

City of Deer Park
City Council Agenda Amended 5/5/2020
May 06, 2020
7:00 p.m.

This preliminary agenda is subject to change in order to conduct business in a timely manner.

Councilmembers will not be physically present at this May 6th meeting per Proclamation 20-28 by the Governor Amending Proclamation 20-05.

To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#

1. Call to Order

| | |
|------------------------------|--|
| Roll Call: | Mayor Tim Verzal |
| Councilmember's: | Dee Cragun, Mary Babb, Richie Schut, Caleb Stapp and Ron Scholz |
| Community Services Director: | Roger Krieger |
| Clerk/Treasurer: | Deby Cragun |

2. Invocation

3. Approval of Agenda

4. Approval of April 15, 2020 regular council meeting minutes

5. Public Hearings ~ See Consent Agenda for Continuation of Public Hearings

- A. Six Year Transportation Improvement Program (Resolution 2020-004)
- B. Vacation of That Portion of Colville Road Right-of-Way between 6th Street and 5th Street.

6. New Business

- A. Portable Air Compressor Bid Award ~ Pape Material Handling in the amount of \$26,768.48 (including sales tax).
- B. John Deere Rubber Tired Backhoe Bid Award ~ Pape Machinery in the amount of \$112,369.95 (including sales tax).
- C. Review Resolution 2020-006 ~ COVID-19 Emergency Powers
- D. Award Bid ~ 2020 North Apron 2 and Taxilane 6 Airport Improvement Project 3-53-0022-027-2020 in the amount of \$985,925.62 to Versatile Industries, Inc.**

7. Resolutions

- A. Resolution 2020-008 ~ Establishing An Administrative Settlement Policy

8. Ordinances

- A.

9. Consent Agenda

- A. Approval of Voucher Claim Check Nos. 38495 through 38534 including EFT Debits in the amount of \$244,587.28 for the Second Half of April 2020.
- B. Approval of Payroll Check Nos. 13721 through 13750 including PFML & 941 Taxes in the amount of \$104,458.71 for the month of April 2020.
- C. Declaring Surplus Property from Equipment Inventory and Approving Disposal Method.

Americans with Disabilities Act (ADA) accommodations provided upon request

- D. Continue Public Hearing for Six Year Transportation Improvement Program (Resolution 2020-004) to 3 day of June 2020.
- E. Continue Public Hearing for Vacation of That Portion of Colville Road Right-of-Way between 6th Street and 5th Street to 3 day of June 2020.

10. Report of Officers

11. Adjournment

**City of Deer Park
City Council Minutes
April 15, 2020**

**Councilmembers were not physically present at this April 15th meeting per Proclamation 20-28 by the Governor Amending Proclamation 20-05.
Access to the Meeting was by Phone.**

Mayor Verzal called the meeting to order at 7:00 p.m. and stated this council meeting of the City Council is being conducted via telephone conference call pursuant to Governor Inslee's Proclamation No. 20-28. Before the roll call for attendance Mayor Verzal went over some telephonic procedures for tonight's meeting.

1. Call to Order

Mayor Verzal conducted a roll call to document telephone attendance. Please respond with an acknowledgment of your presence when your name is called.

Councilmember Cragun – Present
Councilmember Babb – Present
Councilmember Schut – Present
Councilmember Stapp – Present
Councilmember Scholz – Present
City Attorney Chuck Zimmerman – Present
Street Supervisor Brad Wainwright - Present

Present with Mayor Verzal at City Hall were City Clerk/Treasurer Deby Cragun and City Community Services Director Roger Krieger.

Invocation

The Invocation for tonight's meeting was led by Councilmember Caleb Stapp.

2. Approval of Agenda

Pursuant to Governor Proclamation 20-28, all matters coming before the City Council at this meeting must be "necessary and routine." Before entertaining a motion for the approval of the agenda, Mayor Verzal requested to move item 5 A under New Business to the May 6, 2020 Council Agenda.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE AGENDA AS AMENDED.

