

**City of Deer Park
City Council Agenda
June 15, 2022
Meeting Location ~ Deer Park City Hall
316 E. Crawford
7:00 p.m.**

This preliminary agenda is subject to change to conduct business in a timely manner.

To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#

1. Call to Order

Roll Call: Mayor Tim Verzal
Councilmember's: Dee Cragun, Jason Upchurch, Heather Newsom,
Naomi Diaz, and Caleb Stapp
Community Services Director: Roger Krieger
Clerk/Treasurer: Deby Cragun

2. Invocation

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

5. Approval of June 01, 2022, regular council meeting minutes

6. New Business

A. STA Presentation ~ Susan Meyer
B. Neighborhood Watch ~ Venus Delcambre-Morris
C. Discussion and Possible Action Concerning Increasing the Size Of City Council
From 5 To 7 Members.

7. Resolutions

8. Ordinances

9. Consent Agenda

A. Approval of Voucher Claim Check Nos. 40325 through 40358 including EFT
Debits in the amount of \$305,251.47 for the First Half of June 2022.
B. Extension and Amendment No.3 Wastewater Farming Agreement ~ Loren Lentz

10. Report of Departments

11. Council Questions, Comments, or Reports

**12. Interested Citizens: Oral Communications, Requests, and Comments from
Audience on Unrelated Agenda Items.**

13. Executive Session

14. Adjournment

Americans with Disabilities Act (ADA) accommodations provided upon request

**City of Deer Park
City Council Minutes
June 1, 2022
Meeting Location ~ Deer Park City Hall
316 E. Crawford**

To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#

1. Call to Order

Roll Call: Mayor Tim Verzal
Councilmember's: Dee Cragun, Jason Upchurch, Heather Newsom
and, Caleb Stapp
Community Services Director: Roger Krieger
Clerk/Treasurer: Deby Cragun

2. Invocation

Deacon Joe Nicholas gave the invocation.

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

Mayor Verzal asked to add Jared Harms, Fire Marshall for Spokane County Fire District 4 presentation under New Business for the meeting tonight.

IT WAS MOVED BY CRAGUN SECONDED BY UPCHURCH TO APPROVE THE AGENDA WITH THE ADDITION OF JARED HARMS, FIRE MARSHALL, SPOKANE COUNTY FIRE DISTRICT 4 PRESENTATION TO THE AGENDA FOR THE MEETING TONIGHT UNDER NEW BUSINESS.

MOTION CARRIED 4-0

Mayor Verzal stated we will add Jared Harms as 6C and move 6C Council Interviews to 6D under New Business.

5. Approval of May 18, 2022, regular council meeting minutes.

IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH; MOTION CARRIED (4-0) TO APPROVE THE MAY 18, 2022, REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

6. New Business

A. Change Order #8 Crawford/Colville Roundabout and N. Colville Reconstruction Reconcile Constructed and Contract Quantities ~ LaRiviere, Inc.

IT WAS MOVED BY CRAGUN, SECONDED BY STAPP, TO APPROVE CHANGE ORDER NUMBER 8 WITH LARIVIERE, INC.

Roger Krieger reviewed Change Order Number 8.

Following discussion,

MOTION CARRIED 4-0.

B. Deer Park, Washington Time Capsule Project Summary

Laura Chamberlain spoke to the Time Capsule Project. She stated that the Clayton/Deer Park Historical Society, the Settlers Association and the City of Deer Park plan to bury a time capsule to be opened at the 200th Settlers Day celebration – July 26, 2121. This project will commemorate the Deer Park of today by documenting current day events for the Deer Park of the next century. The total cost of the project is \$1,660.00. There are no outside funds to defray the cost of the project. Ms. Chamberlain stated a third of the cost is to be paid through the Historical Society and a third through the Settlers Association she would like the City to pay a third of the cost which is \$554.00.

