

CITY OF DEER PARK
PLANNING COMMISSION

Regular Meeting
Minutes
November 11, 2019
7:00 pm

NOTE: This agenda is subject to change in order to conduct business in a timely fashion.

1. ROLL CALL: Members Present: Ella Harper, Alan Bain, Jeff Frank
Bill O'Dea, Cathy Elmore
2. AGENDA APPROVAL:
Motion to approve the agenda as presented.
Motion carried: 5 – 0.
3. APPROVAL OF PREVIOUS MEETINGS MINUTES:
Motion to approve the minutes from the October 14, 2019 meeting as presented.
Motion carried: 5 – 0.
4. PUBLIC HEARING:
Chairman Bain recessed the meeting at 7:01 PM to open the public hearing.
 - a. 2019 Comprehensive Parks, Recreation and Conservation Plan.
Staff presented the completed amendment and noted the public notification process for the amendment and ongoing review by Community Trade and Economic Development.
Further staff noted no comments for the record have been received on the requests.
Chairman Bain noted no one in the audience offered to present comment on the proposal and closed the hearing at 7:06 PM, and returned to the meeting agenda.
5. BUILDING PERMITS:
 - a. Washington Estate Services request for permit for construction of a Single Family Dwelling on Lot 6, Block 4, Deer Park Meadows First Addition, located at 1208 N. Park Court, File 2019:10:10-1.
Staff discussed the application as submitted.
Motion to approve for zoning.
Motion carried: 5 – 0.
6. CITIZENS COMMENTS ON UNRELATED AGENDA ITEMS: None.
7. COMMISSION MEMBER COMMENTS ON UNRELATED AGENDA ITEMS:
Commission member Bain questioned staff on flagging along portions of E. Crawford Avenue.
8. STAFF REPORT: None.

9. COMMISSION ACTION ITEMS:

- a. Comprehensive Parks, Recreation and Conservation Plan.
Staff discussed the proposed amendment application and materials within the staff report, meetings throughout the summer can comment period of the final plan.
Chairman Bain led the discussion through development of the Findings of Fact. Motion to Approve Comprehensive Parks, Recreation and Conservation Plan Amendment as presented, Adopt the Findings of Fact, and Recommend to the City Council for Approval.
Motion carried: 5 – 0.

10. ADJOURNMENT: The meeting was adjourned at 7:16 PM.



Alan Bain, Chairman



Roger Krieger, Planning Director