3. Approval of April 01, 2020 regular council meeting minutes

IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE APRIL 01, 2020 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

4. Public Hearings

- A. Six Year Transportation Improvement Program (Resolution 2020-004)
- B. Vacation of That Portion of Colville Road Right-of-Way between 6th Street and 5th Street.

Mayor Verzal stated "We have two public hearings scheduled to take place at this public meeting. Because this public meeting is being conducted over the telephone and participation and attendance by the public is difficult in this setting, these items which include:

- A. Six year transportation improvement program (Resolution 2020-004); and
- B. Vacation of that portion of Colville Road right-of-way between 6th Street and 5th Street

Will be continued and those in attendance who desire to participate in the public hearings related to either of those two agenda items are hereby notified that the public hearings will be conducted at the May 6, 2020 regular council meeting beginning at 7 p.m. or as soon thereafter as the items may be heard.

5. New Business

- A. ~~Agreement for Professional Services A.I.P. 3-53-0022-026-2020 ~ J-U-B Engineers~~

Item A was moved to the May 6, 2020 Council Agenda.

- B. Supplemental Engineering Agreement No. 1 2020 N. Apron 2 and Taxilane 6 Project, A.I.P. 3-53-0022-027-2020

Airport Manager Darold Schultz was present by phone and explained this agreement.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:

APPROVE SUPPLEMENTAL ENGINEERING AGREEMENT NO. 1 2020 N. APRON 2 AND TAXILANE 6 PROJECT, A.I.P. 3-53-0022-027-2020 WITH JUB ENGINEERS, INC.

MOTION CARRIED 5-0.

6. Resolutions

- A.

There were no Resolutions.

7. Ordinances

- A.

There were no Ordinances.

8. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA.

- A. Approval of Voucher Claim Check Nos. 38468 through 38494 in the amount of \$112,994.04 for the First Half of April 2020.

9. Report of Departments

Roger Krieger stated he has been busy finalizing Grants for the City's street projects. He also detailed how he and his staff are working and observing the social distancing as instructed by the Governor.

Brad Wainwright spoke to the social distancing of his staff as well. He also stated he and his crew have been busy turning the sprinkler systems back on and cleaning up the winter debris from the streets and parks.

Deby Cragun spoke to how the office is being staffed. She also stated how awesome the residents here in town have been through all the changes.

Darold Schultz stated that both Grants 26 and 27 are being 100% funded by the FAA. He stated that jet traffic is almost at a standstill while the smaller aircrafts are flying. Also, the aviation fuel sales have been affected by the virus.

10. Report of Officers

Mayor Verzal reported that he was approached by the Deer Park Ambulance asking if the City would have a space available to house Ambulance employees should they become infected by the Coronavirus. He stated that he had a conversation with the City Attorney and with his approval they will be allowed to use of the old Fire Station. The Council was in support of this community-based health initiative.

11. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 7:30 P.M.

Mayor Tim Verzal

Deby Cragun, City Clerk/Treasurer

Memorandum

To: Mayor & City Council
From: Brad Wainwright
Date: April 22, 2020
Re: Equipment Purchase

Pursuant to requirements of the State Auditor, we have advertised for bids for supplying a portable air compressor for use in all departments.

The bids were advertised as required in the Spokesman Review and are were requested to be bid as a unit price and all tax and fees included.

One bid was received at the bid opening on Friday, April 17, 2020. The single bidder whom submitted the bid was:

Pape material handling, of Spokane, Washington - \$26,768.48 (including sales tax)

It is the recommendation of staff, the award of the bid to Pape material handling for purchase of the air compressor.

Memorandum

To: Mayor & City Council
From: Brad Wainwright
Date: April 22, 2020
Re: Equipment Purchase

Pursuant to requirements of the State Auditor, we have advertised for bids for supplying a rubber-tired backhoe for use in all departments.

The bids were advertised as required in the Spokesman Review and are were requested to be bid as a unit price and all tax and fees included.

Two bids were received at the bid opening on Friday, April 17, 2020. The bidders whom submitted the bids were:

Pape machinery, of Spokane, Washington - \$112,369.95 (including sales tax)

Western States Equipment, of Spokane, Washington – \$117,933.82 (including sales tax)

It is the recommendation of staff, the award of the bid to Pape machinery for purchase of the John Deere rubber-tired backhoe.