IT WAS MOVED BY CRAGUN, SECONDED BY STAPP, TO APPROVE A CONTRIBUTION OF \$554.00 TO THE DEER PARK, WASHINGTON TIME CAPSULE PROJECT.

Following discussion,

MOTION CARRIED 4-0.

C. Jared Harms, Fire Marshall

Fire Marshall Harms, give a power point presentation on the climate outlook for June through September 2022. He stated we can expect below normal precipitation and above normal temperatures.

D. Council Interviews for Vacant Position.

Council conducted interviews for the vacant council position. Applicants interviewed: Nicholas M. Minzghor, Naomi N. Diaz, and James J. Scholz.

7. Resolutions

There were no Resolutions.

8. Ordinances

There were no Ordinances.

9. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY CRAGUN SECONDED BY NEWSOM; MOTION CARRIED (4-0) TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

- A. Approval of Voucher Claim Check Nos. 40302 through 40324 including EFT Debits in the amount of \$112,736.33 for Second Half of May 2022**
- B. Approval of Payroll Check Nos. 14617 through 14650 including PFML, 941 Taxes and Health Benefits in the amount of \$141,553.52 for the month of May 2022.**

10. Council Questions, Comments, or Reports

Councilmembers made comments.

11. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.

Comments were given.

12. Executive Session

A. Review the qualifications of the applicants for the vacant Council position under RCW 42.30.110(1)(h),

Mayor Verzal moved the Council into Executive Session at 7:56 p.m. for 20 minutes to review the qualifications of the applicants for the vacant Council position. Mayor Verzal requested an additional ten minutes. The Council returned to regular session at 8:26 p.m.

13. Possible action of the Council to fill the vacant Council position

IT WAS MOVED BY STAPP, SECONDED BY UPCHURCH, TO APPOINT NAOMI N. DIAZ TO THE VACANT COUNCIL POSITION.

ROLL CALL VOTE:

**Councilmember Cragun ~ NO
Councilmember Upchurch ~ YES**

**Councilmember Newsom ~ YES
Councilmember Stapp ~ YES**

MOTION CARRIED 3-1(Cragun)

14. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 8:26 P.M.

Mayor Tim Verzal

Deby Cragun, City Clerk/Treasurer

Chapter 1.08

NONCHARTER CODE CITY CLASSIFICATION ADOPTED

Sections:

1.08.010 Classification change adopted.

1.08.020 Name change.

1.08.010 Classification change adopted.

Pursuant to and in accordance with RCW 35A.02.030 (Chapter 119, Laws Extraordinary Session 1967, Section 35A.02.030) and pursuant to Resolution No. 1972-2 adopted by the city on the twenty-first day of June, 1972, and published on the twenty-ninth day of June, 1972, the city council adopts for the city the classification of noncharter code city and reaffirms the intention to retain the plan of government under which it presently is operating and declares that it will continue to operate under the plan of government which it presently has. (Ord. 260 § 1, 1972)

1.08.020 Name change.

In accordance with the change of classification to a noncharter code city noted in Section 1.08.010, the name of the town of Deer Park, Washington is changed to the city of Deer Park, Washington, and the city clerk with the aid and direction of the city attorney shall make such changes in the official seal of the city and such other operational changes as may be required for the proper legal functioning of the municipality under the name, style and title of the "City of Deer Park, Washington." (Ord. 515 § 1, 1986; Ord. 260 § 2, 1972)

The Deer Park Municipal Code is current through Ordinance 1007, passed March 16, 2022.

Disclaimer: The city clerk's office has the official version of the Deer Park Municipal Code. Users should contact the city clerk's office for ordinances passed subsequent to the ordinance cited above.

City Website: <https://www.cityofdeerparkwa.com/>

City Telephone: (509) 276-8802

Code Publishing Company

RCW 35A.12.010

Elective city officers—Size of council.

