

**City of Deer Park  
City Council Agenda  
December 20, 2017  
7:00 p.m.**

*This preliminary agenda is subject to change in order to conduct business in a timely manner.*

- 1. Call to Order**  
Roll Call: Mayor Robert Whisman  
Councilmember's: Dee Cragun, Mary Babb, Tim Verzal,  
Don Stevens and Joe Polowski  
Clerk/Treasurer: Deby Cragun
- 2. Invocation**
- 3. Pledge of Allegiance & Welcome**
- 4. Approval of Agenda**
- 5. Approval of December 6, 2017 regular council meeting minutes**
- 6. Public Hearings**  
A. 2018 Preliminary Budget.
- 7. New Business**  
A. Professional Engineering Services Agreement ~ J-U-B Engineers, Inc.
- 8. Resolutions**  
A. Resolution 2017-012 ~ 2018 Fee Resolution Update
- 9. Ordinances**  
A. Ordinance 2017-971 ~ Adopting the 2018 Annual City Budget (**Second Reading/Public Input and Waive the Third Reading**)  
B. Ordinance 2017-972 ~ Amending the 2017 Annual Budget (**Waive Three Reading Process**)
- 10. Consent Agenda**  
A. Approval of Voucher Claim Check Nos. 36300 through 36333 including EFT Debits in the amount of \$103,288.27 for the First half of December 2017.  
B. Deer Park Airport Lease Agreement ~ Newcore Ent. LLC  
C. Sale of Surplus Pickup ~ Hays Electirc
- 11. Interested Citizens: Oral Communications, Requests, Comments from Audience**
- 12. Report of Departments**
- 13. Report of Officers**
- 14. Executive Session**
- 15. Adjournment**

Americans with Disabilities Act (ADA) accommodations provided upon request



**City of Deer Park  
City Council Minutes  
December 06, 2017**

Mayor Pro-Tem Cragun called the meeting to order at 7:00 p.m.

**ROLL CALL**

Mayor Pro-Tem Cragun called roll and the following were:

Present: Councilmember's: Tim Verzal, Don Stevens and Joe Polowski  
Absent: Mayor Robert Whisman, and Councilmember Mary Babb  
Excused Absent (Verzal/Polowski)  
Clerk/Treasurer: Deby Cragun  
Staff: Roger Krieger  
Airport Manager: Darold Schultz, Schultz's Aviation, L.L.C.  
Fire Chief District #4 Randy Johnson  
Audience: 14

2. **Invocation** Pastor Dennis Christiansen from Happy Home Community Church gave the invocation.

3. **Pledge of Allegiance & Welcome**

Mayor Pro-Tem Cragun recognized a group of Whitworth University Students who came out from Spokane to take part in the City Council Meeting for a class project.

4. **Approval of Agenda**

**IT WAS MOVED BY VERZAL, SECONDED BY POLOWSKI; MOTION CARRIED (4-0) TO APPROVE THE AGENDA AS PRESENTED.**

5. **Approval of November 15, 2017 regular council meeting minutes**

**IT WAS MOVED BY VERZAL, SECONDED BY POLOWSKI; MOTION CARRIED (4-0) TO APPROVE THE NOVEMBER 15, 2017 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.**

6. **Public Hearings**

- A. 2018 Preliminary Budget.

Mayor Pro-Tem Cragun opened the Public Hearing at 7:03 p.m.

Tom Costigan from the Deer Park Tribune, asked if the Water and Wastewater rate increases were included in the Budget. Roger Krieger stated that the rate increases are in reflected in the Budget.

There were no other comments.

Mayor Pro-Tem Cragun closed the Public Hearing at 7:04 p.m.

7. **New Business**

- A. Change Order #1 Cement Concrete Driveway Approach, W. Crawford Project  
~ DW Excavating, Inc.

Roger Krieger reviewed Change Order #1 Cement Concrete Driveway Approach, W. Crawford Project ~ DW Excavating, Inc.

Following discussion,

**IT WAS MOVED BY VERZAL, SECONDED BY STEVENS, TO:**

APPROVE CHANGE ORDER #1 CEMENT CONCRETE DRIVEWAY APPROACH, W. CRAWFORD PROJECT ~ DW EXCAVATING, INC.

**MOTION CARRIED 4-0.**

- B. Interagency Agreement between City of Deer Park and Washington State Department of Enterprise Services.

Roger Krieger reviewed Interagency Agreement.

Following discussion,

**IT WAS MOVED BY VERZAL, SECONDED BY POLOWSKI, TO:**

APPROVE INTERAGENCY AGREEMENT BETWEEN CITY OF DEER PARK AND WASHINGTON STATE DEPARTMENT OF ENTERPRISE SERVICES.

**MOTION CARRIED 4-0.**

## **8. Resolutions**

- A. Resolution 2017-011 ~ Disposal of Certain Real Property

Mayor Pro-Tem Cragun read the heading to Resolution 2017-011.

Following discussion,

**IT WAS MOVED BY VERZAL, SECONDED BY POLOWSKI, TO:**

APPROVE RESOLUTION 2017-011 ~ DISPOSAL OF CERTAIN REAL PROPERTY

**MOTION CARRIED 4-0.**

## **9. Ordinances ~ First Reading**

- A. Ordinance 2017-971 ~ Adopting the 2018 Annual City Budget

Mayor Pro-Tem Cragun read the heading to Ordinance 2017-971 indicating it is the first reading.

Mayor Pro-Tem Cragun moved Ordinance 2017-971 on to the second reading and public input.

## **10. Consent Agenda**

*Items listed below were distributed to Council Members in advance for study and were enacted with one motion.*

**IT WAS MOVED BY VERZAL, SECONDED BY POLOWSKI; MOTION CARRIED (4-0) TO APPROVE THE CONSENT AGENDA.**

- A. Approval of Voucher Claim Check Nos. 36264 through 36299 including EFT Debits in the amount of \$809,175.62 for the Last Half of November 2017.
- B. Approval of Payroll Check Nos. 12775 through 12802 including 941 Taxes in the amount of \$91,103.20 for the month of November 2017.
- C. Sale of Surplus Vehicle 2006 Chevrolet Silverado ~ Deer Park School District

**11. Interested Citizens: Oral Communications, Requests, Comments from Audience**

Tom Costigan from the Deer Park Tribune, asked about the Properties in Resolution 2017-011. He stated the three properties have a combined assessed value of \$98,000 and the City is willing to sell them for \$30,000, is he reading that correctly? Staff discussed the parcels and their locations.

**12. Report of Officers**

Councilmember Polowski asked if the new Fire Station was going to have adequate space for a helicopter to land at the facility. Fire Chief Randy Johnson stated there would be no dedicated space.

Fire Chief Randy Johnson stated construction on the new Fire Station is moving along quite well.

Airport Manager, Darold Schultz stated there has been a meeting scheduled for Friday December 8, 2017 at Noon at the Deer Park Airport Managers Building with Senator Shelly Short.

Kris Barnes and Amber Williams from Spokane County Library, Deer Park invited those in attendance to join them on Saturday December 9, 2017 at 11:00 a.m. at the Library to decorate cookies.

