

**City of Deer Park
City Council Agenda
May 16, 2018
7:00 p.m.**

This preliminary agenda is subject to change in order to conduct business in a timely manner.

- 1. Call to Order**
Roll Call: Mayor Tim Verzal
Councilmember's: Dee Cragun, Mary Babb, Richie Schut,
Don Stevens and Joe Polowski
Clerk/Treasurer: Deby Cragun
- 2. Invocation**
- 3. Pledge of Allegiance & Welcome**
- 4. Approval of Agenda**
- 5. Approval of May 02, 2018 regular council meeting minutes.**
- 6. New Business**
 - A. Deer Park Airport Aircraft Parking Lease Agreement ~ DNR
 - B. LID Assignment ~ Cedar Road
- 7. Resolutions**
 - A.
- 8. Ordinances**
 - A. Ordinance 2018-974 ~ Adopting Amendments to Title 18 of DPMC, The City Zoning Code, Approving Amendments to the City Official Zoning Map. **(Second Reading and Public Input)**
 - B. Ordinance 2018-975 ~ Adopting Amendments to Chapter 12.26 City Parks Specifically Regulating the Hours and Types of Use of City Parks Allowed. **(First Reading)**
- 9. Consent Agenda**
 - A. Approval of Voucher Claim Check Nos. 36697 through 36732 including EFT Debits in the amount of \$54,041.63 for the First Half of May 2018.
- 10. Interested Citizens: Oral Communications, Requests, Comments from Audience**
- 11. Report of Departments**
- 12. Report of Officers**
- 13. Executive Session**
- 14. Adjournment**

**City of Deer Park
City Council Minutes
May 02, 2018**

Mayor Verzal called the meeting to order at 7:00 p.m.

1. ROLL CALL

Mayor Verzal called roll and the following were:

Present: Councilmember's: Dee Cragun, Mary Babb, Richie Schut,
Don Stevens and Joe Polowski

Staff: Roger Krieger

Airport Manager: Darold Schultz, Schultz's Aviation, L.L.C.

Clerk/Treasurer: Deby Cragun

Audience: 11

2. Invocation

Pastor David Stapp from the First Baptist Church gave the invocation.

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI; MOTION CARRIED (5-0) TO APPROVE THE AGENDA AS PRESENTED.

5. Approval of April 18, 2018 regular council meeting minutes

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI; MOTION CARRIED (5-0) TO APPROVE THE APRIL 18, 2018 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

6. New Business

A. Wastewater Spray Farm – Fertilizer/Seed/Herbicide Bid Award

Roger Krieger reviewed the bid that was received. He stated it is the recommendation of staff, to award the bid to Lazy L Farm Service & Supply LLC, for farm seed, fertilizer and herbicide for the 2018 wastewater irrigation and farming season.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI TO:

APPROVE WASTEWATER SPRAY FARM – FERTILIZER/SEED/HERBICIDE BID AWARD TO LAZY L FARM SERVICE & SUPPLY LLC IN THE AMOUNT OF \$21,379.17 (PLUS SALES TAX).

MOTION CARRIED 5-0.

7. Resolutions

There were No Resolutions

8. Ordinances (First Reading)

- A. Ordinance 2018-974 ~ Adopting Amendments to Title 18 of DPMC, The City Zoning Code, Approving Amendments to the City Official Zoning Map.

Mayor Verzal read the heading to Ordinance 2018-974.

Roger Krieger reviewed the Ordinance 2018-974.

Mayor Verzal moved Ordinance 2018-974 on to the second reading and public input.

9. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA.

- A. Approval of Voucher Claim Check Nos. 36665 through 36696 in the amount of \$114,282.83 for the Second Half of April 2018.
- B. Approval of Payroll Check Nos. 12924 through 12953 including 941 Taxes in the amount of \$98,529.92 for the month of April 2018.
- C. Short Plat Request # 2018-1
- D. Direct Discharge Industrial Wastewater Services Agreement ~ Masters Brewhouse, LLC
- E. Deer Park Municipal Airport Use Agreement ~ Spokane Corvette Club

10. Interested Citizens: Oral Communications, Requests, Comments from Audience

LeiLani Bly shared her idea of replacing the RV Parking area with a parking lot. She feels a parking lot would be a great benefit to the City.

