

**City of Deer Park
City Council Agenda
October 20, 2021
Meeting Location ~ Spokane County Fire District #4 Fire Hall
315 E. Crawford
7:00 p.m.**

This preliminary agenda is subject to change to conduct business in a timely manner.

To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#

1. Call to Order

Roll Call: Mayor Tim Verzal
Councilmember's: Dee Cragun, Mary Babb, Richie Schut,
Caleb Stapp and Ron Scholz
Community Services Director: Roger Krieger
Clerk/Treasurer: Deby Cragun

2. Invocation

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

5. Approval of September 15, 2021, regular council meeting minutes

6. New Business

A. Fireworks Discussion

7. Resolutions

A. Resolution 2021-005 ~ Revising Procurement Policy

8. Ordinances

A.

9. Consent Agenda

- A. Approval of Voucher Claim Check Nos. 39710 through 39756 in the amount of \$1,147,255.00 for the Second Half of September 2021.
- B. Approval of Voucher Claim Check Nos. 39757 through 39781 in the amount of \$918,504.01 for the First Half of October 2021.
- C. Approval of Payroll Check Nos. 14351 through 14383 including EFT Debits PMFL, 941 Taxes and Health Benefits in the amount of \$130,381.90 for the month of September 2021.

10. Report of Departments

11. Council Questions, Comments, or Reports

12. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.

13. Adjournment

Americans with Disabilities Act (ADA) accommodations provided upon request

**City of Deer Park
City Council Minutes
September 15, 2021
Meeting Location ~ Spokane County Fire District #4 Fire Hall
315 E. Crawford**

To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#

Mayor Verzal called the meeting to order at 7:00 p.m.

1. ROLL CALL

Mayor Verzal called roll and the following were:

Present:	Councilmember's: Dee Cragun, Mary Babb, Richie Schut and Ron Scholz
Councilmember:	Caleb Stapp joined the meeting by phone
Community Services Director:	Roger Krieger
City Staff:	Brad Wainwright
Assistant City Attorney:	Kait Shilling joined the meeting by phone
Airport Manager:	Darold Schultz, Schultz's Aviation, L.L.C.
Clerk/Treasurer:	Deby Cragun
Audience:	17

2. Invocation

There was no invocation at tonight's meeting.

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

IT WAS MOVED BY CRAGUN, SECONDED BY SCHOLZ; MOTION CARRIED (5-0) TO APPROVE THE AGENDA.

5. Approval of September 1, 2021, regular council meeting minutes

IT WAS MOVED BY CRAGUN, SECONDED BY SCHOLZ; MOTION CARRIED (5-0) TO APPROVE THE SEPTEMBER 1, 2021, REGULAR COUNCIL MEETING MINUTES.

6. New Business

- A. EDA Award No. 07-01-07525 Cedar Road Industrial Park Infrastructure Amendment #2 ~ Special Award Condition No. 21 Property Management Standards for Privately Owned Property.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE EDA AWARD NO. 07-01-07525 CEDAR ROAD INDUSTRIAL PARK INFRASTRUCTURE AMENDMENT #2

Roger Krieger reviewed EDA Award No. 07-01-07525 Cedar Road Industrial Park Infrastructure Amendment #2.

Following discussion,

MOTION CARRIED 5-0.

B. Conduit Use Agreement Between the City of Deer Park and Knightcom.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE THE CONDUIT USE AGREEMENT BETWEEN THE CITY OF DEER PARK AND KNIGHTCOM.

Roger Krieger reviewed the Conduit Use Agreement Between the City of Deer Park and Knightcom.

Following discussion,

MOTION CARRIED 5-0.

C. Utility Connection Request ~ Jordan LeMay

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE THE UTILITY CONNECTION REQUEST WITH JORDAN LEMAY.

Roger Krieger reviewed the Utility Connection Request with Jordan LeMay

Following discussion,

MOTION CARRIED 5-0.

D. Interlocal Cooperation Agreement Between the City of Deer Park and Spokane Regional Clean Air Agency. For a Purple Air Sensors Partnership Project.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE THE INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITY OF DEER PARK AND SPOKANE REGIONAL CLEAN AIR AGENCY. FOR A PURPLE AIR SENSORS PARTNERSHIP PROJECT.

Roger Krieger reviewed the Interlocal Cooperation Agreement between the City of Deer Park and Spokane Regional Clean Air Agency. For a Purple Air Sensors Partnership Project.

Following discussion,

MOTION CARRIED 5-0.

7. Resolutions

There were no Resolutions.

8. Ordinances

There were no Ordinances.

9. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY CRAGUN SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

- A. Approval of Voucher Claim Check Nos. 39668 through 39709 in the amount of \$1,283,658.35 for the First Half of September 2021.
- B. Deer Park Airport Lease Agreement ~ Thomas Weishaar

10. Report of Departments

Joe Tortorelli stated he was contacted by the Economic Development Administration for an update on Phase I of the Industrial Park Project that began in 2014. He stated Phase I has realized Four Buildings, Two Businesses. There was created 15 new jobs and retained a total of 53 employees.