Councilmember Stevens asked for input from the audience regarding the lack of waste receptacles at the Deer Park Post Office. Following discussion, Mayor Pro-Tem Cragun stated she would make a couple of phone calls and see what she could find out.

**13. Executive Session**

There was no executive session.

**14. Adjournment**

There being no further business before the Council, Mayor Pro-Tem Cragun adjourned the meeting at 7:25 P.M.

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Mayor Pro-Tem Dee Cragun

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Deby Cragun, City Clerk/Treasurer



RECEIVED  
NOV 30 2017  
CITY OF DEER PARK  
(509) 276-9301

**CITY OF DEER PARK  
PROFESSIONAL ENGINEERING SERVICES AGREEMENT  
GENERAL SERVICES**

THIS AGREEMENT is entered into this date between the CITY OF DEER PARK ("CITY"), a Washington municipal corporation, and J.U.B. Engineering, Inc. ("ENGINEER"), consulting engineers, located in Spokane, Washington.

In consideration of the mutual covenants and agreements contained herein, the CITY and ENGINEER mutually agree to the following terms and conditions:

1. RETENTION OF ENGINEER. The CITY retains the ENGINEER to perform, from time to time, such professional engineering services required, ordered or authorized by the CITY. The CITY and the ENGINEER may identify specific projects for which a separate written agreement may be executed between the CITY and the ENGINEER providing for a more detailed description of services to be provided by the ENGINEER. In such cases, the terms of the specific agreement between the ENGINEER and the CITY shall control; however, the terms of this Agreement, when not inconsistent with the terms of any such specific project Agreement, shall supplement the terms of the specific project Agreement. The ENGINEER agrees to perform the requested engineering services authorized by the CITY in a manner consistent with the industry standard of care. All work shall be done under the direction of the CITY Mayor or his or her designee.

2. TERM OF AGREEMENT. The term of this Agreement shall be from January 1, 2018 until December 31, 2022, and may be extended an additional three (3) years upon mutual agreement of the Parties. This Agreement is subject to termination as set forth in Section 20 of this Agreement.

3. INDEPENDENT CONTRACTOR. The ENGINEER and the CITY agree that the ENGINEER is an independent contractor with respect to the services provided pursuant to this Agreement. Nothing in this Agreement shall be considered to create the relationship of employer and employee between the parties hereto. Neither ENGINEER nor any employee of ENGINEER shall be entitled to any benefits afforded CITY employees by virtue of the services provided under this Agreement. The CITY shall not be responsible for withholding or otherwise deducting federal income tax or Social Security or for contributing to the State Industrial Insurance program, or otherwise assuming the duties of an employer with respect to the ENGINEER, or any employees of ENGINEER.

4. ENGINEERING SERVICES. The ENGINEER shall provide engineering services as authorized by the CITY which may include but are not limited to the following:

4.1 Attend CITY Council meetings or staff meetings as requested by the CITY to provide professional engineering consultation;

- 4.2 Review and analyze information made available through the CITY which may assist in the development of a given project;
- 4.3 Make on-site field investigations;
- 4.4 Prepare project budgets for the proposed work that sets forth the estimated costs of engineering and construction and the estimated time for completion;
- 4.5 Assist the CITY in the procurement of field information that may be required for design and construction;
- 4.6 Prepare opinions of construction cost and advise the CITY of any later adjustments due to changed requirements, general market conditions or other changes;
- 4.7 Prepare bid documents for specific projects assigned by the CITY and submit the same to CITY staff for approval before publication and delivery of bid documents to potential contractors;
- 4.8 Review shop and laboratory test reports of materials and equipment;
- 4.9 Provide general surveying services requested by the CITY;
- 4.10 Provide assistance to the CITY as expert witness in litigation, if required; and
- 4.11 Provide such other services as may be requested by the CITY.

The ENGINEER agrees to perform work in accordance with standard engineering practices.

5. PROJECT LEAD PERSON. The ENGINEER will assign an appropriate employee of ENGINEER as the project lead person (PLP) to follow through on each specific project assigned by the CITY and shall endeavor to continue to use the same PLP on a project unless in the case of an emergency a change in the PLP becomes necessary. The PLP shall serve as the project coordinator for the specific project and the CITY and ENGINEER shall communicate through the PLP assigned to the specific project.

6. CITY'S RESPONSIBILITIES. The CITY's responsibilities under this Agreement will include the following:

- 6.1 Provide to the ENGINEER all criteria, design and construction standards and all information within the CITY's control as to the CITY's requirements for the project;

- 6.2 Make reasonable effort to gain full and free access for the ENGINEER to enter upon all property required for the performance of the ENGINEER's services under this Agreement and to which the ENGINEER advises the CITY that the ENGINEER needs access; provided that the CITY shall not be required to use its condemnation powers or to pay a property owner to gain such access;
- 6.3 Give verbal notice to be followed by written notice to the ENGINEER whenever the CITY observes or becomes aware of any defect or deficiency in a project or other event which may substantially affect the ENGINEER's performance under this Agreement; and
- 6.4 Compensate, as provided by this Agreement, the ENGINEER for services rendered under this Agreement.

7. ESTIMATES. Opinions of probable construction costs, financial evaluations, feasibility studies, economic analysis of alternate solutions and utilitarian considerations of operations and maintenance costs prepared by ENGINEER hereunder shall be made on the basis of ENGINEER's professional experience and qualifications and represent ENGINEER's best judgment as an experienced and qualified professional. It is recognized, however, that ENGINEER does not have control over the cost of labor, material, equipment or services furnished by others or over market conditions or contractor's methods of determining their prices, and that any utilitarian evaluation of any facility to be constructed or work to be performed must of necessity be speculative until completion of its detailed design. Accordingly, ENGINEER does not guarantee that proposals, bids, or actual costs will not vary from opinions, evaluations or studies submitted by ENGINEER to the CITY hereunder.

8. ENGINEERING FEES. ENGINEER shall provide professional services for which the CITY shall compensate the ENGINEER according to the hourly rates for the employees performing the services. The hourly rates for the individuals performing the services for ENGINEER are set forth on Exhibit "A", attached hereto and made a part herein as if set forth in full. In the event new employees are added by ENGINEER or hourly rates of employees are proposed to be changed by ENGINEER, ENGINEER shall provide the CITY with a revised Exhibit "A", including the new employees' service rate and/or the proposed rate changes. Any such modification to Exhibit "A" must be agreed to in writing by the CITY Mayor before the modification becomes effective. Certain reimbursable costs and the rates of reimbursement for those costs are identified on Exhibit "A." Reimbursable costs shall only include the actual amount of bills for materials and services provided specifically for CITY projects by third parties. ENGINEER shall endeavor to direct all costs of this nature to the CITY for direct payment by the CITY, when such costs exceed \$300.

Reimbursable costs shall not include charges for computer time, for computer assisted drafting or other computer system information services, or for travel expenses of staff of ENGINEER to travel to the CITY to provide services for the CITY. Mileage expense of the ENGINEER, when reimbursable, shall be reimbursed at the current IRS deductible rate.

