

**Deer Park Airport
Advisory Board**
Minutes of Board Meeting
October 10, 2023

Board Member Attendees: Dave Smith, Tim Cassels, John Smylie, Toby Hawkins, Hank Moore, Jim Faris

Staff: Darold Schultz, David Day, Dan Mahaffey

Attendees: Mark Napier JUB, Tim Ike JUB, Doug Hunt Barons, Neal Madison Barons, Bob Mazone, Kai Ogsten,

Meeting was called to order at 7:30 AM by Dave Smith

Minutes:

Minutes from the September 12, 2023 meeting were approved unanimously.

Financial Report:

Darold reviewed the financial report with the board he commented that rents and leases have increased approximately 15% in part because of CPI increases additionally because all lots are now leased. Darold also reported that supplies, and professional services would see increased expenses due to recent purchases and services.

Previous Business:

Issue: EDA Grant Sewer Installation

Tim Ike reported that the final paperwork was being processed for the EDA grant. The final walk through was completed with only one item on the list (damaged gas line repair) to be completed. The project resulted in two change orders which were driven by numerous unmarked and unlocated underground lines. The unmarked heating oil tank previously mentioned has been mitigated with removal of a small amount of contaminated dirt.

Issue: Board Positions

Darold reviewed the current terms of service with the board he asked the board to verify their individual terms the board agreed on the published terms. Tammy Smiths (absent) term ends at the end of the year. Darold will encourage her to reapply at the next meeting as well as advertise for new applicants.

Issue: 2024 Budget

The group reviewed the 2024 budget. The board voiced concerns about the management contract not keeping up with inflation. Additionally, the board reviewed professional services expenses, utilities, and investment interest. Changes were recommended.

Issue: Noise Complaints

Darold will contact John MacArthur with WSDOT Aviation to look into publishing time limits on night operations at the airport. The publishing would be in the Airports Facility Directory.

New Business:

Issue: 2024 Rates and Fees

Darold reviewed the 2023 Rates and Fees with the board with a decision on any changes to be made for the 2024 rates and fees at the November meeting.

Issue: Deice Truck

Darold reviewed a 1995 Simon Deice truck with the board. Dave went to look at the truck which is located north of Seattle and reported that while the truck has some mechanical issues it seems to be in operating condition. Darold is working with the attorney to draft a resolution for a sole source purchase.

Issue: Board Member Terms

Oral Communications, Requests, Comments from Audience:

Doug Hunt reported that the Barons voted in favor of allowing jet aircraft operations at their flying site. He stated they have established several operating procedures and safety protocols to maintain safe operation of the aircraft.

Issue: Lease Recission

Darold reported that he is contacting all current leaseholders that have not started building to see if they are interested a lease recission with the option to lease one of the lots being developed as he has lessee's ready to build now. Matt MacKay

is interested in a hangar with a bathroom so agreed to a rescission on Lot # 22. The board unanimously approved the rescission.

Report of Directors and Staff

Darold reported on preparations for fire season

Executive Session:

Meeting Adjourned: 9:05

Submitted by Darold Schultz