Jason Upchurch had a few question regarding the Update to the Zoning Code. Mayor Verzal directed Mr. Upchurch to the next council meeting where he will have his questions answered.

11. Report of Officers

Councilmember Stevens wanted to thank Brian for patching the potholes on 4th St. from Main to Mix Park.

Mayor Verzal stated the annual Clean Green is this weekend May 4th and 5th, 2018. He also stated the City Attorney was working on an Ordinance that will update Chapter 12.26 of the Deer Park Municipal Code relative to camping in the parks.

12. Executive Session

There was no Executive Session.

13. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 8:15 P.M.

Mayor Tim Verzal

Deby Cragun, City Clerk/Treasurer



**Deer Park Airport
Aircraft Parking Lease Agreement
DNR Contract #93-097384**



The City of Deer Park, Deer Park Airport, hereinafter referred to as "City", and the State of Washington, Department of Natural Resources (DNR), hereinafter referred to as "Lessee", enter into this agreement this 1st day of June, 2018

The term of this agreement shall be for a period of One Hundred Fifty (150) days commencing from the 1st day of June, 2018 ending the 28th day of October, 2018.

The "City" will provide the following:

1. Parking area for DNR contracted firefighting aircraft and associated support vehicles.
2. On-call fueling support for DNR contracted aircraft.
3. Fork lift support for loading and off-loading of firefighting related materials.
4. Monthly Invoice of aircraft activity fees NLT the 5th day of each following month.

The Lessee will, in consideration for the services provided by the "City", pay a sum of \$55.00 per day per contracted aircraft.

The DNR shall:

1. Comply with all federal, state, and local laws and regulations, including the Deer Park Airport Rules and Regulations.
2. Co-ordinate with Airport Manager on all special operating procedures.
3. Leave site in same condition (or better) as received at the commencement of this contract.
4. Submit payment of monthly invoices of aircraft activity fees NLT the 20th day of each following month.

This agreement will be reviewed annually NLT March 31st of the year and subject to negotiation at that time.

City of Deer Park
Deer Park Airport
PO Box F
Deer Park, WA 99006
(509)276-3379

By: _____
Timothy Verzal, Mayor

Date: _____

State of Washington
Department of Natural Resources
1111 Washington Street SE
MS# 47037, Wildfire Aviation
Olympia, WA 98504
(360) 902-1736

By: _____
Charles W. Turley, Division Manager

Date: 5/8/18

Memorandum

To: Mayor and City Council

From: Roger Krieger

Date: May 10, 2018

Re: Short Plat request

A short plat application has been filed for parcel 29364.0010, and as shown on the attached preliminary plat drawing. This parcel as you may recall is covered by an LID Assessment that was part of the N. Cedar and Sixth Street, Industrial Area development project.

The assessment when recorded was against the entire parcel of land and now with the proposed division, a determination is required by the Council to either require full payment of the assessment at the plat application stage, or a determination on how you desire staff to record new assessments against each parcel after the plat process is completed.

Due to tracking processes of more parcels which could be created with this transaction and others in the future, staff recommendation is to establish policy for any platting transactions on the parcels, that full LID Assessment payment is made at application for subdivision of the parcels.