9. BILLINGS AND PAYMENTS. The billings for the ENGINEER's services shall identify at a minimum the following:

- 9.1 The project for which the services are provided;
- 9.2 The date on which the services are provided;
- 9.3 The individual performing the services;
- 9.4 The hourly rate of the individual performing the services;
- 9.5 The time expended to perform the services; and
- 9.6 A brief description of the services provided.

ENGINEER shall bill the CITY monthly for services provided by the ENGINEER for the previous month. The CITY shall pay ENGINEER's bills or notify ENGINEER that a dispute exists concerning ENGINEER's bill within forty-five (45) days of receipt of the ENGINEER's bill.

In the event the CITY notifies the ENGINEER that a dispute exists concerning the bill, the CITY and ENGINEER will meet in an effort to resolve the dispute. If the CITY and ENGINEER are unable to resolve the dispute to both parties' satisfaction, then the ENGINEER must file suit to resolve the dispute concerning the bill in accordance with the other provisions of this Agreement. Any suit filed for purposes of resolving a dispute concerning a disputed bill must be filed by the ENGINEER within one hundred twenty (120) days of the date the bill is sent to the CITY or the ENGINEER's request for payment from the CITY shall be deemed waived.

Interest charges on invoices for ENGINEER's services shall be computed at the rate of eight percent per annum.

10. INDEMNIFICATION. The ENGINEER agrees to hold harmless and indemnify the CITY, its officers, agents and employees, from and against any and all claims, losses, or liability, for injuries, sickness or death of persons, including employees of the ENGINEER, or damage to property, arising out of any willful misconduct or negligent act, error, or omission of the ENGINEER, its officers, agents, subconsultants or employees, in connection with the services required by this Agreement, provided however, that:

- 10.1 The ENGINEER'S obligations to indemnify and hold harmless shall not extend to injuries, sickness, death or damage caused by or resulting from the willful misconduct or negligence of the CITY, its officers, agents or employees; and
- 10.2 The ENGINEER'S obligations to indemnify and hold harmless for injuries, sickness, death or damage caused by or resulting from the

concurrent negligence or willful misconduct of the ENGINEER and the CITY, or of the ENGINEER and a third party other than an officer, agent, subconsultant or employee of the ENGINEER, shall apply only to the extent of the negligence or willful misconduct of the ENGINEER; and

- 10.3 With respect to the performance of the services required by this Agreement and as to claims against the CITY, its officers, agents and employees, the ENGINEER expressly waives its immunity under Title 51 of the Revised Code of Washington, the Industrial Insurance Act, for injuries to its employees and agree that the obligation to indemnify and hold harmless provided for herein extends to any claim brought by or on behalf of any employee of the ENGINEER and includes any judgment, award or costs thereof, including attorney's fees.

The ENGINEER agrees that its obligation and agreement to indemnify and hold harmless pursuant to this provision, includes the agreement of ENGINEER to reimburse the CITY for all of the CITY's costs and reasonable attorney's fees incurred as a result of any action of the CITY to enforce this provision.

ENGINEER has no obligation to pay for the CITY's defense costs until there is a final determination of liability. ENGINEER's obligation to reimburse CITY's defense costs shall be limited to the ENGINEER's percentage of liability based upon ENGINEER's comparative fault and as determined by the trier of fact.

**THIS WAIVER IS MUTUALLY NEGOTIATED BY AND BETWEEN THE CITY AND THE ENGINEER.**

11. INSURANCE. The ENGINEER shall secure and maintain in force until three years after the date of substantial completion of any construction project performed as a result of the surveying services performed by ENGINEER pursuant to this Agreement, comprehensive general liability insurance written on an occurrence basis with a minimum coverage of \$1,000,000 per occurrence and \$1,000,000 aggregate for personal injury, \$1,000,000 per occurrence/aggregate for property damage, and \$1,000,000 aggregate and \$1,000,000 per occurrence professional liability insurance. In addition, ENGINEER shall have in place, at all times the aforementioned insurance is in place, comprehensive motor vehicle insurance with coverage for personal injury and property damage claims arising out of the use of motor vehicles with combined single limits of \$1,000,000. The comprehensive general liability policy and the comprehensive motor vehicle insurance shall each name the CITY as an additional named insured. Certificates of coverage as required herein shall be delivered to the CITY within fifteen (15) days following execution of this Agreement. Notice of cancellation of any insurance policy required to be maintained by the ENGINEER shall be provided by the ENGINEER to the CITY: (1) immediately upon receipt of such notice by the ENGINEER, or (2) upon ENGINEER'S first knowledge that cancellation may result; whichever event first occurs.

In the event no construction is commenced on any project pursuant to the terms of this Agreement, ENGINEER may cancel the insurance provided for herein at any time after

ENGINEER has completed ENGINEER's services and been discharged from projects by the CITY upon thirty (30) days prior written notice to the CITY.

In the event of a work stoppage prior to substantial completion of any project, ENGINEER may cancel the insurance required herein three years after the date upon which the last work on the construction project was performed by the contractor.

12. SEVERABILITY. In the event any provisions of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties.

13. ASSIGNMENT. The ENGINEER shall not assign or transfer any interest in this contract without the prior written consent of the CITY.

14. REPORT OWNERSHIP. All original reports and drawings prepared by the ENGINEER, as provided under this Agreement, shall become the sole property of the CITY upon final payment to the ENGINEER of the ENGINEER fees as set forth in this Agreement. Any reuse by CITY for any purpose shall be at the CITY's sole right and without legal expense to ENGINEER. CITY shall indemnify ENGINEER for claims and damages resulting from said reuse.

15. ATTORNEY'S FEES. Except as otherwise specifically provided in this Agreement, in the event it is necessary for either party to utilize the services of an attorney to enforce any of the terms of this Agreement, each party shall pay for its own costs and reasonable attorney's fees.

16. WAIVER OF BREACH. The waiver by either party of the breach of any provision of this Agreement by the other party must be in writing and shall not operate or be construed as a waiver of any subsequent breach by such other party.

17. GOVERNING LAW AND VENUE. This Agreement shall be governed by the laws of the State of Washington and venue for any lawsuit shall be in the Spokane County Superior Court.

18. COPYRIGHT. No reports, maps or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of the ENGINEER.

19. AUDITS AND INSPECTIONS. The CITY, the State Auditor, or their delegates shall have the right to review and monitor the financial and other components of the work and services provided and undertaken as part of a project and under this Agreement, by whatever legal and reasonable means are deemed appropriate by the CITY and the State Auditor.

20. AGREEMENT TERMINATION. The CITY or ENGINEER may terminate this Agreement by giving thirty (30) days' written notice to the other party. In such event, the CITY shall forthwith pay the ENGINEER in full for all work previously authorized and performed

prior to the effective date of the notice of termination. In the event of termination, the ENGINEER agrees to cooperate reasonably with any consulting engineer thereafter retained by the CITY in making available information developed as the result of work previously performed by the ENGINEER. If no notice of termination is given, relationships and obligations created by this Agreement, unless otherwise expressly provided, shall be terminated upon completion of all applicable requirements of the Agreement. In the event this General Services Agreement is terminated, but ENGINEER continues to provide services on any project, for purposes of said project, the terms of this General Services Agreement shall continue to apply until three years following the date of substantial completion of any such project.