RESOLUTION NO. 2020-006

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEER PARK, WASHINGTON, DECLARING A STATE OF EMERGENCY WITH RESPECT TO COVID-19, INVOKING THE EMERGENCY POWERS SET FORTH IN CHAPTER 38.52 RCW AND ALL OTHER APPLICABLE LAWS, AND AUTHORIZING THE MAYOR TO REQUEST STATE, FEDERAL OR OTHER FUNDING AS NECESSARY ON BEHALF OF THE CITY TO ADDRESS THE IMPACTS OF COVID-19 ON THE CITY.

WHEREAS, on January 31, 2020 the United States Department of Public Health and Human Services declared a public emergency for the novel coronavirus ("COVID-19") beginning on January 27, 2020; and

WHEREAS, on February 29, 2020, Washington State Governor, Jay Inslee, signed Proclamation 20-05 proclaiming that a state of emergency exists in all counties in the state of Washington due to the number of confirmed cases of COVID-19, and directing that the plans and procedures of the Washington State Comprehensive Emergency Management Plan be implemented, and stating this situation may last for a significant period of time and cause a threat to life and property; and

WHEREAS, Governor Inslee amended Proclamation 20-05, further detailing the COVID-19 emergency in multiple additional Proclamations; and

WHEREAS, COVID-19 is a contagious respiratory disease that may result in serious illness or death; and

WHEREAS, federal, state and local health authorities require anyone that has been infected by COVID-19 to remain in isolation or quarantine for a period of fourteen (14) days to avoid exposure to others; and

WHEREAS, the United States Centers for Disease Control and Prevention identifies the potential health threat posed by COVID-19 as high, and has advised that person-to-person spread of COVID-19 will continue to occur; and

WHEREAS, the public health risk associated with this emergency situation should be closely monitored by the City and acted upon quickly and as necessary by the Mayor and City staff; and

WHEREAS, in response to the COVID-19 emergency, On March 17, 2020, Mayor Timothy Verzal signed Emergency Proclamation 2020-01; and

WHEREAS, the City Council hereby ratifies and affirms the action of Mayor Verzal and replaces Proclamation 2020-01 with this Resolution; and

WHEREAS, the City Council finds that declaring an emergency exists and passage of this Resolution authorizing certain actions on behalf of the City to be taken by the Mayor and City staff is in the best interest of the public health, safety, and welfare of the citizens of the City; now therefore,

THE CITY COUNCIL OF THE CITY OF DEER PARK, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

SECTION 1. A state of emergency within the City of Deer Park is declared as a result of the COVID-19 virus and shall remain in effect until such time as the City Council determines the virus no longer presents an immediate threat to the public health, safety, and welfare of the citizens of the City.

SECTION 2. All emergency power and authority set forth in the applicable provisions of Chapter 38.52 RCW, RCW 39.04.280, Titles 35 and 35A RCW, and all other applicable laws are hereby invoked, including without limitation, the right to purchase materials, equipment and supplies, enter into public works contracts, employ temporary workers, and incur obligations without regard to time-consuming procedures and formalities prescribed by law (excepting Constitutional requirements). The Mayor is authorized to use all emergency power and authority as the Mayor deems appropriate.

SECTION 3. The Mayor and City staff are authorized to request all available state and federal financial and other assistance necessary to respond to the emergency that is the subject of this Resolution.

SECTION 4. In accordance with the Office of Response and Recovery Fact Sheet FP 104-009-001 on Infectious Disease Events, the City Council specifically finds as follows:

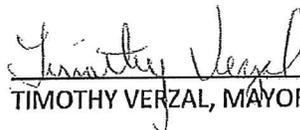
1. The State has directed execution of its emergency plan;
2. The State has demonstrated that the incident of infection for the COVID-19 virus is abnormally high enough to qualify as a state of emergency;
3. The State has shown that additional assistance is required in order for local governments to effectively respond to the COVID-19 virus emergency; and
4. The State has identified that supplemental federal emergency assistance is required in order to save lives, protect public health and safety, and lessen the impact of the COVID-19 virus.

