

**Deer Park Airport  
Advisory Board**  
Minutes of Board Meeting  
October 08, 2024

Board Member Attendees: Tim Fitzgerald, Dave Smith, Hank Moore, Tammy Smith, Tim Cassels, Jim Faris

Staff: Darold Schultz, David Day, Ed Solum

Attendees: Tim Ike-JUB, Jim Wynne-Chamber of Commerce, Doug Hunt-Barons, Kai Ogsten, Ben Bray,

Meeting was called to order at 7:30 AM by Tim Fitzgerald

**Minutes:**

Minutes from the September 13, 2024 meeting were approved with an attendance correction made.

**Financial Report:**

The board reviewed the profit and loss year to date comparison, and the fuel reconciliation report as well as the trial balance. There was some discussion around repair and maintenance, professional services, utilities and transfers to other funds.

**Previous Business:**

**Issue: AIP 32/33**

Tim Ike discussed progress made on the taxilane project. He stated that the FAA portion of grant funding for 2025 will be 95% which includes BIL funding. Tim went on to say that the FAA is searching out airports with expiring NPE and BIL funds which could be donated to the airport for the project. Tim then outlined a proposed timeline for the project.

**Issue: Waterline Installation**

Tim stated that there was a lot of interest in the project. The bid opening will be October 08 in the afternoon. Tim stated that JUB is working towards getting the waterline project completed before the end of the year weather permitting.

**Issue: 2025 Budget**

The board discussed the various revenue and expenditure streams. Grant funding, rents and leases, use fees, and repair and maintenance were some of the items discussed.

**New Business:**

**Issue: Timber Management Plan**

The board previewed the Timber Management Plan electronically. There was discussion concerning DNR grants for pre-commercial thinning within the various stands. The board additionally discussed porcupine damage within several of the units. Darold mentioned that Jim Faris was willing to complete some refurbishment work on the signs, the board was very favorable to having the work completed.

The board asked Darold to clarify the use of motorized vehicles within the trails area to define and clarify the use of electric or electrically assisted vehicles. The need for additional parking was also discussed. The Timber Management Plan was approved unanimously.

**Issue: Lease Lot Map Update**

Tim Ike presented the updated lease lot map to the board. The updated map included some changes to existing lots and the addition of new lots which align with the planned taxilane construction in 2025. The updated map is in alignment with the airport Master Plan. The board unanimously approved the plan.

**Report of Directors and Staff**

**Executive Session:**

**Meeting Adjourned: 9:15**

Submitted by Darold Schultz