

**City of Deer Park
City Council Minutes
January 4, 2023
Meeting Location ~ Deer Park City Hall
316 E. Crawford**

To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#
Mayor Verzal called the meeting to order at 7:00 p.m.

1. ROLL CALL

Mayor Verzal called roll and the following were:

Present: Councilmember's: Dee Cragun (Phone), Jason Upchurch, Heather Newsom, Caleb Stapp, and Naomi Diaz
Community Services Director: Roger Krieger
City Staff: Brad Wainwright, Jake Barlass (Phone)
Airport Manager: Darold Schultz
Clerk/Treasurer: Deby Cragun
Audience: Twelve

2. Invocation

Pastor Jeromy Waunch gave the invocation.

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

IT WAS MOVED BY CRAGUN, SECONDED BY STAPP; MOTION CARRIED (5-0) TO APPROVE THE AGENDA.

5. Approval of December 21, 2022 regular council meeting minutes.

IT WAS MOVED BY CRAGUN, SECONDED BY STAPP; MOTION CARRIED (5-0) TO APPROVE THE DECEMBER 21, 2022, REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

6. New Business

A. General Reserve Fund Discussion

Mayor Verzal started the discussion by talking about the General Reserve Fund and the need to have something in reserves should the City have a major event.

Councilmember Cragun agreed with Mayor Verzal and stated the city should have at least six months of operating expenses in reserves.

Councilmember Stapp outlined his thoughts. He did agree on holding \$500,000 in reserve for emergencies. Councilmember Stapp stated if the Council feels a Splashpad is a priority then we should fund it ourselves.

Councilmember Diaz asked about Grant possibilities and how often they can be applied for. Roger Krieger spoke to the funding opportunities available and noted programs remaining are very limited and very competitive.

Councilmember Upchurch asked about the possibility of moving the Skatepark from Swinyard Park to an area by the Sports Complex. Brad Wainwright stated it would be very costly with all items required for a move.

Councilmember Stapp asked the Council what their preference or priority would be:

1. Construction of a Splashpad or
2. Moving the Skate Park.

4 Councilmembers preferred the Splashpad and 1 preferred the Skate Park

B. Task Order 2023-02 Storage Lagoon Compliance ~ JUB Engineers, Inc.

Roger Krieger reviewed Task Order 2023-02.

IT WAS MOVED BY CRAGUN, SECONDED BY NEWSOM, TO APPROVE TASK ORDER 2023-02 STORAGE LAGOON COMPLIANCE WITH JUB ENGINEERS, INC. NOT TO EXCEED \$57,981.00

Following discussion,

MOTION CARRIED 5-0.

7. Resolutions

A. Resolution 2023-001 ~ CIP Plan Update

Mayor Verzal read the heading to Resolution 2023-001.

IT WAS MOVED BY CRAGUN, SECONDED BY STAPP TO APPROVE RESOLUTION 2023-001 CIP PLAN UPDATE.

Roger Krieger reviewed the Resolution.

IT WAS MOVED BY STAPP, SECONDED BY UPCHURCH, TO AMEND THE ORIGINAL MOTION APPROVING RESOLUTION 2023-001 AS PRESENTED BY MOVING SWINYARD PARK IMPROVEMENTS/SPLASHPAD UNDER PROJECT DESCRIPTION WITH CONSTRUCTION YEAR 2025 TO CONSTRUCTION YEAR 2023/2024.

MOTION CARRIED 5-0

ACTION ON MAIN MOTION AS AMENDED

MOTION CARRIED 4-1. (CRAGUN)

8. Ordinances (First Readings)

No Ordinances

9. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY CRAGUN SECONDED BY UPCHURCH; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

- A. Approval of Voucher Claim Check Nos. 40808 through 40826 including EFT Debits in the amount of \$181,798.93 for Second Half of December 2022.

- B. Approval of Payroll Check Nos. 14894 through 14925 including PFML, 941 Taxes and Health Benefits in the amount of \$137,596.48 for the month of December 2022.
- C. Deer Park Airport Lease Agreement ~ Roscoe Sharp and Francesca Sheriff

10. Council Questions, Comments, or Reports

Councilmember Stapp stated he enjoyed the New Years Fireworks.

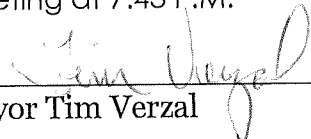
Councilmember Cragun stated the importance of having enough money in reserves to cover up to six months operating expenses should the need arise.

11. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.


Comments were given.

12. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 7:43 P.M.



Mayor Tim Verzal



Deby Cragun, City Clerk/Treasurer