

**Deer Park Airport
Advisory Board**
Minutes of Board Meeting
March 14, 2017

Board Member Attendees: Greg Riehl, Tim Fitzgerald, Tammy Smith, Harold Haselhuhn, Bruce Burriss

Staff: Darold Schultz, David Day, Beverly Hoots

Visitors: Tim Ike JUB, Penni Loomis, Matt Burrows, Harlan Johnson, Bob Mazone

Meeting was called to order at 7:35 AM by Greg Riehl

Minutes: Minutes of the January 10, 2017 meeting were approved.

Financial Report: Darold reviewed the financial report and the additional expenditures from the excise tax and fuel sales audit. He discussed the steps taken to mediate these costs. Fuel sales were also reviewed including a breakdown of fuel sold for firefighting purposes. Darold talked about a new method of tracking expenses and revenue that Beverly has been working on. It gives a more accurate indication of expense and revenue sources by class.

Previous Business:

Issue: Northwest Nights Motorsports

Darold reported on the FAA response to the request to close the main runway for a racing event. While the FAA will not allow the closure of the main runway they will consider the closure of a cross wind runway for such an event. NWN Motorsports is currently considering all available options.

Issue: AIP #22 SRE Grant

Darold reported on the return of the snow blower from Kodiak. All equipment issues are currently repaired and operational. He further reported that authorization for payment had been issued and the grant closeout process would begin.

Issue: AIP #23

Tim Ike reviewed progress on the taxi lane and ramp project.

Issue: EGG Construction Update

Darold reported that in spite of the inclement weather EGG had begun construction of the 140X140 hangar.

New Business:

Issue: New Business Introduction

Harlan Johnson with Blaze Tamer reviewed the history and presence of Blaze Tamer at the airport. He discussed his position within the company as well as current and future plans for the company.

Issue: Additional Tax Burden

Darold advised the board that the city was audited by the Department of Revenue. He reported that there were some deficiencies with the B&O tax and sales tax. In an effort to remediate the tax burden the daily use rate was increased from \$115.00 to \$117.00, also under consideration is a convenience fee of 3% for credit card users.

Issue: Snow Removal

Darold reported on the equipment issues and concerns with current snow removal efforts. The years snowfall presented numerous issues with current snow removal efforts, combined with additional taxi lanes and ramp space being added several changes will be required with the snow control plan prior to next year.

Issue: Airport Parking

The city currently requires each lessee to provide a hard surface parking spot for individual hangars being built in an effort to lessen auto traffic on taxi lanes. The airport is recommending that group parking areas be designed to serve multiple hangars. These parking areas would be installed at airport expense. The board advised Darold to discuss the issue with Roger Krieger.

Oral Communications, Requests, Comments from Audience

Matt Burrows shared with the board the steep increase in personal property tax with the construction of his new building. As this could be a deterrent to new construction the board has recommended further investigation.

Report of Directors and Staff:

Meeting adjourned 9:20 AM

Submitted by Darold Schultz