Roger Krieger gave a quick update on the Cedar Road Project, Crawford/Colville Project and the 6th Street Reservoir Project.

Brad Wainwright gave an update on the 2021 Street Preservation Project.

Darold Schultz stated Fire Season has wound down. He also stated he is looking at the possibility of Grant Money for installing a sewer system at the Airport.

11. Council Questions, Comments, or Reports

The Councilmember's thanked the Mayor and Fire District 4 for the use of their meeting room to hold the September 15, 2021, Council Meeting.

12. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.

Comments were given.

13. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 7:30 P.M.

Mayor Tim Verzal

Deby Cragun, City Clerk/Treasurer

RESOLUTION NO. 2021-005

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEER PARK, WASHINGTON REVISING THE PROCUREMENT POLICY OF THE CITY, REPEALING RESOLUTION 2012-010, INCLUDING A SEVERABILITY PROVISION, AND SETTING AN EFFECTIVE DATE.

WHEREAS, the Washington State Auditor recommends that the City revise its Procurement Policy; and

WHEREAS, the City Clerk-Treasurer recommends revising the City Procurement Policy in the form attached as Exhibit "A" to this Resolution; and

WHEREAS, the Mayor and City Council have reviewed the recommended Procurement Policy and have determined that adoption of the same is in the best interest of the citizens of the City; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF DEER PARK, WASHINGTON, HEREBY RESOLVE AS FOLLOWS:

Section 1. The City hereby adopts the Procurement Policy which is attached hereto as Exhibit "A" and made a part of this Resolution by this reference.

Section 2. Resolution 2012-010 is hereby repealed in its entirety.

Section 3. If any section, sentence, clause, or phrase of this Resolution shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this Resolution.

Section 4. This Resolution shall be effective immediately upon passage by the City Council.

APPROVED by the City Council of the City of Deer Park, Washington at an Open Public Meeting the ___ day of _____, 2021.

APPROVED:

TIMOTHY VERZAL, MAYOR

ATTEST/AUTHENTICATED:

DEBY CRAGUN, CITY CLERK/TREASURER

APPROVED AS TO FORM:

CHARLES D. ZIMMERMAN, CITY ATTORNEY

EXHIBIT "A"

CITY OF DEER PARK PROCUREMENT POLICY
Approved by City Council Resolution No. ____
the ____ day of ____, 2021

This City of Deer Park (the "City") Procurement Policy ("Policy") establishes the best practices and standards for the City concerning the purchasing of materials, supplies, or equipment; public works projects; federal awards standards; and code of conduct.

I. PURCHASE OF MATERIALS, SUPPLIES, OR EQUIPMENT

A. Controlling Laws

The expenditure of public funds for the purchase of, and contracting for, goods, services, supplies, and materials shall comply with all applicable state law requirements as set forth in the Revised Code of Washington (RCW) and the Washington Administrative Code (WAC). Where this Policy conflicts with state law requirements, the more restrictive procurement method or threshold shall prevail. Where this Policy is silent with regards to purchasing and bidding requirements, state law shall govern City procedure.

Purchases and contracts that include federal funding shall also comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, published under Title 2 of the Code of Federal Regulations (2 CFR 200) and any other requirements associated with the receipt and use of the federal funds.

B. Monitoring and Compliance

The City shall implement, monitor, and enforce this Policy. Willful or intentional violations of this Policy may result in penalties, financial liabilities, and/or discipline.

The City will monitor purchases to avoid duplication. The City may enter into inter-entity agreements or utilize the State Department of Enterprise Services competitively bid price list to realize cost savings for purchases of goods and services when possible. For purchases exceeding \$7,500 the City will endeavor to verify and document that people and businesses selling goods and services to the City are not suspended or debarred from doing business with the federal or state government.

In implementing this Policy, the City shall take reasonable measures to safeguard protected personally identifiable or sensitive information that would qualify as protected non-disclosable information under state or federal laws regarding privacy and confidentiality.

C. Proper Authorization

Only authorized employees acting within the scope of their authority may obligate the City in the acquisition of goods or services. Any employee purchasing goods or services on behalf of the City without proper authorization may be personally liable to the vendor and/or to the City and subject to disciplinary action.

For federally funded purchases and contracts, to document that expenditures are proper and in accordance with the terms and conditions of the federal award and approved project budgets, the annual and final fiscal reports or vouchers requesting payment under the contract must include a certification, signed by an official who is authorized to legally bind the City, which reads as follows:

By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812)

Notwithstanding any other provision of this Policy, the Mayor or their designee may make, or authorize others to make, emergency procurements of materials, supplies, equipment or services without complying with the requirements of this Policy when there exists a threat to public health, safety or welfare, or a threat to property; provided that such emergency purchases shall be made with such competition as is practicable under the circumstances. Other competitive bidding exemptions for purchases include those identified in RCW 39.04.280.

