

**Deer Park Airport
Advisory Board**
Minutes of Board Meeting
December 11, 2018

Board Member Attendees: Greg Riehl, Tim Cassels, Tim Fitzgerald, Dave Varnam, Eric Lorvig, Toby Hawkins, Tammy Smith

Staff: Darold Schultz, David Day, Beverly Hoots

Visitors: Tim Ike JUB, Penni Loomis, Bill Loomis, Sid Hoots, Joe Polowski, Bob Mazone, Phil Costello

Meeting was called to order at 7:34 AM by Greg Riehl

Minutes: Minutes of the November 13, 2018 meeting were approved.

Financial Report:

Darold reported on the financial status of the airport. Some discussion ensued concerning the status of grant funding.

Previous Business:

Issue: AIP #24

Tim Ike reported on the progress for AIP #24. He reported that La Riviere is currently on winter shutdown. Tim went on to report that the work completed in November had additional lots of material rejected which must be dealt with in the spring when work resumes. Tim also stated that La Riviere had used 39 of the 40 days scheduled for the project. Discussion ensued concerning liquidated damages

Issue: Rates and Fees

Darold reminded the board that changes to the rates and fees are due the first city council meeting in January. He also reviewed some suggested changes with the board and asked for additional input.

Issue: Customs

Darold reported that Governor Inslee had written a letter of support to the customs commissioner authorizing a customs facility at the airport. Further work with customs will determine the feasibility of the project.

Issue: Northwest Energetics Land Purchase

Darold reported that the city attorney recommended a lease rather than purchase of property for Northwest Energetics proposed office building. When Darold relayed this information to Northwest Energetics they decided to pursue other options.

Issue: TTF Agreement

Darold reported that he had also discussed the potential TTF agreement with the city attorney. The attorney suggested that a TTF only be utilized when the airport was unable to lease property for such a facility. The developer then met with the Mayor and City Director, he provided additional information not previously discussed. The board discussed the logistics of a TTF and raised several points of interest requiring further research.

Issue: Board Member Terms

Darold reported that all board members whose terms are expiring have re-applied for their positions. He further reported that applications would be accepted through December. Karen Ingalls introduced herself as a board member applicant a discussion ensued concerning board activities.

Issue: Lease Language

Darold reported that the city attorney agreed with the board on a release of liability for the sale of existing hangars to be included with the new lease. The board suggested the airport move forward with the process. Darold is awaiting FAA feedback as to the possibility of the building.

New Business:

Issue: City Building

Darold reported that the city would like to construct a building to enable storage of the parade float. This building would be used by the city during the winter and open to the airport during the summer.

Issue: Business View Magazine

Darold reported on a feature article covering the airport in Business View Magazine. The board discussed points of interest to be mentioned during the interview.

Oral Communications, Requests, Comments from Audience:

Report of Directors and Staff: No report

Executive Session: No Session

Meeting adjourned 8:43 AM

Submitted by Darold Schultz