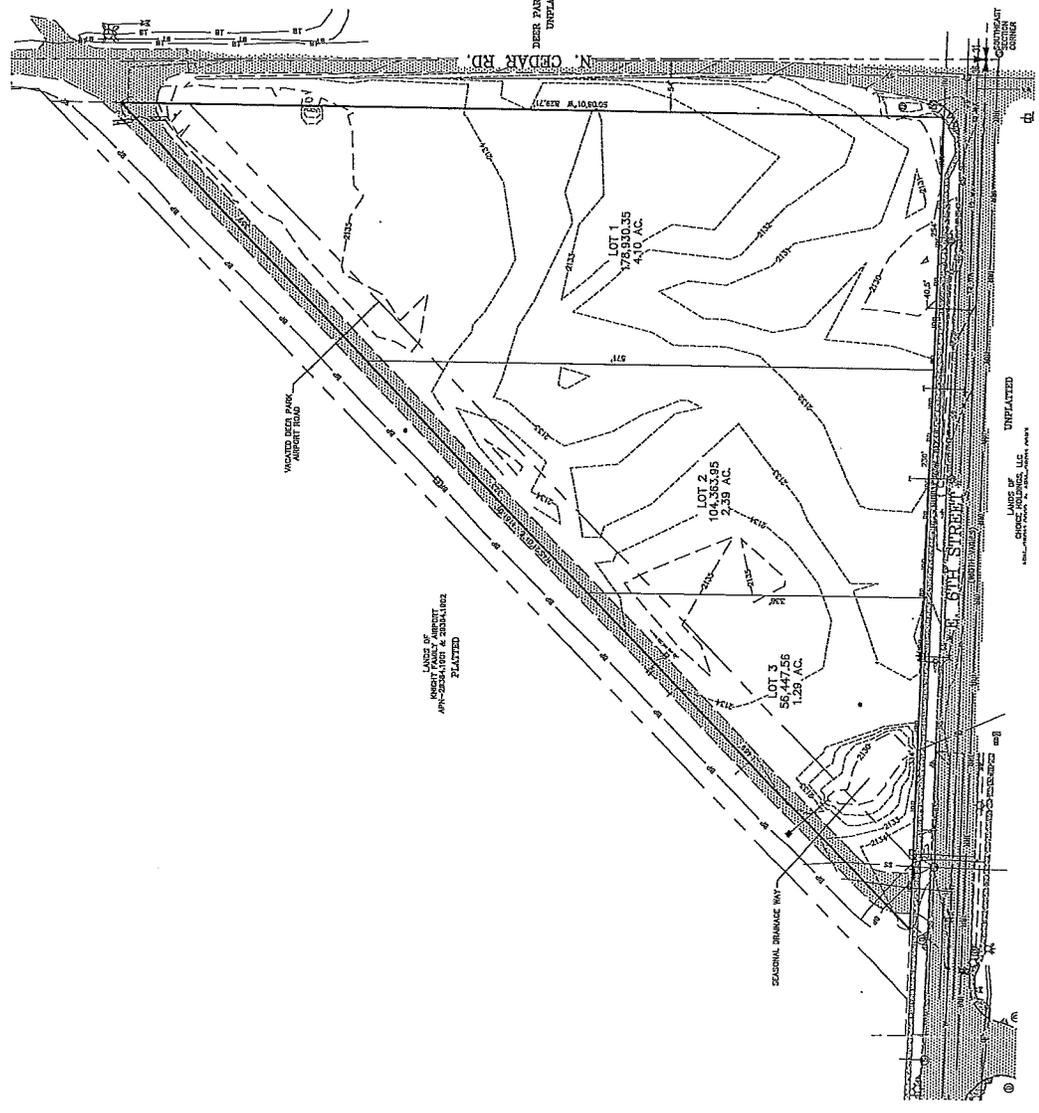
Measure [More Info](#)



[Tax Parcels](#)
[Districts](#)
[Permits](#)
[Zoning](#)

KNIGHT PRELIMINARY SHORT PLAT

LOCATED IN THE SE 1/4 OF
SECTION 36, T.29N., R.42E., W.M.
CITY OF DEER PARK, SPOKANE COUNTY, WASHINGTON



OWNERS
 DEER PARK AIRPORT, LLC
 207 N. GAVIN
 DEER PARK, WA 99015
 PHONE 509-892-7021

PRELIMINARY PLAT DATA
 TOTAL PLAT AREA: 278 ACRES
 TOTAL LOTS: 3
 AVERAGE ACRES PER LOT: 92.67
 TOTAL ACRES PER ACRE: 1.00
 TOTAL ACRES PER ACRE: 1.00
 MANUFACTURING / WAREHOUSE