The government of any noncharter code city or charter code city electing to adopt the mayor-council plan of government authorized by this chapter shall be vested in an elected mayor and an elected council. The council of a noncharter code city having less than twenty-five hundred inhabitants shall consist of five members; when there are twenty-five hundred or more inhabitants, the council shall consist of seven members. A city with a population of less than twenty-five hundred at the time of reclassification as an optional municipal code city may choose to maintain a seven-member council. The decision concerning the number of councilmembers shall be made by the council and be incorporated as a section of the ordinance adopting for the city the classification of noncharter code city. If the population of a city after having become a code city decreases from twenty-five hundred or more to less than twenty-five hundred, it shall continue to have a seven-member council. If, after a city has become a mayor-council code city, its population increases to twenty-five hundred or more inhabitants, the number of council offices in such city may increase from five to seven members upon the affirmative vote of a majority of the existing council to increase the number of council offices in the city. When the population of a mayor-council code city having five council offices increases to five thousand or more inhabitants, the number of council offices in the city shall increase from five to seven members. In the event of an increase in the number of council offices, the city council shall, by majority vote, pursuant to RCW 35A.12.050, appoint two persons to serve in these offices until the next municipal general election, at which election one person shall be elected for a two-year term and one person shall be elected for a four-year term. The number of inhabitants shall be determined by the most recent official state or federal census or determination by the state office of financial management. A charter adopted under the provisions of this title, incorporating the mayor-council plan of government set forth in this chapter, may provide for an uneven number of councilmembers not exceeding eleven. For the purposes of determining population under this section, cities may include or exclude the population of any state correctional facility located within the city.

A noncharter code city of less than five thousand inhabitants which has elected the mayor-council plan of government and which has seven council offices may establish a five-member council in accordance with the following procedure. At least six months prior to a municipal general election, the city council shall adopt an ordinance providing for reduction in the number of council offices to five. The ordinance shall specify which two council offices, the terms of which expire at the next general election, are to be terminated. The ordinance shall provide for the renumbering of council positions and shall also provide for a two-year extension of the term of office of a retained council office, if necessary, in order to comply with RCW 35A.12.040.

However, a noncharter code city that has retained its old mayor-council plan of government, as provided in RCW 35A.02.130, is subject to the laws applicable to that old plan of government.

[2011 c 14 § 1; 2009 c 549 § 3005; 1997 c 361 § 6; 1994 c 223 § 30; 1994 c 81 § 71; 1985 c 106 § 1; 1983 c 128 § 1; 1979 ex.s. c 18 § 19; 1979 c 151 § 33; 1967 ex.s. c 119 § 35A.12.010.]

NOTES:

Severability—1979 ex.s. c 18: See note following RCW 35A.01.070.

Population determinations, office of financial management: Chapter 43.62 RCW.

CITY OF DEER PARK
CLAIMS CERTIFICATION AND APPROVAL

Auditing Officer's Certification

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein and that the Claim is a just, due and unpaid obligation against the *City of Deer Park*, and that I am authorized to authenticate and certify said Claims Checks numbered **40325 through 40358 including EFT Debits in the amount of \$305,251.47.**

City Clerk/Treasurer

Council Approval

We, the undersigned Council Members of the *City of Deer Park* approve the payment of Claims **40325 through 40358 including EFT Debits in the amount of \$305,251.47 this 15th day of June 2022.**

