

**City of Deer Park  
City Council Minutes  
October 16, 2024  
Meeting Location ~ Deer Park City Hall  
316 E. Crawford  
7:00 p.m.**

**To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#**

Mayor Verzal called the meeting to order at 7:00 p.m.

**1. Call to Order**

Mayor Verzal called roll, and the following were:

Present:	Councilmember's: Jason Upchurch, Fred Senn, Ellen Standen, Billy Costello, Diane Pfaeffle, Ross Hall, and Chase Vining
City Staff:	Brad Wainwright, Dan Pratt, Jake Barlass (Phone) and Clint Drury
Airport Manager:	Darold Schultz
Clerk/Treasurer:	Deby Cragun
Audience:	twenty-three

**2. Invocation**

Jeremy Waunch from The Vine Community Church gave the invocation.

**3. Pledge of Allegiance & Welcome**

**4. Approval of Agenda**

Mayor Verzal requested to add under Executive Session as a late Agenda item following the Deer Park Municipal Code Section 2.04.040 process:

13. A. Pursuant to RCW 42.30.110(1)(b) Potential Purchase of Real Property.

**IT WAS MOVED BY UPCHURCH, SECONDED BY PFAEFFLE; TO APPROVE ADOPTION OF THE PROPOSED LATE AGENDA ITEM TO THE AGENDA; MOTION CARRIED (7-0)**

**IT WAS MOVED BY UPCHURCH, SECONDED BY PFAEFFLE MOTION CARRIED (7-0) TO APPROVE THE AGENDA AS AMENDED.**

**5. Approval of September 18, 2024, regular council meeting minutes.**

**IT WAS MOVED BY COSTELLO, SECONDED BY PFAEFFLE; MOTION CARRIED (7-0) TO APPROVE THE SEPTEMBER 18, 2024, REGULAR COUNCIL MEETING MINUTES AS PRESENTED.**

**6. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.**

Comments were given.

## 7. New Business

- A. City of Deer Park Parks Plan Presentation ~ Larry Fetter

Mr. Fetter gave a short PowerPoint presentation that included: His background, Chewelah PROS Planning and Grants, and Deer Park options for a Parks Plan Update.

- B. Amended & Restated Agreement Between City of Deer Park and Deer Park Chamber of Commerce

Mayor Verzal reviewed the Agreement between the City of Deer Park and the Deer Park Chamber of Commerce.

**IT WAS MOVED BY UPCHURCH SECONDED BY STANDEN, TO APPROVE THE AGREEMENT BETWEEN THE CITY OF DEER PARK AND THE DEER PARK CHAMBER OF COMMERCE.**

FOLLOWING DISCUSSION,

**MOTION CARRIED 7-0.**

Kelsey Carlson, Chamber President updated the Mayor and Council on Chamber Activities for 2024.

- C. Task Order 2024-11 Deer Park Splash Pad Final Engineering Design and Construction Services ~ JUB Engineers, Inc.

Dan Pratt reviewed Task Order 2024-11 Deer Park Splash Pad Final Engineering Design and Construction Services with JUB Engineers, Inc.

**IT WAS MOVED BY UPCHURCH SECONDED BY STANDEN, TO APPROVE TASK ORDER 2024-11 DEER PARK SPLASH PAD FINAL ENGINEERING DESIGN AND CONSTRUCTION SERVICES WITH JUB ENGINEERS, INC.**

FOLLOWING DISCUSSION,

**MOTION CARRIED 7-0.**

- D. Bid Award Deer Park Airport South Waterline Improvements ~ Halme Construction Inc. in the amount of \$296,183.19.

Darold Schultz reviewed the Bid Award Deer Park Airport South Waterline Improvements.

