE CONSENT AGENDA as follows:**

- A. Approval of Voucher Claim Check Nos. 42520 through 42542 in the amount of \$218,722.78 for the Second Half of November 2024.
- B. Approval of Payroll Check Nos. 15682 through 15715 including PFML, LTC, 941 Taxes and Health Benefits in the amount of \$153,768.65 for the month of November 2024.
- C. Deer Park Airport Lease Agreement ~ Bryan Deardon

#### **12. Council Questions, Comments, or Reports**

Councilmember Hall commented on concerns from the previous meetings' audience. He recommended the council as a governing body should have a united vision for the future of the city.

Councilmember Costello gave an update on the Christmas decorations planned for the front of City Hall. He also thanked Councilmember Standen for her work thus far on Downtown Strategies. He also wanted to thank Peggy Coyle for passing Downtown Strategies to Councilmember Standen.

#### **13. Executive Session**

No Executive Session

**14. Adjournment**

There being no further business before the Council, Mayor Verzal, adjourned the meeting at 7:39 P.M.

  
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Timothy Verzal, Mayor

  
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Deby Cragun, City Clerk/Treasurer