VOUCHERS 1ST HALF JUNE 2022

Fiscal: : 2022

Period: 2022 - June

Number	Voucher Name	Account Description	Amount
40325	Deer Park Paving	R & M Structures	\$5,047.42
		Repair & Maintenance	\$3,744.89
		Check Total:	\$8,792.31
40326	Anatek Labs	Wastewater Testing Anatek	\$540.00
40327	Autozone	Fire Hydrant Repairs	\$57.24
40328	Centurylink	Communications	\$1,855.01
40329	City of Deer Park	Sale of Fuel	\$536.53
40330	City of Deer Park	Professional Services	\$80.10
		Utilities	\$3,776.19
		Check Total:	\$3,856.29
40331	City Service Valcon, LLC	Fuel	\$5,629.37
		Professional Services	\$16.00
		Check Total:	\$5,645.37
40332	Code Publishing CO	Ordinance Codification	\$614.17
40333	Concrete Plus LLC	Repair & Maintenance	\$5,945.50
40334	Consolidated Electrical Distributors Inc.	Supplies	\$113.27
40335	Controlfreak, Inc	R & M Scada System	\$23,949.49
40336	Core & Main	Items Purchased For Resale	\$8,015.62
40337	Daily Journal of Commerce	Ads And Legals	\$271.40
40338	Deer Park Chamber of Commerce	Visitor Information & Tourism Promotion	\$500.00
40339	Deer Park Printing LLC	Supplies	\$224.80
40340	Diamond Building Supply	Supplies	\$674.55
40341	Garden Springs Greenhouse	Supplies	\$180.00
40342	Horizon	Supplies	\$680.00
40343	Jub Engineers, Inc.	6th St. Reservoir Repl Const.	\$4,584.23
		E. Crawford Preservation Design 2022	\$17,986.56
		N. Dalton Well	\$654.19
		Professional Services	\$1,346.86
		Shamrock Glen Construction Observ.	\$936.85
		Spokane CO Bldg/plan Checks	\$1,625.54
		Treatment Lagoon Design	\$5,383.61
		Water Comprehensive Plan Update	\$7,289.40
		Check Total:	\$39,807.24
40344	Landmark Structures I, L.P.	6th St. Reservoir Repl Const.	\$116,757.03
40345	Napa Auto Parts	Supplies	\$223.24

40346	National Barricade	Supplies	\$145.93
40347	Norco	Supplies	\$121.25
40348	ODP Business Solutions, LLC	Central Services Supplies	\$94.94
		Supplies	\$314.50
		Check Total:	\$409.44
40349	PacWest Machinery	Aviation Ground Support Equipment	\$8,107.50
40350	Reliance Janitorial	Janitorial Services	\$557.46
40351	Ricoh USA, Inc	Ricoh Copy Machine Principle	\$198.02
40352	Schultz's Aviation, LLC	Sale of Fuel	\$536.53
40353	Spokane County Animal Control	Spokane County Regional Animal Control	\$976.15
40354	Spokane County Treasurer	Public Defender	\$2,005.77
40355	Spokane County Treasurer/ Prosecutor	City Prosecutor	\$1,507.62
40356	Spokane County Treasurer's Office	Spok CO Law Enforc Contract	\$58,349.00
40357	Verizon Wireless	Communications	\$391.53
40358	Waste Management	Utilities	\$455.73
EFT Debit	State of Washington	Excise Tax Remit	\$4,485.80
Combined Excise Tax May 2022			
		Excise Tax Remittance	\$3,056.28
		Fuel Sales Tax	\$4,708.40
		Check Total:	\$12,250.48
	Grand Total		\$305,251.47
Total Accounts Payable for Checks #40325 Through #EFT Debit Combined Excise Tax May 2022			

**EXTENSION AND AMENDMENT NO. 3
OF CITY OF DEER PARK
WASTEWATER FARMING AGREEMENT
WITH LOREN LENTZ
OCTOBER 1, 2022 – SEPTEMBER 31, 2032**

WHEREAS, for several years Loren Lentz, (hereinafter referred to as "Farmer") has conducted farming operations on property owned by the City of Deer Park, Washington (hereinafter referred to as "Owner") at the Deer Park Municipal Airport in the area more particularly described below herein; and