21. ACCESS TO RECORDS. The CITY and authorized representatives of the State and Federal Governments shall have access to any books, documents, papers, and records of the ENGINEER which are pertinent to this Agreement for the purposes of making audits, examinations, excerpts, and transcriptions.

All such records and all other records pertinent to this Agreement and work undertaken pursuant to this Agreement shall be retained by the ENGINEER for a period of six years after the final audit of the CITY's completed projects, pursuant to this Agreement, unless a longer period is required to resolve audit findings or litigation. In such cases, the CITY may request, and the ENGINEER shall abide by, such longer period for record retention.

22. INTEREST OF CITY OFFICIALS. No member of the governing body of the CITY and no other officer, employee, or agent of the CITY who exercises any functions or responsibilities in connection with the planning and carrying out of the terms of this Agreement, shall have any personal financial interest, direct or indirect, in this Agreement and the CITY and ENGINEER shall take appropriate steps to assure compliance.

23. INTEREST OF ENGINEER AND EMPLOYEES. The ENGINEER covenants that it shall not acquire interest, direct or indirect, in any study area or any parcels therein or any other interest which would conflict in any manner or degree with the performance of its services on behalf of the CITY pursuant to this Agreement.

24. REPORTS AND INFORMATION. The ENGINEER, at such times and in such forms as the CITY may require, shall furnish the CITY such periodic reports as it may request pertaining to the work or services undertaken pursuant to this Agreement, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this Agreement.

25. COMPLIANCE WITH LAWS. The ENGINEER shall comply with all existing and hereafter enacted applicable laws, ordinances, and codes of the federal, state, and local governments.

26. ENTIRE AGREEMENT. This Agreement represents the entire and integrated agreement between the CITY and the ENGINEER and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the CITY and the ENGINEER. Nothing under this Agreement

shall be construed to give any rights or benefits in this Agreement to anyone other than CITY and ENGINEER and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of CITY and ENGINEER and not for the benefit of any other party.

APPROVED by the City Council of  
the CITY OF DEER PARK, Washington  
the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

APPROVED by J-U-B ENGINEERS, Inc.  
the 27th day of November, 2017.

\_\_\_\_\_  
Robert Whisman, Mayor

  
\_\_\_\_\_  
(SIGNATURE)

David J. Kliewer, P.E.  
(PRINTED NAME)

Its: Area Manager

Address for Giving Notices:

CITY OF DEER PARK

Attn: Mayor  
316 East Crawford  
P. O. Box F  
Deer Park, WA 99006

Address for Giving Notices:

ENGINEER

J-U-B ENGINEERS, Inc.  
422 W. Riverside Ave. Suite 304  
Spokane, WA 99201

**RESOLUTION NO. 2017-~~002~~012**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEER PARK,  
WASHINGTON, SETTING ADMINISTRATIVE AND UTILITY FEES WITHIN THE CITY  
OF DEER PARK AND REPEALING RESOLUTION ~~20162017-009~~002

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**WHEREAS**, the City of Deer Park has, by Ordinance 564, and other ordinances of the City, ordained that several fees shall be set by City Council Resolution;

**NOW THEREFORE**, the City Council of the City of Deer Park, Washington hereby resolves as follows:

**Section 1. Administrative ~ Licenses, Registries, and Permit Fees**

|  |                     |
|--|---------------------|
| A. Auditor filing/recording fees   | current county rate |
| B. Business registry fee ~ Chapter 5.02 (annual, prorated)2013-002                           | 30.00               |
| C. City zoning map   | 5.00                |
| D. City facility use cleaning deposit (per event)  | 40.00               |
| E. City facility use key deposit (per key on loan)   | 30.00               |
| F. Copies (per page)   | 0.15                |
| G. Council chamber use fee (per day ~ no charge to non-profit organizations)                 | 25.00               |
| H. Fax fee – incoming (per page)   | 1.00                |
| I. Fax fee – outgoing (per page)   | 2.00                |
| J. Gazebo use fee (per day)  | 25.00               |
| K. Mobile vending unit license fee ~ Chapter 5.36 (annual, not prorated, insurance required) | 60.00               |
| L. Park camping fees (per day, 10 day maximum stay)  | 10.00               |
| M. Return check fee  | 30.00               |
| N. Sport complex commercial user fee (per event, for profit)                                 | 100.00              |

**Section 2. Airport Fees**

|  |                        |
|--|------------------------|
| A. Airplane tie-down fee   |                        |
| 1. Single engine – grass (per month)   | 16.50                  |
| 2. Single engine – pavement (per month)  | <del>22.00</del> 25.00 |
| 3. Twin engine <u>and large single engine</u> <12,500# - pavement (per month)    | <del>27.50</del> 32.00 |
| Large aircraft >12,500# - pavement (per month)                                   | 55.00                  |
| B. Fuel flow <del>tax-fee</del> (per gallon)                                     | <del>.065</del> 20     |
| C. Credit Card Payment Administrative Costs                                      | Actual Costs*          |
| D. Land lease (except agricultural)  |                        |
| 1. Aeronautical (depending upon infrastructure in place)                         | 0.14-0.22/sq.ft.       |
| 2. Non-Aeronautical & Aeronautical large parcel (>10 acres)                      | Negotiable             |
| E. Late charge for non-contractual accounts (after 30 days, 1.5%) minimum fee    | <del>5.00</del> 10.00  |
| F. Lease application for undeveloped parcel                                      | 250.00                 |
| G. Lease application fee for developed parcel (non-refundable)                   | 250.00                 |
| H. Long-term vehicle parking (aviation related only / per month)                 | 20.00                  |
| I. Proprietary card activation or replacement fee                                | 5.00                   |
| J. Short-term rental fee (per day) Airport Use Fee                               | 117.00                 |
| K. Non-public recreational use fee for driving (per day plus \$5.00 per vehicle) | 117.00                 |
| L. Through the fence fee (per year)  | 300.00                 |
| M. Daily Ramp Parking – Large Aircraft > 12,500 # if no fuel purchase            | 50.00/night            |
| <u>N. Full Service Fueling Operations Surcharge</u>                              | .20/gallon             |
| <u>O. Lavatory Service (Free with purchase of 250+ gallons of fuel)</u>          | 50.00                  |
| <u>N.P. De-Ice Service</u>   | 16.00/gallon           |

\*Credit card payments will be charged the administrative fee charged by the processor (currently 3%)

**Section 3. Animal Control and Licensing Fees (Title 6)**

- A. Cleaning up after pets ~ Chapter 6.04
  - 1. First offense 10.00
  - 2. Second offense 20.00
  - 3. Third offense 40.00
  - 4. Fourth offense 80.00
  - 5. All subsequent offenses 100.00
- B. Kennel, Groomer, and/or Pet Store Permit Fee (Chapter 6.10) 50.00

**Section 4. Building Code Permit Fees**

The building code permit fees are collected at the time of the issuance of the building permit. Other fees are also to be collected at the time of the building permit issuance. Each department for whom the fee is collected is to advise the permit specialist of fees due.