SECTION 5. This Resolution ratifies, affirms, and replaces City Mayor Emergency Proclamation 2020-01.

SECTION 6. This Resolution shall be effective immediately upon passage by the City Council.

SECTION 7. This Resolution shall be scheduled for review by the City Council at the first Regular City Council Meeting in May, 2020.

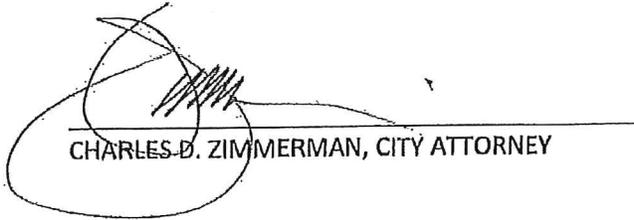
APPROVED by the City Council of the
City of Deer Park, Washington at an
Open Public Meeting the 1st day of April,
2020.


TIMOTHY VERZAL, MAYOR

ATTEST/AUTHENTICATED:


DEBY CRAGUN, CITY CLERK/TREASURER

APPROVED AS TO FORM:


CHARLES D. ZIMMERMAN, CITY ATTORNEY

CITY OF DEER PARK, WASHINGTON
EMERGENCY PROCLAMATION 2020-01

WHEREAS, the State of Washington, along with much of the world, is experiencing an outbreak of the Novel Coronavirus, known as COVID-19, and;

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death and is easily spread from person to person, and;

WHEREAS, on January 31, 2020 the United States Department of Public Health and Human Services Secretary declared a public emergency for the 2019 Novel Coronavirus beginning on January 27, 2020, and;

WHEREAS, on February 29, 2020 Governor Inslee proclaimed a state of emergency (Proclamation 20-05) for all counties in Washington State due to the spread of COVID-19 and directed that the plans and procedures of the Washington State Comprehensive Emergency Management Plan be implemented, and;

WHEREAS, on March 13, 2020 the Health Officer of the Spokane Regional Health District issued a Health Officer Order, per his authority as provided under WAC 246-100-07, intended on reducing the risk of exposure to COVID-19 which may affect government functions, and;

WHEREAS, measures must be taken to protect public health, safety and welfare of City residents, visitors, and staff, and;

WHEREAS, additional resources may be required in response to the COVID-19 outbreak, and;

WHEREAS, the City may require supplemental assistance, and;

WHEREAS, the severity of this event may go beyond the capability of local resources and the duration of the event is unknown, and;

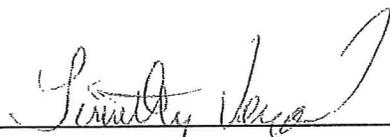
WHEREAS, the existing conditions related to COVID-19 warrant the proclamation of the existence of a local emergency.

Now, therefore, I Timothy Verzal, Mayor of the City of Deer Park, do hereby proclaim that a local emergency now exists due to the COVID-19 outbreak and that emergency operations are in effect, and this necessitates the utilization of emergency powers granted under Chapter 38.52 RCW and all other applicable laws.

The City of Deer Park is authorized to exercise the powers vested under this proclamation considering the exigencies of this emergency without regard to time-consuming procedures and formalities prescribed by law (excepting Constitutional requirements).

This emergency proclamation shall expire unless confirmed and adopted by Resolution of the Deer Park City Council at a meeting of the City Council on or before April 1, 2020.

Dated March 17, 2020



Timothy Verzal, MAYOR



Deby Cragun, CITY CLERK



J-U-B ENGINEERS, INC.

J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

MEMORANDUM

DATE: May 5, 2020
TO: Mayor Verzal and City Council
CC: Darold Schultz, Airport Manager
FROM: Timothy D. Ike, P.E. *TDI*
SUBJECT: Deer Park Municipal Airport
2020 North Apron 2 and Taxilane 6 Project - AIP 3-53-0022-027-2020

On April 30, 2020, bids were opened for the above-referenced project and the lowest responsive and responsible bidder out of seven (7) bidders was Versatile Industries, Inc. of Lone, WA ("Versatile") with a bid of \$932,428.98 for the Base Bid Schedule and Additive Option Bid Schedule A. The FAA has tentatively committed to fund this part of the Project Work through a 100 percent federally funded grant (the "FAA Project Work"). The Engineer's Estimate for this FAA Project Work was \$1,212,091.79.

