

**Deer Park Airport
Advisory Board**
Minutes of Board Meeting
September 10, 2024

Board Member Attendees: Tim Fitzgerald, Dave Smith, John Smylie, Hank Moore, Kimmo Nevala, Tammy Smith

Staff: Darold Schultz, David Day, Ed Solum

Attendees: Tim Ike-JUB, Jim Wynne-Chamber of Commerce, Doug Hunt-Barons, Tom Stiritz, Kai Ogsten

Meeting was called to order at 7:30 AM by Tim Fitzgerald

Minutes:

Minutes from the August 13, 2024 meeting were approved with the correction of a spelling error.

Financial Report:

Darold reviewed the financial report with the group. At the boards request he added the monthly fuel reconciliation which gives a more accurate picture of the financial status of fuel sales then the year over year fuel sales. The board requested the reconciliation at each meeting. Repair and maintenance were discussed as the de-ice truck repair has caused an increase in the line item over last year.

Previous Business:

Issue: AIP 32/33

Tim Ike outlined the plan for taxilane eligibility with the board which includes the requirement for two additional tie downs. The airport will submit an application for BIL funds which will reimburse for design expenses to date. The taxilane construction is being planned for the spring/early summer 2025.

The discussion continued with the long-term plan of airport improvements to include the widening and strengthening of the runway and the strengthening of the taxiways. Darold shared that the FAA has not changed its decision on taxilane maintenance which remains ineligible for grant funding.

Issue: Waterline Installation

Tim Ike outlined an aggressive timeline for the construction of the water mains for the new taxi lane. The plan is to get the construction completed by the end of season if the weather cooperates. The construction of the waterline will be funded with a WSDOT Aviation CARB loan.

New Business:

Issue: Lease Applications

The board unanimously approved a lease application; Bobby Marshall is purchasing the hangar on Lot # 107 from Jim Vandeweg.

Issue: 2025 Budget

Darold shared a copy of the 2024 budget with the board. He stated that he had not yet received a copy of the 2025 budget. Several line items of the budget were discussed with an overview of some known expenditures for 2025.

Issue: Timber Management Plan

Darold reported that the Timber Management plan is completed in draft form. He stated that he has a hard copy for review if anyone is interested. Darold will provide the electronic copy as soon as it is available.

Report of Directors and Staff

Executive Session:

Meeting Adjourned: 8:59

Submitted by Darold Schultz