**STRUCTURAL CODE** (Chapter 15.04)

Building permit fees for each project are set by the following fee schedule. The table below is to be used to determine the building permit fees and plan check fees based on the value of the construction work as state by the applicant or the value calculated by the Building Official using the latest valuation data published in the Building Safety Journal by the International Code Council, whichever value is greatest.

*Valuation Table*

| Total Valuation          | Fee  |
|--------------------------|--|
| \$1.00 to \$25,000       | \$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, up to and including \$25,000        |
| \$25,001 to \$50,000     | \$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, up to and including \$50,000      |
| \$50,001 to \$100,000    | \$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, up to and including \$100,000      |
| \$100,001 to \$500,000   | \$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, up to and including \$500,000     |
| \$500,001 to \$1,000,000 | \$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, up to and including \$1,000,000 |
| \$1,000,001 and up       | \$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000, or fraction thereof                                |

|                      |                                 |
|----------------------|---------------------------------|
| Valuation Exceptions | Value Reduction Per Square Foot |
|----------------------|---------------------------------|

|                                      |     |
|--------------------------------------|-----|
| Second story of dwelling             | 50% |
| Basement - Finished                  | 60% |
| Basement – Unfinished or Crawl Space | 70% |
| Open carport, decks, porches         | 20% |

**ENERGY CODE** (Chapter 15.04)

Energy code plan check fee is also established to meet the requirements of Chapter 51-11 WAC. These are in addition to the Building Code Fees. If the city inspector is assigned to verify Energy Plans, the following fees apply. If an outside energy inspector is required, that fee will be determined by the outside agency.

|                                  |       |
|----------------------------------|-------|
| 1. New single family             | 0.00  |
| 2. Residential remodel/addition  | 0.00  |
| 3. Tenant improvement            |       |
| a. 0 to 10,000 square feet       | 35.00 |
| b. 10,001 square feet and over   | 45.00 |
| c. Multi-family (per building)   | 60.00 |
| d. New commercial and industrial | 90.00 |

**PLAN REVIEW FEES**

Portions of the plan review fees as determined by the Building Official are to be collected at the time of receiving the application for permit if the plan review fee is over \$50.00. If less than \$50.00, it may be collected at the time of permit issuance.

|   |                            |
|---|----------------------------|
| General plan review fee                                     | 65% of building permit fee |
| Temporary tent or structure plan review fee                 | 25% of building permit fee |
| U occupancy plan review fee (sheds, barns, garage, carport) | 45% of building permit fee |

Plan review fees are not refundable once the plan review process has been started. This fee is in addition to the full basic fee. The Washington State Building Code Council (WSBCC) fee is to be collected at this time.

**PLUMBING CODE** (Chapter 15.04)

The plumbing code fees will be collected when the associated permit is issued. If the plumbing is included in the Building Permit, the unit costs are added, but not the basic plumbing permit fee.

|   |       |
|---|-------|
| A. Basic fees:  |       |
| 1. Basic fee for issuing each permit  | 35.00 |
| 2. Basic fee for each supplemental permit   | 7.50  |
| B. Unit fees (in addition to the basic fee)   |       |
| 1. Alteration or repair of water piping, drainage (each fixture or vent piping)   | 6.00  |
| 2. Atmospheric type vacuum breaker (each)   | 6.00  |
| 3. Backflow protective device other than atmospheric type vacuum breakers (each)  | 6.00  |
| 4. Industrial waste pretreatment interceptor including its trap and vent,<br>Except kitchen type grease interceptors functioning as fixture traps | 15.00 |
| 5. Lawn sprinkler system on any one meter   | 25.00 |
| 6. Medical gas (per outlet)   | 6.00  |
| 7. Plumbing fixture on a trap (including garbage disposals, dishwashers, backflow   |       |

|   |       |
|---|-------|
| Device, drainage, hot tubs, built in water softener, water closets, lavatories, sinks, drains, etc.) (each) | 6.00  |
| 8. Private sewage disposal system   | 20.00 |
| 9. Water heater (each)  | 6.00  |

**MECHANICAL CODE** (Chapter 15.04)

The mechanical code fees will be collected when the associated permit is issued. If it is included in the Building Permit, the unit costs are added, but not the basic mechanical permit fee.

|   |        |
|---|--------|
| A. Basic fees:  |        |
| 1. Basic fee for issuing each permit                            | 35.00  |
| 2. Basic fee for each supplemental permit                       | 7.50   |
| B. Unit fees (in addition to the basic fees)                    |        |
| 1. Additions or repairs   | 15.00  |
| 2. Air handlers   |        |
| a. Each unit up to 10,000 CFM, including ducts                  | 12.00  |
| b. Each unit over 10,000 CFM                                    | 15.00  |
| 3. Appliances (each)  | 10.00  |
| 4. Appliance vent installation or relocation (each replacement) | 10.00  |
| 5. Appliances – unlisted – under 400,000 BTU                    | 50.00  |
| 6. Appliances – unlisted – over 400,000 BTU                     | 100.00 |
| 7. Boilers, compressors, and absorption systems                 |        |
| a. 0 to 3 HP ~ 100,000 BTU or less                              | 12.00  |
| b. Over 3 to 15 HP ~ 100,001 to 500,000 BTU                     | 20.00  |
| c. Over 15 to 30 HP ~ 500,001 to 1,000,000 BTU                  | 25.00  |
| d. Over 30 HP ~ 1,000,001 to 1,750,000 BTU                      | 35.00  |
| e. Over 50 HP ~ over 1,750,001 BTU                              | 60.00  |
| 8. Duct work system   | 10.00  |
| 9. Evaporative coolers (other than portable)                    | 10.00  |
| 10. Furnaces and suspended heaters ~ Installation or relocation |        |
| f. Up to and including 100,000 BTU                              | 12.00  |
| g. Over 100,000 BTU   | 15.00  |
| 11. Gas log, fireplace, and/or gas insert installation          | 10.00  |
| 12. Gas piping system (per outlet)                              | 1.00   |
| 13. Gas water heater  | 10.00  |
| 14. Heat pump and air conditioner                               |        |
| a. 0 to 3 tons  | 12.00  |
| b. Over 3 to 15 tons  | 20.00  |
| c. Over 15 to 30 tons   | 25.00  |
| d. Over 30 to 50 tons   | 35.00  |
| e. Over 50 tons   | 60.00  |
| 15. Hood (commercial)   |        |
| a. Type I   | 50.00  |
| b. Type II  | 10.00  |
| 16. Incinerators  |        |
| a. Commercial installation or relocation                        | 22.00  |
| b. Residential installation or relocation                       | 19.00  |

- 17. Liquid Propane storage tank 10.00
- 18. Ventilation and exhaust
  - a. Each fan connected to a single duct 10.00
  - b. Each hood served by mechanical exhaust 12.00
  - c. Each ventilation system 12.00
- 19. Wood or Pellet stove insert 10.00
- 20. Wood stove system ~ free standing 25.00