J-U-B ENGINEERS, Inc. recommends the City Council award the FAA Project Work described above and the Contract to Versatile and add to that award Additive Option Bid Schedule B, the Water Line Extension work that is not a part of the FAA Project Work and was bid at \$53,496.64 by Versatile. The Engineer's Estimate is \$57,438.94 for this Schedule B work.

Suggested Council Action: "I move to accept the bid of Versatile Industries, Inc., for the Base Bid Schedule and Additive Option Bid Schedule A in the amount of \$932,428.98 (the "FAA Project Work") and add to the FAA Project Work Additive Option Bid Schedule B in the amount of \$53,496.64 and to authorize the Mayor to execute a Contract with Versatile and to execute all other documents necessary to complete all of the Project Work for the total amount of \$985,925.62, contingent on the City first receiving a 100 percent federally funded FAA grant for the FAA Project Work, all pertaining to Airport Improvement Project 3-53-0022-027-2020."

RESOLUTION NO. 2020-008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEER PARK, WASHINGTON, ESTABLISHING AN ADMINISTRATIVE SETTLEMENT POLICY FOR REAL PROPERTY AND EASEMENT ACQUISITIONS FOR CITY PUBLIC WORKS PROJECTS.

WHEREAS, the City has an established purchasing policy as set forth in City Resolution No. 2012-004; and

WHEREAS, a more specific policy is desired for the purpose of authorizing the Mayor to make administrative settlement decisions when the City is acquiring real property, easements, and/or temporary construction easements; and

WHEREAS, the City Council has reviewed the Administrative Settlement Policy set forth in this Resolution and determined that approval of this Resolution is in the best interest of the public health, safety, and welfare of the citizens of the City of Deer Park; and

WHEREAS, the City Council has determined that passage of this Resolution is a necessary and routine action of the City Council; **NOW THEREFORE**

THE CITY COUNCIL OF THE CITY OF DEER PARK, WASHINGTON HEREBY RESOLVE AS FOLLOWS:

Section 1. An Administrative Settlement Policy for use by the City for acquiring real property, real property easements, and real property temporary construction easements is established as follows:

- A. This policy shall apply in all instances when the City Council has approved the City moving forward with a public works project that includes acquisition of real

property, acquisition of easement(s) and/or acquisition of temporary construction easement(s).

- B. The City Mayor is authorized to approve administrative settlement agreements with property owners for the acquisitions identified in paragraph A of this Section when the amount over just compensation does not exceed \$10,000.00.
- C. For administrative settlements with property owners for acquisitions identified in paragraph A of this Section that exceed the amount of the Mayor's authority identified in paragraph B of this Section, approval of the City Council shall be required prior to entering into an administrative settlement.

Section 2. All administrative settlement agreements entered into by the Mayor pursuant to the authority established in Section 1 of this Resolution shall be reported by the Mayor to the City Council within 30 days following the date of the Mayor's approval of the administrative settlement agreement.

Section 3. This Resolution shall be effective immediately upon passage by the City Council.

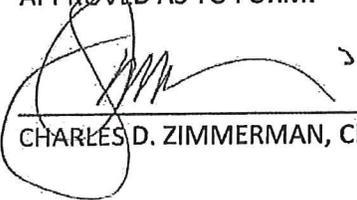
APPROVED by the City Council of the City of Deer Park, Washington at an Open Public Meeting the ____ day of _____, 2020.