WHEREAS, the Farmer presently is farming pursuant to the "CITY OF DEER PARK WASTEWATER FARMING AGREEMENT" effective of June 5, 2007 between Owner and Farmer as amended and extended by the "EXTENSION AND AMENDMENT OF CITY OF DEER PARK WASTEWATER FARMING AGREEMENT" which extended the Agreement from June 5, 2012 through September 30, 2017, and the "EXTENSION AND AMENDMENT NO. 2 OF CITY OF DEER PARK WASTEWATER FARMING AGREEMENT" which extended the Agreement from October 1, 2017 to September 31, 2022, (collectively hereinafter referred to as the "ORIGINAL EXTENDED AND AMENDED AGREEMENT"); and

WHEREAS, the Owner and Farmer now desire to further extend the ORIGINAL EXTENDED AND AMENDED AGREEMENT as set forth below herein, now therefore, Owner and Farmer agree as follows:

1. The Recitals set forth above are made a part of this EXTENSION AND AMENDMENT NO. 3 as if set forth in full.

2. The Term of the ORIGINAL EXTENDED AND AMENDED AGREEMENT is hereby extended for one additional ten (10) year term commencing October 1, 2022 and ending September 31, 2032, unless otherwise terminated or cancelled pursuant to the terms of the ORIGINAL EXTENDED AND AMENDED AGREEMENT.

3. The Premises to which this EXTENSION AND AMENDMENT NO. 3 and the ORIGINAL EXTENDED AND AMENDED AGREEMENT apply is the Deer Park Municipal Airport land describes as follows:

The west 1250 feet of the Northwest quarter of Section 6,
Township 28, Range 43, and Section 31, Township 29 North,
Range 43 East W.M., EXCLUDING the West 1,780 feet, Spokane
County, Washington.

4. Except as specifically modified by this EXTENSION AND AMENDMENT NO. 3, the terms and conditions of the ORIGINAL EXTENDED AND AMENDED AGREEMENT are hereby ratified and reaffirmed by Owner and Farmer and shall remain in force and shall be applicable during the term of this EXTENSION AND AMENDMENT NO. 3.

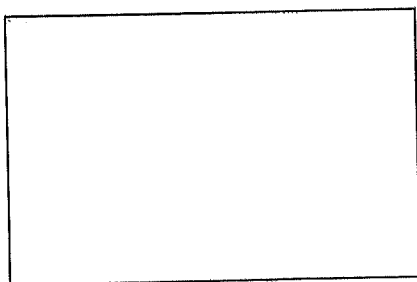
APPROVED by the City Council of the City of Deer Park, Washington at an Open Public Meeting the _____ day of _____ 2022.

By: _____
TIMOTHY VERZAL, Mayor

STATE OF WASHINGTON)
) ss.
COUNTY OF SPOKANE)

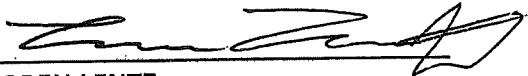
I certify that I know or have satisfactory evidence that Timothy Verzal is the person who appeared before me, and said person acknowledged that he signed this instrument, on oath stated that he was authorized to execute the instrument and acknowledged it as the Mayor of the City of Deer Park, a Municipal corporation of the State of Washington to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated: _____



Notary Public
Print Name _____
My commission expires _____

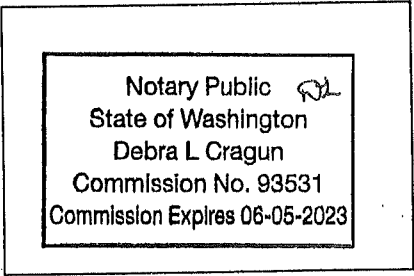
APPROVED by Loren Lentz, the Farmer,
the 9th day of JUNE
2022.


By: 
LOREN LENTZ

STATE OF WASHINGTON)
) ss.
COUNTY OF SPOKANE)

I certify that I know or have satisfactory evidence that Loren Lentz is the person who appeared before me, and said person acknowledged that he signed this instrument and acknowledged it to be his free and voluntary act for the uses and purposes mentioned in the instrument.

Dated: 6-9-2022




Notary Public
Print Name Debra L. Cragun
My commission expires 06-05-2023