**GRADING**

*Permit Fees*

| Cubic Yards        | Fee  |
|--------------------|--|
| 100 or less        | \$20.00  |
| 101 to 1,000       | \$20.00 for the first 100 cubic yards, plus \$7.00 for each additional 100 cubic yards           |
| 1,001 to 10,000    | \$83.00 for the first 1,001 cubic yards, plus \$6.00 for each additional 1,000 cubic yards       |
| 10,001 to 100,000  | \$147.00 for the first 10,000 cubic yards, plus \$15.00 for each additional 10,000 cubic yards   |
| 100,001 to 200,000 | \$368.00 for the first 100,000 cubic yards, plus \$15.00 for each additional 100,000 cubic yards |
| 200,000 or more    | \$503.00 for the first 200,000 cubic yards, plus \$15.00 for each additional 200,000 cubic yards |
| Land Clearing Only | \$65.00 without earth being moved  |

*Plan Check Fees*

| Cubic Yards        | Fee  |
|--------------------|--|
| 50 or less         | No fee   |
| 51 to 100          | \$12.00  |
| 101 to 1,000       | \$20.00  |
| 1,001 to 10,000    | \$25.00  |
| 10,001 to 100,000  | \$25.00 for the first 10,000 cubic yards, plus \$7.00 for each additional 10,000 cubic yards   |
| 100,001 to 200,000 | \$98.00 for the first 100,000 cubic yards, plus \$6.00 for each additional 100,000 cubic yards |
| 200,001 or more    | \$158.00   |

**OTHER BUILDING CODE & MISCELLANEOUS FEES**

- 1. Change of use or occupancy classification permit 47.00
- 2. Condominium conversion plan review/inspection fee based on value of project and building code valuation
- 3. Demolition permit
  - a. Commercial buildings 125.00
  - b. Garage or accessory building associated with a residence or commercial building 20.00
  - c. Septic tank or underground flammable tank associated with a residence or commercial building (each) 10.00
  - d. Single family residence 44.00
- 4. Early start agreements (foundations) 25% of building permit fee

|  |                           |
|--|---------------------------|
| 5. Excess inspections for a given project created by the developer, owner or contractor (per inspection or re-inspection)  | 47.00                     |
| 6. Illegal work on any structure or building without a permit if City permit required  |                           |
| a. Minimum investigative inspection fee  | 55.00                     |
| b. Total investigative fee to be equal to the permit fee determined for the Value of the illegal work accomplished   |                           |
| 7. Minimum housing inspection fee ~ family day care, adult family home, etc.   | 60.00                     |
| 8. Mobile home location permit and inspection  |                           |
| a. Manufactured home inspection (per section) plus basement/crawlspace valuation permit fee  | 95.00                     |
| b. Temporary mobile home   | 85.00                     |
| 9. Re-roof permit ~ fee based on the value of the project. No plan review<br>Fee will be charged unless plans are submitted for review   |                           |
| 10. Sign fees (plus plan check fee for signs erected in accordance with Sign Code)   |                           |
| a. Signs mounted on buildings (plus \$4.50 WSBCB fee)  | 45.00                     |
| b. Sign and pole mounting (plus \$4.50 WSBCB fee)  | 65.00                     |
| 11. Special inspections (requested by owner or tenant)   |                           |
| a. Daycare   | 60.00                     |
| b. Fire, wind, mud slide or flood damage   | 60.00                     |
| c. Nursing homes, hospitals, et al (plus \$47.00 per hour after 1 <sup>st</sup> hour)  | 60.00                     |
| d. Special occupancies   | 60.00                     |
| 12. Swimming pools over 5,000 gallons (plus plumbing fees)   | 50.00                     |
| 13. Temporary tents, canopies, and air supported structures for public use; inclusive of all tents for a single event. Does not apply to tents less than 200 square foot, canopies less than 400 square foot, camping tents, or to tents used for private, non-commercial events                         |                           |
| a. Basic permit fee  | 60.00                     |
| b. Plan check fee  | 13.00                     |
| 14. Towers, elevated tanks, antennas   | based on value of project |
| 15. Washington State Building Code Council (WSBCC) surcharge   | 4.50                      |
| <i>There is imposed a fee of four dollars and fifty cents (\$4.50) on each building permit issued by a county or city, plus an additional surcharge of two dollars (\$2.00) for each residential unit, but not including the first unit, on each building containing more than one residential unit.</i> |                           |

**BUILDING CODE FEE REFUND POLICY**

- No permit fee refund is allowed once the work has been started. If a refund is requested, the request shall be addressed to the Building Official in writing, and shall be received at the City of Deer Park within 180 days of the date of issuance of the permit.
- Any fee refund request after 180 days of the date of permit issuance shall be denied. Any refund approved shall be limited to 80% of the total permit fee paid.
- Refunds shall be limited to Building, Plumbing and Mechanical permit fees paid to the City of Deer Park.

**Section 5. Equipment Fees with Operator** (all fees per hour)

|                        |        |
|------------------------|--------|
| A. Backhoe             | 100.00 |
| B. Dump truck (6 yard) | 85.00  |
| Dump truck (10 yard)   | 105.00 |
| C. Grader              | 110.00 |
| D. Loader              | 110.00 |

**Section 6. Planning Fees**

|   |                 |
|---|-----------------|
| A. Annexation fee (deposit non-refundable, plus actual costs)   | 500.00          |
| B. Appeal (deposit non-refundable, plus full cost if unsuccessful)  | 200.00          |
| C. Comprehensive plan amendment   | 250.00          |
| D. Environmental check list review  | 350.00          |
| E. Environmental impact statement review (deposit non-refundable, plus full cost)   | 500.00          |
| F. Environmental impact statement preparation (deposit non-refundable, plus full cost)  | 1,000.00        |
| G. Permitted activity time extension  | 170.00          |
| H. Planned unit development (plus \$10.00 per lot)  | 400.00          |
| 1. Plus full cost of application processing including Legal, Engineering and Inspections costs.   |                 |
| I. Boundary Lot Line Adjustment   | 100.00          |
| J. Long plat – preliminary (plus \$10.00 per lot)   | 625.00          |
| K. Long plat –final (plus \$10.00 per lot)  | 200.00          |
| 1. Plus full cost of application processing including Legal, Engineering and Inspections costs.   |                 |
| L. Short plat   |                 |
| 1. 2 lots   | 300.00          |
| 2. 3 lots   | 425.00          |
| 3. 4 lots   | 650.00          |
| M. Special Use/Conditional Use/ Home occupation permit fee  | 300.00          |
| N. Street Vacation  | 500.00**        |
| O. Zoning code text change  | 250.00          |
| P. Zoning reclassification (plus \$25.00 per ten acre increment)  | 500.00          |
| Q. Variances  | 750.00 deposit* |
| R. Conditional Use  | 750.00 deposit* |
| S. Appeals of administrative Decisions or Determinations related to City Development Regulations or Zoning Provisions pursuant to Deer Park Municipal Code 2.48.030 ( C ) | 750.00 deposit* |
| T. Motions for Reconsideration of Decisions of the Hearing Examiner pursuant to Deer Park Municipal Code 2.48.140   | 750.00 deposit* |

\*The \$750.00 deposit for Section 6, Items P-S, shall be a deposit which covers: (1) \$100 for the City staff time associated with processing the application; and (2) a deposit toward the actual costs incurred by the City for Hearing Examiner Services provided by the Office of the Spokane County Hearing Examiner (“Hearing Examiner”), pursuant to the Interlocal Agreement with the City at the rates in effect at the time the Hearing Examiner Services are provided, plus all of the actual costs of postage and publication costs associated with the application, 100% of the fees for which the applicant shall be responsible to pay and all of which shall be required to be paid before the final decision of the Hearing Examiner shall be effective with respect to the matter to which the fees relate.

