

**City of Deer Park  
City Council Minutes  
June 17, 2020**

**Councilmembers were not physically present at this June 17<sup>th</sup> meeting per Proclamation 20-28 by the Governor Amending Proclamation 20-05.  
Access to the Meeting was by Phone.**

Mayor Verzal called the meeting to order at 7:00 p.m. and stated this council meeting of the City Council is being conducted via telephone conference call pursuant to Governor Inslee's Proclamations, which have now been extended through June 17, 2020. Before the roll call for attendance Mayor Verzal went over some telephonic procedures for tonight's meeting.

**1. Call to Order**

Mayor Verzal conducted a roll call to document telephone attendance.

Councilmember Cragun – Present  
Councilmember Babb – Present  
Councilmember Schut – Present  
Councilmember Stapp – Present  
Councilmember Scholz – Present  
City Attorney Chuck Zimmerman – Was Present at 7:26 p.m.  
Street Supervisor Brad Wainwright – Present

Present with Mayor Verzal at City Hall and observing social distancing were City Clerk/Treasurer Deby Cragun and City Community Services Director Roger Krieger.

**2. Invocation**

The Invocation for tonight's meeting was led by Pastor Jason Upchurch.

**3. Approval of Agenda**

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE AGENDA.**

**4. Approval of May 20, 2020 regular council meeting minutes**

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE MAY 20, 2020 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.**

**5. Public Hearings**

A. Six Year Transportation Improvement Program (Resolution 2020-004)

Mayor Verzal stated the first Public Hearing is for the Six Year Transportation Improvement Program which will be followed later, on the Agenda with Council consideration of City Resolution NO. 2020-004. Mayor Verzal declared the Public Hearing for the Six Year Transportation Improvement Program open at 7:08 p.m. and invited any comments from members of the Public who may be present and wish to comment.

There were no Public Comments.

Mayor Verzal closed the first Public Hearing at 7:09 p.m.

- B. Vacation of That Portion of Colville Road Right-of-Way between 6<sup>th</sup> Street and 5<sup>th</sup> Street.

The next Public Hearing is for the purpose of taking public comments on the proposed vacation of a portion of Colville Road right-of-way between 6<sup>th</sup> Street and 5<sup>th</sup> Street. The backup documentation for this Public Hearing is in the City Council packet and consists of a copy of City Resolution No. 2020-002 which was approved by the City Council on March 4, 2020. Again, the purpose of this Public Hearing is to take public comment from members of the public who may be present to comment on the proposed right-of-way vacation. This Public Hearing was originally scheduled to occur on April 15, 2020 but has been continued multiple times to this date. The City has received no written objection to the proposed action and no comments concerning the relative comparative fair market value determination discussed in Section 4 of City Resolution No. 2020-002. Section 5 of City Resolution No. 2020-002 contemplates passage of an Ordinance following this Public Hearing and an Ordinance will be presented at a future Council Meeting if there are no comments from the public opposing the proposed vacation of right-of-way. At this time Mayor Verzal opened the Public Hearing at 7:10 p.m. for public comment.

There were no Public Comments.

Mayor Verzal closed the second Public Hearing at 7:10 p.m.

#### **6. New Business**

- A. Task Order 2020-03, Too Old Boys Water and Sewerage Availability Study ~ JUB Engineers, Inc.

Roger Krieger reviewed Task Order 2020-03.

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:**

APPROVE TASK ORDER 2020-03, TOO OLD BOYS WATER AND SEWERAGE AVAILABILITY STUDY WITH JUB ENGINEERS, INC.

**MOTION CARRIED 5-0.**

- B. Special Use Permit Request 2019-04 ~ Robert Mathews

Roger Krieger reviewed Special Use Permit 2019-04.

**IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:**

APPROVE THE SPECIAL USE PERMIT REQUEST 2019-04 SUBMITTED BY ROBERT AND DEBORAH MATHEWS.

**MOTION CARRIED 5-0.**

### C. Approval of Bids for Surplus Vehicles and Equipment

Brad Wainwright has outlined the suggested action in his June 12, 2020 memorandum to the Mayor and City Council.

Mayor Verzal he would entertain a motion to declare the following items surplus and authorize their sale pursuant to the sealed bid procedure as follows: (1) 2008 Chevrolet Malibu for \$4,200.00; (2) Lincoln Wilder for \$175.55; (3) 2010 Takeuchi Skid Steer for \$23,985.25; and (4) 1999 John Deere 4400-wheel tractor and attachments for \$16,500.00 AND further to lower the minimum bid on the 2010 Chevrolet Tahoe from \$13,000.00 to \$11,000.00 and advertise again for sealed bids.

#### **IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:**

APPROVE THE SALE OF THE SURPLUS ITEMS AND TO SEEK SEALED BIDS FOR THE 2010 CHEVROLET TAHOE AT A REDUCED MINIMUM BID.

#### **MOTION CARRIED 5-0.**

### **7. Resolutions**

- A. Resolution 2020-004 Six Year Transportation Improvement Program

Mayor Verzal read the heading to Resolution 2020-004.

Following discussion,

#### **IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:**

APPROVE RESOLUTION 2020-004 ~ SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM

#### **MOTION CARRIED 5-0.**

### **8. Ordinances**

There were no Ordinances

### **9. Consent Agenda**

*Items listed below were distributed to Council Members in advance for study and were enacted with one motion.*

#### **IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA.**

- A. Approval of Voucher Claim Check Nos. 38573 through 38604 including EFT Debits in the amount of \$211,764.65 for the Second Half of May 2020.
- B. Approval of Voucher Claim Check Nos. 38605 through 38636 in the amount of \$205,885.41 for the First Half of June 2020.
- C. Approval of Payroll Check Nos. 13751 through 13782 including PFML & 941 Taxes in the amount of \$110,341.42 for the month of May 2020.
- D. Deer Park Municipal Airport Use Agreement ~ Spokane Police Dept.
- E. Short Plat Request # 2019-1 ~ Better Built Construction, LLC

### **10. Report of Departments**

Roger Krieger gave an update on the various projects he has been working on. Brad Wainwright stated the drainage problems on N. Country Club Drive have been fixed. He also stated his prior position of City Maintenance has been filled by Joe Bjelland. Mr. Bjelland started on June 1, 2020.

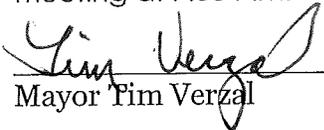
## 11. Report of Officers

Councilmember Schut asked for clarification as to why the Fireworks Display was cancelled. Mayor Verzal spoke to his question.

Councilmember Stapp asked about the Skate Park and would like to see the gate around the Skate Park be unlocked and eventually removed all together.

## 12. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 7:58 P.M.

  
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Mayor Tim Verzal

  
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Deby Cragun, City Clerk/Treasurer