UTILITIES

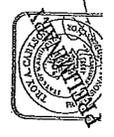
WATER MAINS
 SEWER MAINS
 CITY OF DEER PARK
 AVIATION AIRPORT
 AVIATION AIRPORT

LEGEND

- EXISTING FEATURES**
- PROPERTY LINE
 - ADJACENT LINE
 - SECTION LINE
 - ADJACENT SURFACING
 - CONCRETE
 - ASPHALT
 - GRAVEL
 - GRAVEL OR CONCRETE
 - 3/4" RIBBON / 1/2" DIA. VICTA PLUS
 - 4" DIA. VICTA PLUS
 - UNLESS OTHERWISE NOTED
 - DIVELL
 - STEEL MANHOLE
 - CAST IRON
 - CITY USE POLE
 - POWER POLE/TELEPHONE POLE
 - LIGHT POLE
 - TELEPHONE ENCLOSURE
 - WATER VALVE
 - FIRE HYDRANT
 - MANHOLE COVER MANHOLE
 - OR TREE (CIRCUMFERENCE OR CROWN)
 - WATER LINE
 - SEWER LINE
 - STEEL MANHOLE
 - POWER LINE (OHV OR EP)
 - TELEPHONE LINE (OHV OR EP)
 - GAS LINE
 - CONCRETE
 - PAVEMENT
 - UNDER OPTIC LINE

LEGAL DESCRIPTION

WITH A12, COMMUNITY FOR TITLE INSURANCE, PLANNED
 TITLE AND COMMUNITY, LLC COMMUNITY PLANNED
 THAT PORTION OF THE SE 1/4 OF SECTION 36,
 SOUTHWEST 1/4 OF DEER PARK AIRPORT ROAD PLAT,
 EXCEPT THE EAST 20 FEET THEREOF FOR DEER PARK,
 AND EXCEPT THE SOUTH 20 FEET THEREOF,
 TOGETHER WITH THE SOUTH HALF OF VACATED AIRPORT
 ROAD, SPOKANE COUNTY, WASHINGTON, SPOKANE COUNTY
 STATE IN THE CITY OF DEER PARK, COUNTY OF
 SPOKANE, WASHINGTON, 2011 E. 6TH, AVE. DEER PARK,
 WASHINGTON, 99015



PROJECT TITLE
 KNIGHT PRELIMINARY
 SHORT PLAT

PROJECT TITLE
 NW CORNER OF E. 6TH ST. & N. CEDAR RD.
 DEER PARK, WA

DATE 05/28/18
DRAWN KSN
CHECKED AUS
PROJECT

NO.	DESC.	DATE	BY

storhaug
 civil engineering planning
 landscape architecture surveying

516 east third avenue | spokane, wa | 99201
 p 509.422.1000 | f 509.422.1001

ORDINANCE NO. 2018-975

AN ORDINANCE OF THE CITY OF DEER PARK, WASHINGTON, ADOPTING AMENDMENTS TO CHAPTER 12.26 OF THE DEER PARK MUNICIPAL CODE; CONTAINING A SEVERABILITY PROVISION; AND SETTING AN EFFECTIVE DATE.

WHEREAS, Chapter 12.26 of the Deer Park Municipal Code ("DPMC") sets forth the regulations for the City of Deer Park ("City") city parks, specifically regulating the hours of use and types of use of City parks allowed; and

WHEREAS, the City Council seeks to amend DPMC Chapter 12.26 as set forth herein, to protect the health, safety and welfare of the citizens of the City; NOW THEREFORE,

THE CITY COUNCIL OF THE CITY OF DEER PARK, WASHINGTON DO ORDAIN AS FOLLOWS:

Section 1. Chapter 12.26 of the Deer Park Municipal Code is hereby amended to read as follows:

Chapter 12.26
CITY PARK REGULATIONS

Sections:

12.26.010 Definitions.

12.26.020 Hours of operation.

12.26.100 No Camping.

12.26.110 Animals in parks – Penalties.

12.26.120 Violation – Penalty.

12.26.010 Definitions.

"Camping" is ~~specifically installed in designated areas within a park for use by overnight~~ occupancy in or day usage self-contained camping vehicles, tents, ~~or trailer~~ recreational vehicles, or in any other manner.

~~"Camping vehicle" means a travel trailer, whose overall length does not exceed 28 feet, a pickup camper or similar vehicular dwelling used for travel, vacation or recreational purposes.~~

"City park" consists of ~~existing and future~~ city-owned property dedicated as recreational sites within the city boundaries.

"Dusk" is the time of day between twilight and dark or the shadowy part of dark.