**IT WAS MOVED BY UPCHURCH SECONDED BY STANDEN, TO APPROVE THE BID AWARD DEER PARK AIRPORT SOUTH WATERLINE IMPROVEMENTS WITH HALME CONSTRUCTION INC. IN THE AMOUNT OF \$296,183.19**

FOLLOWING DISCUSSION,

**MOTION CARRIED 7-0.**

- E. Spokane Hearing Examiner Rate for Contracts Adjustment 2024

Dan Pratt reviewed Spokane Hearing Examiner Rate for Contracts Adjustment 2024.

**IT WAS MOVED BY UPCHURCH SECONDED BY STANDEN, TO APPROVE THE SPOKANE HEARING EXAMINER RATE FOR CONTRACTS ADJUSTMENT 2024.**

FOLLOWING DISCUSSION,

**MOTION CARRIED 7-0.**

## **8. Resolutions**

There were no Resolutions.

## **9. Ordinances (Second Reading and Public Input)**

- A. Ordinance 2024-1024 Right-Of-Way Use Franchise with Concept Communications, LLC DBA Core Fiber Partners.

Mayor Verzal read the heading to Ordinance 2024-1024.

Councilmember Upchurch requested to waive the third reading.

**IT WAS MOVED BY UPCHURCH, SECONDED BY STANDEN, TO WAIVE THE THIRD READING.**

**MOTION CARRIED 7-0.**

**IT WAS MOVED BY UPCHURCH, SECONDED BY STANDEN, TO APPROVE ORDINANCE 2024-1024 RIGHT-OF-WAY USE FRANCHISE WITH CONCEPT COMMUNICATIONS, LLC DBA CORE FIBER PARTNERS.**

Following discussion,

**MOTION CARRIED 7-0.**

## **10. Consent Agenda**

*The items listed below were distributed to Council Members in advance for study and were enacted with one motion.*

**IT WAS MOVED BY UPCHURCH, SECONDED BY STANDEN; MOTION CARRIED (7-0) TO APPROVE THE CONSENT AGENDA as follows:**

- A. Approval of Voucher Claim Check Nos. 42349 through 42400 including EFT Debits in the amount of \$311,697.50 for the Second Half of September 2024.**
- B. Approval of Voucher Claim Check Nos. 42401 through 42431 in the amount of \$243,924.10 for the First Half of October 2024.**
- C. Approval of Payroll Check Nos. 15610 through 15647 including PFML, LTC, 941 Taxes and Health Benefits in the amount of \$156,553.34 for the month of September 2024.**
- D. Deer Park Airport Lease Agreement ~ Bobby Marshall**

## **11. Council Questions, Comments, or Reports**

Councilmember Upchurch stated he likes the idea of a Parks Plan. He also stated with the Budget Workshop tomorrow he is not in favor of increasing the Ad Valorem Tax by the 1% allowable.

Councilmember Senn stated he would like to thank Larry Fetter for his presentation. Councilmember Standen also wanted to thank Larry Fetter for his presentation.

## 12. Report of Departments

Jake Barlass stated Building is still going strong. There have been an additional 20 to 30 more residential building permits issued.

Dan Pratt updated the Mayor and Council on the new projects coming up.

Clint Drury stated he has been busy with Budget preparations and rate adjustments. He also stated the reservoirs will be cleaned in the next couple of days.

Darold Schultz gave an update on Airport activities.

Brad Wainwright thanked Larry Fetter for his time. The City's Fall Clean Green event is this weekend on October 18<sup>th</sup> and 19<sup>th</sup>.

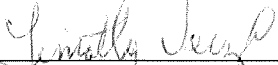
## 13. Executive Session

A. Pursuant to RCW 42.30.110(1)(b) Potential Purchase of Real Property.

Mayor Verzal moved the council into executive session at 8:04 p.m. for 20 minutes to discuss potential real property acquisition. Mayor Verzal stated there will be no action taken after the meeting. Mayor Verzal asked for an additional 5 minutes. The council returned to regular session at 8:29 p.m.

## 14. Adjournment

There being no further business before the Council, Mayor Verzal, adjourned the meeting at 8:29 P.M.

  
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Timothy Verzal, Mayor

  
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Deby Cragun, City Clerk/Treasurer