\*\* Deposit plus actual costs paid prior to survey, appraisal, and legal documentation.

**Section 7. Wastewater Rates and Fees (Title 13, Article II)**

|  |                        |
|--|------------------------|
| A. Indebtedness monthly rate   | 23.92                  |
| B. Wastewater monthly rate for residential accounts (all taxes included)               | <del>51.56</del> 52.59 |
| C. Wastewater monthly rate for commercial accounts (all taxes included)                | <del>45.24</del> 46.14 |
| D. Wastewater Overage fee for commercial accounts (per 1,000 gallons over 4,000 usage) | .62                    |
| E. Temporary Non-Use Fee   | 94.00                  |

**Section 8. Wastewater Development Fees**

|   |           |
|---|-----------|
| B. All new connections to the City wastewater system shall be charged a development fee of: |           |
| 1. 3/4” meter   | 3451.00   |
| 2. 1” meter   | 5,780.00  |
| 3. 1 1/2” meter   | 11,219.00 |
| 4. 2” meter   | 18,018.00 |
| 5. 3” meter   | 33,996.00 |

|               |            |
|---------------|------------|
| 6. 4" meter   | 56,772.00  |
| 7. 6" meter   | 113,203.00 |
| 8. 8" meter   | 181,194.00 |
| 9. 10" meter  | 323,536.00 |
| 10. 12" meter | 524,201.00 |

*All development fees are to be paid in full at the time of issuance of a building permit.  
Please refer to Chapter 13.04 and 13.08 for temporary service connections.*

|   |       |
|---|-------|
| C. Wastewater hook-up inspection fee      | 36.00 |
| D. Wastewater on-site disposal system fee | 51.00 |

**Section 9. Water Rates and Fees** (Title 13, Article 1)

|   |                        |
|---|------------------------|
| A. Administrative turn on fee                                       | 16.00                  |
| B. Administrative turn off fee                                      | 16.00                  |
| C. After hours call out turn on or off fee                          | 72.00                  |
| D. Bulk water (per 1,000 gallons)                                   | <del>4.80</del> 5.04   |
| E. Delinquency fee  | 26.00                  |
| F. Hydrant meter deposit  | 330.00                 |
| G. Hydrant meter use fee (non-refundable)                           | 51.00                  |
| H. Indebtedness monthly rate  | 13.21                  |
| I. Meter test fee   | 15.00                  |
| J. Overage fee (per 1,000 gallons over 4,000 usage)                 | .67                    |
| K. Water rate for first 4,000 gallons of usage (all taxes included) | <del>26.25</del> 26.78 |
| L. Temporary Voluntary Shut-off Fee (DPMC 13.04.200©)               | 64.00                  |

**Section 10. Water Development Fees**

|   |           |
|---|-----------|
| E. All new connections to the City water system shall be charged a development fee of:      |           |
| 11. 3/4" meter  | 634.00    |
| 12. 1" meter  | 1,076.00  |
| 13. 1 1/2" meter  | 2,100.00  |
| 14. 2" meter  | 3,356.00  |
| 15. 3" meter  | 6,330.00  |
| 16. 4" meter  | 10,570.00 |
| 17. 6" meter  | 21,078.00 |
| 18. 8" meter  | 33,336.00 |
| 19. 10" meter   | 50,004.00 |
| 20. 12" meter   | 75,006.00 |
| <i>Water meters will be billed at the city's cost for the meter at the time of request.</i> |           |
| F. Water meter hook-up inspection fee   | 36.00     |

**Section 11. Swimming Pool Fees**

|   |       |
|---|-------|
| A. Pool rental – 2 lifeguards, 20 maximum participants (per hour rate)            | 60.00 |
| Additional guard required for participants over 20 (per hour, per guard required) | 15.00 |
| B. Swimming lessons   |       |
| 1. Group lessons ~ eight 30 minute sessions                                       | 50.00 |
| 2. Private lessons (one on one) ~ five 30 minute sessions                         | 50.00 |

**Section 12. Traffic Mitigation Impact Fees** (Chapter 10.28)

|   |                                      |
|---|--------------------------------------|
| A. Non-residential uses (per Title 18 zoning, per parking space required)   | 250.00                               |
| B. Residential uses (per Title 18 zoning, per parking space required)   | 350.00                               |
| C. Uses not listed in Zoning Title 18   | determine by independent calculation |
| D. The independent fee calculation review charge stipulated in Chapter 10.28.150C shall be \$200.00 unless the Community Services |                                      |

Director determines that a lesser amount is appropriate out of fairness to the calculation review in question.

1. In addition to the non-residential use fee for each parking space, said fee shall also be applied to each twenty (20) feet of length of an individual drive-through aisle, and where such aisle's length is not clearly delineated, the minimum length for fee calculation purposes shall be sixty (60) feet (being the stacking of three (3) vehicles in an individual drive-through aisle).
2. In addition to the non-residential use fee for each required parking space at any gasoline station with a mini-market, said fee shall also be applied to each side of each pumping station (i.e. a two-sided pump station equates to the assessment of two fees).
3. The nonresidential use fee for each required parking space shall not be reduced for any individual use in the event that uses are allowed "shared parking" under the provisions of Chapter 18.74.080.

**Section 13.** Resolution ~~2016~~2017-~~009~~002 is hereby repealed.

**Section 14.** This Resolution shall be effective 12:01 a.m. on ~~0201/1501/2017~~2018.

Approved by the City Council at an  
Open Public Meeting this ~~15<sup>TH</sup>~~-~~20<sup>TH</sup>~~ day  
Of ~~February~~-~~December~~ 2017.