~~"Trailer/recreational vehicle" is designed to be used primarily for human habitation and having permanently affixed cooking and sanitation facilities, which is legal to be transported on the streets and highways by private means. Its placement is temporary in nature. Trailer can include any cab over camper, travel trailer, or motor home of any type (see DPMC 18.08.520). (Ord. 723 5 2, 1998)~~

12.26.020 Hours of operation.

~~Except in designated camping areas the City parks hours shall be open from 8:00 a.m. to dusk seven days a week.~~

Exceptions:

A. Organized events taking place in the parks and approved in advance by the city Council;

~~B. Gazebo rental users; and~~

~~C. All designated camping areas are exempt from these hours of operation. (Ord. 723 § 2, 1998)~~

12.26.100 No Camping.

~~Tent camping is permitted in areas designated as recreational vehicle sites. Camping is permitted in the areas designated within the city parks for self-contained camping vehicles provided such activities are carried on in a reasonable fashion that does not constitute a hazard or detract from the enjoyment of others engaged in family activities such as picnicking, camping, and social activities permitted by the city. All camping is prohibited in the City parks. (Ord. 731 § 1, 1999; Ord. 723 § 2, 1998)~~

12.26.110 Animals in parks – Penalties.

A. Any person owning, keeping, possessing or harboring any dog or cat in a city park shall promptly remove and dispose of all feces left by the dog or cat ~~on any public property and on any private property not owned by such person or lawfully occupied by such person in a city park.~~

Any person violating ~~any provisions of~~ this subsection shall be ~~fin~~ed subject to a civil infraction penalty of ~~not less than \$5.00 or more than \$100.00 up to \$250.00~~ for each offense.

B. It is unlawful for any person to ride or lead or cause to be ridden or led, a horse, mare, pony or related riding animal within the limits of any public City park area in the city without a permit issued by the city clerk (see DPMC 6.22.040) unless such activity is part of a city Council approved event.

Any person whose animal is maintained or who allows an animal to be maintained in violation of this subsection shall be deemed to have committed a civil infraction and shall ~~incur~~ be subject to a civil infraction penalty in an amount not to exceed ~~\$250~~500.00 per violation. Each day the animal is maintained in violation of this chapter after written notice from the mayor or the mayor's designee shall constitute a separate violation. All civil infractions shall be established and all civil penalties shall be assessed, enforced, and collected through the jurisdiction of the ~~Deer Park municipal court~~Spokane County District Court, pursuant to its procedures for notice of infractions ~~(see DPMC 6.22.050).~~

C. Dogs or ~~other household pets~~cats may be ~~exercised~~ present in the City parks ~~providing~~ provided they are on a leash or carried by the person owning or having custody of the animal. (Ord. 723 § 2, 1998)

Any person violating any provisions of this subsection shall be subject to a civil infraction penalty of up to \$250.00 for each offense.

12.26.120 Violation – Penalty.

Any person violating any of the terms or provisions of this chapter with the exception of DPMC ~~12.26.110(A) and (B)~~ shall be ~~guilty of a misdemeanor and subject to those penalties set forth in Chapter 1.16 DPMC~~ a civil infraction penalty of up to \$500.00 for each violation. (Ord. 723 § 2, 1998)

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or the constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 3. Effective Date. This Ordinance shall take effect and be in full force five (5) days after this Ordinance or summary thereof consisting of the title is published.

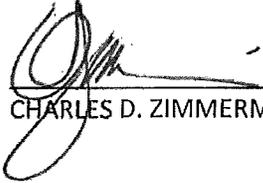
APPROVED BY the City Council of the City of Deer
Park, Washington at an Open Public Meeting the
_____ day of _____,
2018:

MAYOR TIMOTHY VERZAL

ATTEST/AUTHENTICATED:

DEBY CRAGUN, CITY CLERK

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

BY: 

CHARLES D. ZIMMERMAN

FILED WITH THE CITY CLERK	:	_____
PASSED BY THE CITY COUNCIL	:	_____
PUBLISHED	:	_____
EFFECTIVE DATE	:	_____
ORDINANCE NO.	:	2018-975

