

**City of Deer Park  
City Council Minutes  
May 5, 2021**

**Councilmembers were not physically present at this May 5<sup>th</sup> meeting per the current version of Governor Proclamation 20-28 Amending Proclamation 20-05. Access to the Meeting was by Phone.**

Mayor Verzal called the meeting to order at 7:00 p.m. and stated this council meeting of the City Council is being conducted via telephone conference call pursuant to Governor Inslee's Proclamations. Before the roll call for attendance Mayor Verzal went over some telephonic procedures for tonight's meeting.

**1. Call to Order**

Mayor Verzal conducted a roll call to document telephone attendance.

Councilmember Cragun – Present  
Councilmember Babb – Present  
Councilmember Schut – Present  
Councilmember Stapp – Present  
Councilmember Scholz – Present  
City Airport Manager Darold Schultz – Present  
City Attorney Chuck Zimmerman – Present  
Assistant City Attorney Kate Schilling – Present  
Street Supervisor Brad Wainwright – Present  
Bldg./Planning Code Enforcement Jake Barlass - Present

Present with Mayor Verzal at City Hall and observing social distancing were City Clerk/Treasurer Deby Cragun and City Community Services Director Roger Krieger.

**2. Invocation**

The Invocation for tonight's meeting was led by Pastor Tim White of the Tri-County Christian Church.

**3. Approval of Agenda**

Mayor Verzal requested to add an action item that he will bring up under the Mayor's Report under report of officers. This is an FAA grant approval that we did not have prior to putting the Agenda together for this meeting. This item is time sensitive. With this addition to the Agenda, the Mayor would like to entertain a motion to approve the agenda.

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE AGENDA AS AMENDED.**

**4. Approval of April 21, 2021 regular council meeting minutes**

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE APRIL 21, 2021 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.**

**5. New Business**

- A. Agreement Between City of Deer Park and Gr8ter Veterans for Deer Park Concert Series.

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE THE AGREEMENT BETWEEN CITY OF DEER PARK AND GR8TER VETERANS FOR DEER PARK CONCERT SERIES.**

Mayor Verza reviewed the Agreement Between City of Deer Park and Gr8ter Veterans for Deer Park Concert Series.

Following discussion,

**MOTION CARRIED 5-0.**

- B. 2021 Interlocal Agreement Relating to Formation and Operation of The Spokane Regional Transportation Council.

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE THE 2021 INTERLOCAL AGREEMENT RELATING TO FORMATION AND OPERATION OF THE SPOKANE REGIONAL TRANSPORTATION COUNCIL.**

Council Member Cragun, City representative on the Regional Transportation Council stated the purpose of the Interlocal Agreement is to define how SRTC and its member agencies will coordinate and cooperate in the regional transportation planning process. This new agreement reaffirms the creation of SRTC as the state designated Regional Transportation Planning Organization (RTPO).

Roger Krieger explained the importance of being a part of SRTC and recommends approving this Interlocal Agreement.

Following discussion,

**MOTION CARRIED 5-0.**

- C. Contract Change Order # 1 AIP Project 3-53-0022-027-2020 ~ Versatile Industries, Inc.

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE THE CONTRACT CHANGE ORDER # 1 AIP PROJECT 3-53-0022-027-2020 WITH VERSATILE INDUSTRIES, INC.**

Darold Schultz reviewed the Contract Change Order # 1 AIP Project 3-53-0022-027-2020 with Versatile Industries, Inc.

Following discussion,

**MOTION CARRIED 5-0.**

- D. City Hall Council Discussion

Mayor Verza stated this last item was discussed briefly by Councilmember Stapp at the last regular Council Meeting. The Council was provided with a copy of the memo that Councilmember Stapp prepared on this topic. This is on the Agenda as a discussion only item. If action on this item is to occur, an action item may be identified and then

included on a future Council Meeting Agenda. Mayor Verzal called on each Councilmember in turn for their thoughts and concerns.

Councilmember Cragun stated the City Hall building is sound for the most part. In the past year, the City has installed a new HVAC System and weatherization. Some of the building bricks are coming loose and may need attention. She believes setting aside money each year during the budget process for renovation or a new building is a good plan.

Councilmember Babb agreed with Councilmember Cragun. She stated repairing the loose bricks should be a first consideration.

Councilmember Schuf stated the City Hall building has historical value to the City. Other historical landmarks have been lost to time and development. He would like to see this building maintained in a way it can be utilized. The foundation and longevity of the bricks are items we may need to evaluate. Maintenance costs for the building is a concern. The City Hall building is important to the City and should be maintained to the best of our ability.

Councilmember Scholz stated the City has already invested \$100,000 in building upgrades. We should consider setting aside dollars to repair or replace the building in the 2022 and future budget discussions.

Councilmember Stapp stated that we may not need to do anything right now, but we need to get started planning for the long term.

## 6. Resolutions

There were no Resolutions.

## 7. Ordinances

There were no Ordinances.

## 8. Consent Agenda

*Items listed below were distributed to Council Members in advance for study and were enacted with one motion.*

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA as follows:**

- A. Approval of Voucher Claim Check Nos. 39348 through 39387 in the amount of \$216,448.97 for Second Half of April 2021.**
- B. Approval of Payroll Check Nos. 14115 through 14147 including PFML and 941 Taxes in the amount of \$130,639.61 for the month of April 2021.**
- C. Deer Park Meadows Second Addition Plat Approval ~ File LP 2015-1.**

## 9. Report of Officers

Mayor Verzal stated before I provide my report there is one final time sensitive item, we need the Council to consider. That item is to approve City acceptance of the Airport Coronavirus Response Grant Program Grant offer for FAA Grant No. 3-53-0022-029-2021 and to authorize the Mayor to sign it. This is a \$13,000 maximum amount 100% federally funded, maintenance and operations grant agreement.

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE THE AIRPORT CORONAVIRUS RESPONSE GRANT PROGRAM GRANT OFFER FOR FAA GRANT NO. 3-53-0022-029-202 AND TO AUTHORIZE THE MAYOR TO SIGN IT.**

Darold Schultz reviewed the Airport Coronavirus Response Grant Program Grant Offer.

Following discussion,

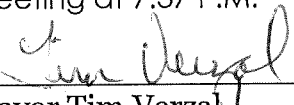
**MOTION CARRIED 5-0.**

Councilmember Scholz stated he and Councilmember Cragun had the opportunity to attend a meeting with the Commissioner of Public Lands to discuss a new program entitled Wildfire Ready Neighbors. Wildfire preparedness is not a one size fits all. There is a website you can visit where you can get help from a local wildfire expert to craft a Wildfire Ready Plan just for you that works for your property. That website is [www.wildfireready.com](http://www.wildfireready.com).

Mayor Verzal stated he will get some estimates for the brick work for City Hall and report back at a future City Council Meeting.

**10. Adjournment**

There being no further business before the Council, Mayor Verzal adjourned the meeting at 7:37 P.M.

  
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Mayor Tim Verzal

  
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Deby Cragun, City Clerk/Treasurer