TIMOTHY VERZAL, MAYOR

ATTEST/AUTHENTICATED:

DEBY CRAGUN, CITY CLERK/TREASURER

APPROVED AS TO FORM:



CHARLES D. ZIMMERMAN, CITY ATTORNEY

CITY OF DEER PARK
CLAIMS CERTIFICATION AND APPROVAL

Auditing Officer's Certification

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the Claim is a just, due and unpaid obligation against the *City of Deer Park*, and that I am authorized to authenticate and certify said Claims Checks numbered **38495 through 38534 including EFT Debits in the amount of \$244,587.28.**

City Clerk/Treasurer

Council Approval

We, the undersigned Council Members of the *City of Deer Park* approve the payment of Claims Checks **38495 through 38534 including EFT Debits in the amount of \$244,587.28 this 6th day of May 2020.**

Vouchers 2nd half April 2020

Fiscal : 2020

| NUMBER | VENDOR NAME | ACCOUNT DESCRIPTION | AMOUNT |
|--------|----------------------------------|---|------------------------|
| 38495 | 7C's Construction, Inc | Golf Course Repair and Maintenance | \$1,118.84 |
| 38496 | American Water Works Association | Dues/membershipsfor Water/Wastewater | \$235.00 |
| 38497 | Anatek Labs | Water Testing - Anatek | \$425.00 |
| 38498 | Avista Utilities | Avista Lower Lvl City Hall Utilities | \$21.20 \$19,971.67 |
| | | Check Total: | \$19,992.87 |
| 38499 | Centurylink | Communications | \$1,816.15 |
| 38500 | Centurylink | Communications | \$1,701.59 |
| 38501 | City Service Valcon, LLC | Airport Terminal Maintenance | \$16.00 |
| 38502 | Darold Schultz | Supplies Reimbursement | \$513.95 |
| 38503 | Deer Park Chamber of Commerce | Deer Park Chamber | \$950.00 |
| 38504 | Deer Park Printing LLC | Building Supplies | \$43.24 |
| 38505 | Ferguson Waterworks | Items Purchased For Resale | \$13,076.59 |
| 38506 | General Fire Extinguisher Svc. | Fire Extinguisher | \$783.30 |
| 38507 | Hach Company | Supplies Wastewater | \$343.05 |
| 38508 | Horizon | Parks Supplies | \$100.98 |
| 38509 | Inland Empire Utility | Locate Services | \$169.75 |
| 38510 | Inland Feed And Farm | Airport Vehicle Fuel | \$384.94 |
| 38511 | Inland Power And Light | Utilities | \$1,736.70 |
| 38512 | Jub Engineers, Inc. | Airport/cedar RD Enginneering | \$15,258.90 |
| | | N. Colville Design | \$10,724.85 |
| | | Professional Services | \$6,169.56 |
| | | R & M Cenex Spray | \$630.03 |
| | | Shamrock Glen Construction Observ. | \$50.58 |
| | | Spokane CO Bldg/plan Checks | \$1,051.72 |
| | | STBG ~ Crawford/Colville Design | \$23,821.82 |
| | | Subdivision DP Meadows Insp. | \$62.31 |
| | | SubdivisionHope Meadow Insp. | \$1,959.70 |
| | | Treatment Lagoon Design | \$1,330.87 |
| | | Check Total: | \$61,060.34 |
| 38513 | Off. of The St. Treasurer | Building Code Fee Remittance | \$169.00 |
| 38514 | Office Depot | Central Services Supplies | \$50.80 |
| | | Supplies | \$66.25 |
| | | Check Total: | \$117.05 |
| 38515 | Postlewait Code LLC | Spokane CO Bldg/plan Checks | \$2,649.00 |

