

**Deer Park Airport
Advisory Board**
Minutes of Board Meeting
August 14, 2018

Board Member Attendees: Greg Riehl, Dave Varnam, Harold Haselhuhn, Dave Smith, Tammy Smith, Toby Hawkins, Tim Cassels

Staff: Darold Schultz, David Day, Beverly Hoots

Visitors: Mark Napier JUB, Tim Ike JUB, Penni Loomis

Meeting was called to order at 7:30 AM by Greg Riehl

Minutes: Minutes of the July 10, 2018 meeting were approved.

Financial Report:

Darold reported on the financial status of the airport. Some discussion ensued concerning fuel sales, and equipment repair.

Previous Business:

Issue: AIP #23/24

Tim Ike and Mark Napier reported that work continues with T. LaRiviere Construction on planning and scheduling for the upcoming AIP #24 project. A pre-construction meeting has been scheduled for the 20th of August.

Issue: Runway Widening

Darold stated that Penni Loomis has graciously agreed to help with developing an application for the FAA supplemental funding to allow for runway strengthening and widening, taxi way strengthening and fillets, and taxi way lighting. JUB reported they are developing cost estimates for the project. Penni, Mark, and Tim gave a briefing on what is involved in developing the application.

Issue: Lot Changes

JUB and Darold reported that the proposed changes to several lots had been completed and is awaiting city council approval. These changes allow Maverick Air to build a larger hangar, and they allow for individual hangars to be built in an area that previously only allowed T hangars to be constructed.

Issue: Grant Application Cedar Rd. Improvements

Penni Loomis reported that the work on the grant application for improvements along Cedar Rd. continues. She further reported that she remains sensitive to the cost burden to the airport. Penni and Joe Tortorelli continue to research opportunities to reduce or defray the cost of the infrastructure improvements.

New Business

Issue: Lease Application

Darold reported that Craig Christopher, and Rob Bush were awaiting the lease lot changes to be completed to start construction on their hangars. He also asked the board for permission to conduct an email vote to approve lease applications for two of the North hangars. The board accepted the email vote for approval, Darold stated he would email the applications as soon as received.

Issue: Use Agreements

The board unanimously approved the use agreement provided by AMR. Darold reported that the city attorney has requested an outline of acceptable groups to utilize the driving area. Board discussion followed with further research to be provided by Darold.

Oral Communications, Requests, Comments from Audience:

Report of Directors and Staff:

Executive Session: No Session

Meeting adjourned 8:52 AM

Submitted by Darold Schultz