

**Deer Park Airport
Advisory Board**
Minutes of Board Meeting
September 08, 2020
Zoom Meeting

Board Member Attendees: Greg Riehl, Tim Cassels, Dave Smith, Tammy Smith

Staff: Darold Schultz, Mike Stone

Zoom Attendees: Tim Ike JUB, Mark Napier JUB

Meeting was called to order at 7:30 AM by Tim Ike

Minutes: Minutes of the March 10, 2020 meeting were approved.

Financial Report:

Darold reported on the financial status of the airport. He noted that the profit margin on fuel was lower due to the fact that some fuel had to be sold at a low margin due to a quick and drastic drop in fuel prices.

Previous Business:

Issue: AIP #26 and #27

JUB reported on progress for both Grants including timelines to be met. They further reported that both grants would be covered 100% by the FAA due to the cares act. They reported that AIP #26 was well under way with A TAC group being selected, and the first three chapters of the Master plan update nearing completion. They reported that AIP # 27 was slow to fund and the project would likely need to be pushed into the 2021 construction season.

Issue: Airport Driving Manual

Darold reported that the driving manual has been delayed until such time that in person meetings could resume.

Issue: Notam Manager

Darold reported that he and Mike received the online training for Notam Manager. Both continue to work with it in DEMO mode to further learn the system.

Issue: Solar Lighting

Darold reported that he had been in contact with Joe Breen from the FAA, due to restrictions from Covid-19 the solar project was put on hold and will resume when things return to normal.

Issue: Leases

Darold reported that the Deardon lease which had been completed now has a completed hangar. He further reported that the Borgford Lease had been put on hold due to the pandemic. He went on to report that Erin Air was considering a large lease for Jet aircraft maintenance center. He finished by reporting that two and possibly three leases in process for box style hangars.

Issue: Surplus Equipment

Darold reported that the old mower and all spare parts had been put out for surplus. Due to the dilapidated condition of the mower he is recommending a price of \$500.00

New Business:

Issue: Cares Act

Darold informed the board of the benefits from the Cares Act. He reported as previously stated that both AIP #26 and #27 would be 100% covered by the FAA. He went on to report that the airport would receive \$30,000.00 in reimbursements for general airport operations.

Issue: Mower

Darold Reported that the mower which was budgeted for went out to bid and a 18 foot Schulte mower as bid by Walters Implement was the only qualifying bidder.

Issue: Personnel Changes

Darold reported that he had hired a full time operations person Mike Stone, he reported that Mike was a pilot and had previous experience working at Spokane Airways. Darold also reported that Beverly Hoots had retired and that his wife was helping him with administrative duties.

Issue: Taxiway Closure

Darold reported that Taxiway "C"harlie had been permanently closed due to pavement condition. It had remained open previously in hopes that the FAA would support rebuilding it however due to the geometry the FAA could not fund rebuilding the taxiway.

Oral Communications, Requests, Comments from Audience:**Report of Directors and Staff**

Executive Session: None

Meeting Adjourned: 8:32 AM

Submitted by Darold Schultz