VOUCHERS 1ST HALF MAY 2018

Number	Vendor Name	Account Description	Amount
36697	Spokane County Auditor	Professional Services	\$80.00
36698	American Linen	Mat Change out and Fresheners	\$146.25
		R & M All Bldgs	\$298.65
		Check Total:	\$444.90
36699	Autozone	Supplies	\$8.51
36700	Avista Utilities	Utilities	\$118.83
		Avista Lower Lvl City Hall	\$19.08
		Utilities	\$16,000.52
		Check Total:	\$16,138.43
36701	Banner Furnace & Fuel, Inc.	Professional Services	\$243.23
36702	Centurylink	Communications	\$895.60
36703	Centurylink	Communications	\$567.51
36704	City of Deer Park	Full Service Fuel Surcharge	\$681.48
		Water Utilities	\$3,186.60
		Check Total:	\$3,868.08
36705	City Service Valcon, LLC	Fuel	\$1,292.58
		Resale Fuel	\$11,999.04
		Supplies	\$495.71
		Vehicle Fuel	\$434.77
		Check Total:	\$14,222.10
36706	Deer Park Ace Hardware	Supplies	\$16.34
		Repair & Maintenance	\$193.60
		Supplies	\$247.77
		Check Total:	\$457.71
36707	Deer Park Chamber of Commerce	Visitor Omfprmtion & Tourism Promotion	\$250.00
		Deer Park Chamber Assitance	\$700.00
		Check Total:	\$950.00
36708	Economic Development NW	Economic Develop Contract	\$1,700.00
36709	Fastenal	Supplies	\$0.40
36710	General Fire Extinguisher Svc.	Extinguisher Inspection	\$515.04
36711	General Pump Mechanics	Pump and Crane	\$378.35
36712	H & H Business Systems	Airport Graphics Equipment	\$16.76
36713	H.D. Fowler Company	Pool repair	\$407.06
		Repair & Maintenance	\$41.08
		Check Total:	\$448.14
36714	Horizon	Repair & Maintenance	\$21.25

36715	Inland Feed And Farm	Spraying Supplies	\$29.18
36716	Inland Power And Light	Utilities Power	\$2,159.78
36717	Napa Auto Parts	Repair & Maintenance	\$20.13
		Supplies	\$8.15
		Tools & Equipment	\$15.90
		Check Total:	\$44.18
36718	Office Depot	Office Supplies	\$82.35
36719	Oxarc Inc.	Water Treatment Supplies	\$2,719.71
36720	Pet Waste Eliminator	Doggy bags	\$96.99
36721	Pool World Inc	Supplies	\$8.69
36722	Postlewait Code LLC	Spokane CO Bldg/plan Checks	\$903.30
36723	Prettyman's Septic Service	Airport Restroom Port-o-lets	\$255.00
36724	Protection Plus LLC	Supplies	\$8.60
36725	Schultz's Aviation, LLC	Full Service Fuel Surcharge	\$681.48
36726	Spokesman-Review	Advertising for sealed bids	\$354.51
36727	Spray Center Electronics Inc	Repair & Maintenance	\$126.15
36728	Tribune	Professional Services	\$30.50
36729	Verizon Wireless	Cell Phones	\$43.60
36730	Walter Implement Inc.	Supplies	\$704.31
36731	Washington Trust Bank	Soil Test & Plan Reviews	\$351.79
		Card Renewals/ Airport Lic	\$121.78
		Battery Back Ups	\$19.55
		Battery Back Ups	\$19.55
		Repair & Maintenance	\$80.00
		Supplies	\$793.07
		Roger K Water/Waste water Confrence	\$955.38
		Check Total:	\$2,341.12
36732	Waste Management	Professional Services	\$1,159.96
	1st Qtr. Leasehold Taxes		\$1,209.06
	Acct. Analysis for March		\$22.58
	Harland Clark Bank Deposit Books		\$100.57
	OPC E Check Return Fee		\$4.00
	Grand Total		\$54,041.63
	Total Accounts Payable for Checks #36697 Through #36732		

CITY OF DEER PARK
CLAIMS CERTIFICATION AND APPROVAL

Auditing Officer's Certification

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the Claim is a just, due and unpaid obligation against the *City of Deer Park*, and that I am authorized to authenticate and certify said Claims Checks numbered **36697 through 36732 including EFT Debits in the amount of \$54,041.63.**

City Clerk/Treasurer

Council Approval

We, the undersigned Council Members of the *City of Deer Park* approve the payment of Claims Checks **36697 through 36732 including EFT Debits in the amount of \$54,041.63 this 16th day of May 2018.**

