

**City of Deer Park  
City Council Minutes  
May 19, 2021**

**Councilmembers were not physically present at this May 19<sup>th</sup> meeting per the current version of Governor Proclamation 20-28 Amending Proclamation 20-05. Access to the Meeting was by Phone.**

Mayor Verzal called the meeting to order at 7:00 p.m. and stated this council meeting of the City Council is being conducted via telephone conference call pursuant to Governor Inslee's Proclamations. Before the roll call for attendance Mayor Verzal went over some telephonic procedures for tonight's meeting.

**1. Call to Order**

Mayor Verzal conducted a roll call to document telephone attendance.

Councilmember Cragun – Present  
Councilmember Babb – Present  
Councilmember Schut – Present  
Councilmember Stapp – Present  
Councilmember Scholz – Present  
City Airport Manager Darold Schultz – Present  
City Attorney Chuck Zimmerman – Present  
Assistant City Attorney Kate Schilling – Present  
Street Supervisor Brad Wainwright – Present  
Bldg./Planning Code Enforcement Jake Barlass - Present

Present with Mayor Verzal at City Hall and observing social distancing were City Clerk/Treasurer Deby Cragun and City Community Services Director Roger Krieger.

**2. Invocation**

The Invocation for tonight's meeting was led by Pastor Phil Hines of the Tri-County Christian Church.

**3. Approval of Agenda**

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE AGENDA.**

**4. Approval of May 5, 2021 regular council meeting minutes**

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE MAY 5, 2021 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.**

**5. New Business**

- A. Crawford/Colville Roundabout and N. Colville Reconstruction Change Order #2 ~ LaRiviere, Inc.

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE THE CRAWFORD/COLVILLE ROUNDABOUT AND N. COLVILLE RECONSTRUCTION CHANGE ORDER #2.**

*Roger Krieger* reviewed Crawford/Colville Roundabout and N. Colville Reconstruction Change Order #2 estimating an increase in the Contract Amount by \$2,964.84 and an increase of three working days to the project.

Following discussion,

**MOTION CARRIED 5-0.**

- B. Crawford/Colville Roundabout and N. Colville Reconstruction Change Order #3 ~ LaRiviere, Inc.

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE THE CRAWFORD/COLVILLE ROUNDABOUT AND N. COLVILLE RECONSTRUCTION CHANGE ORDER #3.**

*Roger Krieger* reviewed Crawford/Colville Roundabout and N. Colville Reconstruction Change Order #3 adding six working days to the project.

Following discussion,

**MOTION CARRIED 5-0.**

- C. Cedar Road N. Extension 6<sup>th</sup> St. to Enoch Rd. Change Order #1 ~ Northwest Grading, Inc.

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE THE CEDAR ROAD N. EXTENSION 6<sup>TH</sup> ST. TO ENOCH RD. CHANGE ORDER #1**

*Roger Krieger* reviewed the Cedar Road N. Extension 6<sup>th</sup> St. to Enoch Rd. Change Order #1 decreasing the Contract Amount by \$7,287.02.

Following discussion,

**MOTION CARRIED 5-0.**

- D. Cedar Road N. Extension 6<sup>th</sup> St. to Enoch Rd. Change Order #2 ~ Northwest Grading, Inc.

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE THE CEDAR ROAD N. EXTENSION 6<sup>TH</sup> ST. TO ENOCH RD. CHANGE ORDER #2**

*Roger Krieger* reviewed the Cedar Road N. Extension 6<sup>th</sup> St. to Enoch Rd. Change Order #2 increasing the Contract Amount by \$220,381.71 and increasing seven calendar days to the project.

Following discussion,

**MOTION CARRIED 5-0.**

- E. Task Order 2021-05 Shamrock Glen Phase 3 Construction Observation Services  
~JUB Engineers, Inc.

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE TASK ORDER 2021-05,  
SHAMROCK GLEN PHASE 3 CONSTRUCTION OBSERVATION SERVICES WITH JUB  
ENGINEERS, INC.**

Roger Krieger reviewed Task Order 2021-05.

Following discussion,

**MOTION CARRIED 5-0.**

- F. Boundary Line Adjustment Deferral Agreement ~ Knight Family Airport, LLC

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE THE BOUNDARY LINE  
ADJUSTMENT DEFERRAL AGREEMENT WITH KNIGHT FAMILY AIRPORT, LLC**

City Attorney Charles Zimmerman, reviewed the Boundary Line Adjustment Deferral  
Agreement with Knight Family Airport, LLC

Following discussion,

**MOTION CARRIED 5-0.**

## **6. Resolutions**

There were no Resolutions.

## **7. Ordinances**

There were no Ordinances.

## **8. Consent Agenda**

*Items listed below were distributed to Council Members in advance for study and were  
enacted with one motion.*

- A. Approval of Voucher Claim Check Nos. 39388 through 39430 including EFT  
Debits in the amount of \$967,287.01 for the First Half of May 2021.

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB TO APPROVE THE CONSENT AGENDA  
WITH THE DELETION AND REMOVAL OF CHECK 39419.**

Following discussion,

**MOTION CARRIED 5-0.**

## **9. Report of Departments**

Roger Krieger stated the different projects underway here in Deer Park are going along well. Cedar Road was behind a little bit but is now catching up.

The Contractors are dealing with a shortage of components for concrete.

Brad Wainwright stated he and his crew have finished up the entry way to Mix Park. The Parks crew have been busy keeping up with the mowing and trimming.

Darold Schultz stated the Taxi lane and Ramp have been paved with the Tie Down areas next to be paved. FAA Grant Project 27 should be completed by the end of the month.

Jake Barlass updated the Mayor and Council on the issuance of Building Permits and Subdivision additions.

## 10. Report of Officers

Councilmember Babb stated she drove by Mix Park and the Entry Way looks beautiful.

Councilmember Stapp asked is there was any new information on the Pool opening.

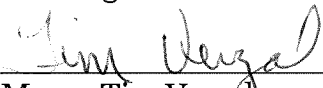
Brad Wainwright stated he has been in contact with Spokane County Parks and Rec and he should have something by the next Council Meeting.

Mayor Verzal stated If all goes according to Governor Inslee City Hall should be opening on July 6, 2021.

Councilmembers Schut and Stapp and Mayor Verzal addressed the Open Public Meetings Act.

## 11. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 7:56 P.M.

  
\_\_\_\_\_  
Mayor Tim Verzal

  
\_\_\_\_\_  
Deby Cragun, City Clerk/Treasurer