\_\_\_\_\_  
ROBERT WHISMAN, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Debra Cragun, City Clerk/Treasurer

FILED WITH THE CITY CLERK: ~~0212/1513/2017~~ PASSED BY THE CITY COUNCIL:  
~~0212/1520/2017~~



**ORDINANCE 2017-971**

**AN ORDINANCE OF THE CITY OF DEER PARK, WASHINGTON, ADOPTING THE ANNUAL CITY BUDGET, FOR THE YEAR ENDING DECEMBER 31, 2018**

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**WHEREAS**, the Mayor of the City of Deer Park, Washington completed and placed on file with the City Clerk/Treasurer a proposed budget and estimate of the amount of the moneys required to meet the public expenses, bond retirement and interest, reserve funds and expenses of government of the City for the fiscal year ending December 31, 2018, and a notice was published that the City Council would meet on the 15<sup>th</sup> day of November, 2017, and the 6<sup>th</sup> day of December, 2017 at the hour of 7:00 p.m. at the Council Chambers in the City Hall for the purpose of making a budget for said fiscal year and giving taxpayers within the limits of the City an opportunity to be heard upon the budget; and

**WHEREAS**, the City Council did meet at the times and place and did then consider the matter of the proposed budget; and

**WHEREAS**, the proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Deer Park for the purposes set forth in the budget, and the estimated expenditures set forth in the budget being all necessary to carry on the government of the City for said year and being sufficient to meet the various needs of the City during said period;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DEER PARK, WASHINGTON, DO ORDAIN AS FOLLOWS:**

**Section 1. Adoption of the Budget.** The budget for the City of Deer Park for the year 2018 is hereby adopted at the fund level and as the balanced budget for the City with appropriations limited to the total estimated revenues of the City. The final budget of \$10,684,701.00 by this reference is incorporated herein pursuant to RCW 35A.33.075.

Estimated resources for each separate fund of the City of Deer Park, and aggregate expenditures for all such funds for the year 2018 are set forth in summary form below.

**City of Deer Park  
2018 Budget**

| <b>Func</b>   | <b>Description</b>                   | <b>Est.<br/>Beginning<br/>Fund<br/>Balance</b> | <b>Revenues</b>     | <b>Expenditures</b> | <b>Est. Ending<br/>Fund<br/>Balance</b> |
|---------------|--------------------------------------|--|---------------------|---------------------|---|
| 001           | General Fund                         | 400,000.00                                     | 1,945,745.00        | 2,286,640.00        | 59,105.00                               |
| 002           | General Reserve Fund                 | 65,000.00                                      | 0                   | 0                   | 65,000.00                               |
| 003           | Light Industrial Area                | 79,000.00                                      | 78,000.00           | 92,000.00           | 65,000.00                               |
| 101           | Street Fund                          | 57,822.00                                      | 782,775.00          | 840,594.00          | 3.00                                    |
| 102           | Arterial Street                      | 30,000.00                                      | 80,000.00           | 62,000.00           | 48,000.00                               |
| 106           | Civic Improvement Fund               | 13,400.00                                      | 1,600.00            | 4,000.00            | 11,000.0                                |
| 110           | Airport Maintenance Reserve Fund     | 15,053.00                                      | 20,550.00           | 35,000.00           | 603.00                                  |
| 201           | Water Debt Service Fund              | 32,258.00                                      | 0.00                | 0.00                | 32,258.00                               |
| 202           | Wastewater Revenue Bond Debt Service | 75,670.00                                      | 0.00                | 0.00                | 75,670.00                               |
| 204           | 2014 LTGO Bonds                      | 53,100.00                                      | 91,100.00           | 91,650.00           | 52,550.00                               |
| 304           | Facilities Capital Improvement       | 149,500.00                                     | 50,500.00           | 150,000.00          | 50,000.00                               |
| 305           | Capital Improvement Fund             | 30,125.00                                      | 75.00               | 0.00                | 30,200.00                               |
| 306           | Golf Course Reserve Fund             | 99,500.00                                      | 50,500.00           | 0.00                | 150,000.00                              |
| 400           | Water Operations Fund                | 353,804.00                                     | 933,850.00          | 1,049,621.00        | 238,033.00                              |
| 401           | Wastewater Operations Fund           | 350,000.00                                     | 1,328,200.00        | 1,303,757.00        | 374,443.00                              |
| 402           | Wastewater's Loan Payment Fund       | 60,012.00                                      | 315,405.00          | 310,417.00          | 65,000.00                               |
| 403           | State Loan Debt Service              | 72,000.00                                      | 50,000.00           | 0.00                | 122,000.00                              |
| 404           | Water Improvement fund               | 50,000.00                                      | 275,616.00          | 145,000.00          | 180,616.00                              |
| 405           | Wastewater Improvement Fund          | 40,000.00                                      | 617,000.00          | 425,000.00          | 232,000.00                              |
| 406           | Golf Course Fund                     | 18,000.00                                      | 88,852.00           | 105,852.00          | 1,000.00                                |
| 415           | Airport Fund                         | 97,358.00                                      | 526,550.00          | 524,805.00          | 99,103.00                               |
| 416           | Airport Grant Fund                   | 15,000.00                                      | 452,500.00          | 450,000.00          | 17,500.00                               |
| 501           | Equipment Rental fund                | 63,490.00                                      | 162,276.00          | 160,776.00          | 64,990.00                               |
| 505           | Equipment Rental Replacement Reserve | 488,045.00                                     | 122,470.00          | 30,000.00           | 580,515.00                              |
| 602           | Cable TV Trust Fund                  | 3,000.00                                       | 0.00                | 0.00                | 3,000.00                                |
| 631           | Treasurer's Suspense Fund            | 0.00   | 0.00                | 0.00                | 0.00                                    |
| <b>TOTALS</b> |                                      | <b>2,711,137.00</b>                            | <b>7,973,564.00</b> | <b>8,067,112.00</b> | <b>2,617,589.00</b>                     |

**Section 2.** The City Clerk/Treasurer is directed to transmit a certified copy of the final budget as adopted herein to the Division of Municipal Corporations in the office of the Washington State Auditor and to the Association of Washington Cities.

**Section 3.** This Ordinance shall take effect and be in force five (5) days after this Ordinance or a summary thereof consisting of the title is published.

Approved by the City Council of the City of Deer Park, Washington, at a regular meeting thereof this \_\_\_\_ day of \_\_\_\_\_, 2017.

**APPROVED:**

**ATTEST:**

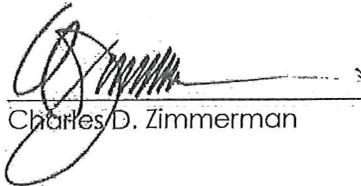
\_\_\_\_\_  
Robert Whisman, Mayor

\_\_\_\_\_  
Deby Cragun, City Clerk/Treasurer

**APPROVED AS TO FORM:**

OFFICE OF THE CITY ATTORNEY

By:

  
\_\_\_\_\_  
Charles D. Zimmerman

FILED WITH THE CITY CLERK: 11/28/2017  
PASSED BY THE CITY COUNCIL: \_\_\_\_\_  
PUBLISHED: \_\_\_\_\_  
EFFECTIVE DATE: \_\_\_\_\_  
ORDINANCE NO.: 2017-971

SUMMARY OF ORDINANCE NO. 2016-965

of the City of Deer Park, Washington

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On the \_\_\_\_\_ day of December, 2017 the City Council of the City of Deer Park, Washington, passed Ordinance No. 2017-971. A summary of the content of said Ordinance, consisting of the title, provides as follows:

AN ORDINANCE OF THE CITY OF DEER PARK, WASHINGTON, ADOPTING THE ANNUAL CITY BUDGET, FOR THE YEAR ENDING DECEMBER 31, 2018

The full text of this Ordinance will be mailed upon request.

DATED this \_\_\_\_\_ day of December, 2017

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Deby Cragun, CITY CLERK/TREASURER