

**Deer Park Airport
Advisory Board**
Minutes of Board Meeting
November 13, 2018

Board Member Attendees: Tim Cassels, Tim Fitzgerald, Dave Smith, Dave Varnam, Eric Lorvig, Toby Hawkins, Tammy Smith

Staff: Darold Schultz, David Day, Beverly Hoots

Visitors: Alex DelRiccio JUB, Penni Loomis

Meeting was called to order at 7:30 AM by Dave Varnam

Minutes: Minutes of the October 09, 2018 meeting were approved.

Financial Report:

Darold reported on the financial status of the airport. Some discussion ensued concerning fuel sales and equipment repair.

Previous Business:

Issue: AIP #24

Alex reported on progress for the project. T Lariviere has sourced a supplier that meets FAA's specifications and a work schedule is being developed for completion of the project.

Issue: Rates and Fees

Darold reminded the board that changes to the rates and fees are due the first city council meeting in January. He also reviewed some suggested changes with the board and asked for additional input.

New Business:

Issue: Customs

Darold reported that a meeting was held with the Port Director of Customs, the mayor, representatives from Maverick Air LLC, and himself. Maverick Air LLC would like to have user fee customs based at the airport. Maverick is willing to build the facility and pay the associated costs until such time that the revenue derived from the facility allows the airport to pay the costs. The Port Director outlined the process needed to move forward with the project.

Issue: Northwest Energetics Land Purchase

Darold reported that Northwest Energetics had inquired about purchasing or leasing an acre of land to be used for the construction of an office building. Darold stated that he had contacted the FAA concerning the issue. The FAA was more in favor of leasing the property. The board encouraged a lease over the sale of the property.

Issue: TTF Agreement

Darold reported that a private investor inquired about a through the fence agreement allowing access to the land outside the fence directly southwest of the airport. The investor is considering a hangar/maintenance facility for Dauntless Air. Darold continued to report that he had discussed the possibility with the FAA. While the FAA remains neutral on commercial through the fence operations they strongly encourage on airport resolutions for aviation related business.

Issue: Board Member Terms

Darold reviewed board member terms ending in 2018. Dave Varnam, David Smith, and Toby Hawkins terms are ending in December. Darold encouraged the board members to re-apply and stated he would advertise for additional applicants.

Issue: Lease Language

Darold reported on recent hangar sales which resulted in a change of lease. The sales then had unforeseen issues which could have jeopardized the resulting lease. The board recommended a change in lease language with a minimum being a release of interest by the original lessee.

Oral Communications, Requests, Comments from Audience:

Report of Directors and Staff:

Executive Session: No Session

Meeting adjourned 8:43 AM

Submitted by Darold Schultz