| | | | |
|---|---|--|-------------|
| 38516 | Prettyman's Septic Service | Airport Rental | \$75.67 |
| 38517 | Reliance Janitorial | City Hall Janitorial Services | \$535.00 |
| 38518 | Ricoh USA, Inc | Ricoh Copy Machine Principle/Supplies | \$440.14 |
| 38519 | Schultz's Aviation, LLC | April Airport Management Contract | \$9,441.67 |
| 38520 | Soiltest Farm Consultants, Inc | Soil Tetsing | \$2,780.00 |
| 38521 | Spokane County Animal Control | Spokane County Regional Animal Control | \$894.07 |
| 38522 | Spokane County District Court | Professional Services | \$716.52 |
| 38523 | Spokane County Treasurer | Emerg Prepardness 1st Quarter | \$895.71 |
| 38524 | Spokane County Treasurer | Alcoholism/substance Abuse | \$292.68 |
| 38525 | Spokane County Treasurer | Spokane CO Jail Services | \$1,173.40 |
| 38526 | Spokane County Treasurer/ Prosecutor | City Prosecutor | \$4,953.60 |
| 38527 | Spokane County Treasurer's Office | Spok CO Law Enforc Contract | \$64,167.00 |
| 38528 | The Drain Specialists | Colville to 1st locating | \$508.07 |
| 38529 | The Goodyear Tire & Rubber Company | Airport Repair & Maintenance | \$6,602.93 |
| 38530 | TMG | Water Repair | \$3,149.33 |
| 38531 | Tribune | Advertising | \$40.50 |
| 38532 | US BANK ST. PAUL | LTGO Bond Interest | \$19,375.00 |
| 38533 | Vision Municipal Solutions LLC | Computer Maintenance | \$8,951.22 |
| 38534 | Wilbur-Ellis Company | Airport Supplies | \$107.55 |
| EFT DEBIT ANALYSIS SVC GHARGE 3/2020 | Washington Trust Bank | Professional Services | \$36.50 |
| EFT Debit COMBINED EXCISE TAXES MARCH 2020 | State of Washington | Excise Tax Remittance | \$5,104.41 |
| | | Fuel Sales Tax | \$1,203.17 |
| | | Check Total: | \$6,307.58 |
| EFT DEBIT FIRST QTR 2020 LEASEHOLD TAXES | State of Washington/Dept of Revenue | Leasehold Tax | \$3,706.41 |
| | | Leasehold/sales Tax Remitt | \$271.39 |
| | | Check Total: | \$3,977.80 |
| EFT Debit Postage Refill April 2020 | United States Postal Svc | Communications | \$868.00 |
| EFT Debit Postage Refill March 2020 | United States Postal Svc | Communications | \$894.00 |

Grand Total

\$244,587.28

Total Accounts Payable for Checks #38495 Through #EFT Debit Postage Refill March 2020

CITY OF DEER PARK
PAYROLL CERTIFICATION AND APPROVAL

Auditing Officer's Certification

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services and/or the labor has been performed as described herein and is a just, due and unpaid obligation against the *City of Deer Park*, and that I am authorized to authenticate and certify said Payroll Checks numbered 13721 through 13750 including PFML and 941 Taxes in the amount of \$104,458.71.

City Clerk/Treasurer

Council Approval

We, the undersigned Council Members of the *City of Deer Park* approve the payment of Payroll Checks numbered 13721 through 13750 including PFML and 941 Taxes in the amount of \$104,458.71
6th day of May 2020.

Memorandum

To: Mayor and City Council
From: Brad Wainwright, Maintenance Superintendent
Date: April 24, 2020
Re: Surplus Equipment Declaration

Listed following is the vehicles for surplus declaration.

1. 2010 Chevrolet Tahoe, 4WD, VIN# 1GNUKAE03AR155608. Minimum Bid recommended \$13,000.00
Method of Disposal: Sealed Bid.
2. 2008 Chevrolet Malibu, 4 door sedan, VIN# 1G1ZS57NO7F253971. Minimum Bid recommended \$3,800.00
Method of disposal: Sealed Bid.
3. 1999 John Deere 4400 compact tractor with 430 John Deere front loader. PIN# LV4400S244678. Machine comes with John Deere front mount snow blower serial# NO59SBX010444. John Deere front mount snow blower serial# MOZ756X175150. John Deere front mount sweeper serial# M00026X0101ZS. Minimum Bid recommended \$14,000.00 Method of disposal: Sealed Bid.
4. 1998 caterpillar rubber-tired backhoe. Serial# 1WR01022. Minimum Bid recommended \$25,000.00 Method of disposal: Sealed Bid.
5. 2010 Takeuchi TL120 skid steer. Serial #21200391. Minimum Bid recommended \$20,000.00 Method of disposal: Sealed Bid.
6. Miller portable gas-powered welder. Serial #HJ133993 Minimum Bid recommended \$20.00 Method of disposal: Sealed Bid.