

**Deer Park Airport
Advisory Board**
Minutes of Board Meeting
March 10, 2020

Board Member Attendees: Greg Riehl, Eric Lorvig, Kimmo Nevala, Tammy Smith, Tim Fitzgerald, Dave Smith, Toby Hawkins, Hargis Adams,

Staff: Darold Schultz, David Day

Visitors: Tim Ike JUB, Penni Loomis, Ben Bray, Stan Roth, Neil Madison,

Meeting was called to order at 7:30 AM by Greg Riehl

Minutes: Minutes of the January 14, 2020 meeting were approved with changes to attendees.

Financial Report:

Darold reported on the financial status of the airport. He noted some of the anomalies with the insurance being paid later than usual. He also reported on a new account titled administrative fees and its usage.

Previous Business:

Issue: AIP #26 and #27

JUB reported on progress for both Grants including timelines to be met. They reported on the survey work in progress for the apron and taxiway. Darold stated that he had dug through an 8 inch water main while digging the test pits due to some confusion over locating.

Issue: Airport Driving Manual

Darold reported that he continues to edit the driving manual with a completed version to be ready in the near future.

Issue: Notam Manager

Darold reported that a Letter of Agreement had been completed with Spokane Approach and he expected to receive a notice of training in the near future from the FAA.

New Business:

Issue: Survey for Solar Lighting

Darold reported that the FAA had contacted him concerning a solar lighting project. The local Airports District Office has recommended Deer Park as a site for the study. He further stated that the FAA would like to come to the airport for some initial survey work in the May-June time frame. The board unanimously approved moving forward.

Issue:

Darold requested the board approve the sale of a 1988 Chevrolet Utility Bed Truck. He stated that the truck runs poorly and is used very little. The board approved unanimously. Darold also reported that the airport was awarded a Tymco airport specific street sweeper for FOD cleanup on aprons and near hangars. The award was part of a governmental surplus.

Issue: Leases

Darold reported that the Deardon lease had been completed. He further reported that talks have continued with Mr. Borgford concerning a very large lot which would support two large hangars.

Oral Communications, Requests, Comments from Audience:

Report of Directors and Staff

Executive Session: None

Meeting Adjourned: 8:32 AM

Submitted by Darold Schultz