

**Deer Park Airport
Advisory Board**
Minutes of Board Meeting
September 14, 2021

Board Member Attendees: Greg Riehl, Tim Fitzgerald, Dave Smith, Kimmo Nevala, Tim Cassels, Tammy Smith, Hargis Adams

Staff: Darold Schultz,

Attendees: Mark Napier JUB, Stan Roth the Barons, Penni Loomis, Mayor Tim Verzal

Meeting was called to order at 7:30 AM by Tim Fitzgerald

Minutes: Minutes of the July 13, 2021 meeting were approved.

Financial Report: Darold reported that due to the busy fire season an updated financial report was not available for the board. He will present an updated report at the October meeting.

Previous Business:

Issue: AIP #26

Mark Napier discussed progress on the Master Plan Update. He stated that the forecasting portion of the project was almost complete, He discussed the difficulties encountered during forecasting and the need for FAA approval on the methodology utilized. Mark then outlined the remaining steps of the Master Plan Update.

Issue: Cedar Road Infrastructure and Construction

Darold discussed some of the issues the airport and tenants have had with the construction on the Cedar Rd. project. The biggest issues have been interrupted phone internet and electrical. JUB gave an estimated time line of remaining work on the project. Darold discussed various options for funding the airport sewer mains which include a WSDOT Aviation Carb loan, also discussed was an EDA Grant. Penni Loomis has graciously agreed to help with the EDA Grant Application.

Issue: Baron's LOA

Stan Roth reported that the completed FAA LOA has been received. He went on to report that the club was complimented on their safety procedures. The club was recognized as club of the month by the AMA. Congratulations to the Barons that is quite an honor.

Issue: Board Positions

Darold discussed the two open board positions with the group. Stan Roth mentioned that Toby Hawkins (a current alternate board member) would be joining the Barons. Stan inquired as to if the board felt there were any conflicts with his membership, the board agreed there would not be any conflicts.

New Business:

Issue: Weishaar Lease Application

The board unanimously approved Thomas Weishaar's lease application for Lot #28. Mr. Weishaar plans to build a 52X60 hangar.

Issue: FAA 5yr CIP

Darold reviewed the 5 year CIP with the board. The plan involves pavement maintenance for 2022, 2023-2026 includes planning and improvements to the main runway.

Issue: 2022 Budget

The board discussed the 2022 budget, recommendations included funding for additional equipment and additional employees.

Oral Communications, Requests, Comments from Audience:

Report of Directors and Staff

Executive Session: Review of Board applications. Executive session completed 9:25AM

Meeting Adjourned: 9:15 AM

Submitted by Darold Schultz