For purchases of materials, supplies and equipment, the City shall follow the state or federal law minimum threshold requirements for purchases up to the amount that require competitive bidding. Even when competitive bidding is not required by law, the City shall obtain reasonable pricing when purchasing materials, supplies, and equipment.

D. Credit Cards/ Procurement Cards

In accordance with RCW 43.09.2855, the City is authorized to use credit cards or procurement cards for official government purchases and acquisitions. Cash advances on credit cards or procurement cards are prohibited. Credit cards and procurement cards may not be used to purchase alcoholic beverages. It will be the responsibility of the City Clerk- Treasurer to assign credit cards or procurement cards to employees that need them for City operations.

II. PUBLIC WORKS PROJECTS

The City shall follow the most restrictive applicable procedures when contracting for public works projects. The threshold for bidding shall be as established by state law or the requirements of any state or federal funding agency, as applicable. In addition, the city may enter into contracts for public works projects by utilizing a properly approved small works roster process. Exemptions to competitive bidding shall be those set forth in RCW 39.04.280.

The City shall follow the most restrictive applicable procedures when contracting for public works projects. The threshold for bidding shall be as established by state law or the requirements of any state or federal funding agency, as applicable. In addition, the city may enter into contracts for public works projects by utilizing a properly approved small works roster process. Exemptions to competitive bidding shall be those set forth in RCW 39.04.280.

III. ARCHITECTURAL AND ENGINEERING SERVICES

The City shall comply with the process set forth in Chapter 39.80 RCW in the procurement of architectural or engineering services and with any other specific requirements of state or federal funding agencies if and when applicable.

IV. FEDERAL STANDARDS

The purpose of this Section is to establish and maintain internal controls that provide reasonable assurance that federally funded purchases are being processed in compliance with all federal regulations and with the terms and conditions of the federally funded project, hereinafter the "federal award".

The City will maintain effective internal control over the federal award providing reasonable assurance that the City is managing the federal award in compliance with federal statutes, regulations, and the terms and conditions of the federal award in a manner consistent with 2 CFR §200.

A. Advance Payments and Reimbursements

In compliance with 2 CFR § 200, payment methods must minimize the time elapsing between the transfer of funds from the United States Treasury or the pass-through entity and disbursement by the City. Advanced payments must be limited to the minimum amounts needed and be timed in accordance with the actual, immediate cash requirements of the City to carry out the purpose of the approved program or project. Any advanced payments must be consolidated to cover anticipated cash needs.

B. Cost Sharing or Matching

For all federal awards, any shared costs or matching funds and all contributions, including cash and third-party in-kind contributions, must be accepted as part of the non-federal entity's cost sharing or matching when such contributions meet all the criteria outlined in 2 CFR § 200.

If the purpose of the federal award is to assist the City in the acquisition of equipment, buildings or land, the aggregate value of any donated property may be claimed as cost sharing or matching.

C. Allowable Costs

Federal awards will meet the following general criteria in order to be allowable, except where otherwise authorized by statute (2 CFR § 200):

- Be necessary and reasonable for the performance of the federal award;
- Conform to any limitations or exclusions set forth in this Policy or in the federal award as to types or amount of cost items;
- Be consistent with policies and procedures that apply uniformly to both federally- financed and other activities of the City;
- Be provided consistent treatment. A cost may not be assigned to a federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to the federal award as an indirect cost;
- Be determined in accordance with generally accepted accounting principles (GAAP);
- Not be included as cost or used to meet cost sharing or matching requirements of any other

- federally-financed program in either the current or a prior period; and
- Be adequately documented.

PROCUREMENT METHOD	GOODS	SERVICES
Micro-Purchase- No required quotes. However, must consider price as reasonable, and, to the extent practicable, distribute equitably among suppliers.	\$7,500 or less Must use more restrictive local threshold noted above	\$7,500 or less Must use more restrictive local thresholds noted above
Small Purchase Procedures (Informal)- Obtain/document quotes from a reasonable number of qualified sources (endeavor to obtain at least three bids).	\$7,500 - \$75,500 (Single Trade) \$7,500- \$116,155 (Multi Trade) \$7,500- \$15,000 (Non-Public works projects) Must use more restrictive local thresholds noted above	\$7,500 - \$75,500 (Single Trade) \$7,500- \$116,155 (Multi Trade) \$7,500- \$15,000 (Non-Public works projects) Must use more restrictive local thresholds noted above
Sealed Bids / Competitive Bids (Formal)	\$75,500 or more (Single trade) \$116,155 or more (Multi trade) \$15,000 or more (Non-Public works projects) Must use more restrictive local threshold instead of \$250,000 federal threshold	\$75,500 or more (Single trade) \$116,155 or more (Multi trade) \$15,000 or more (Non-Public works projects) Must use more restrictive local threshold instead of \$250,000 federal threshold
Competitive proposals	Used when conditions are not appropriate for the use of sealed bids. <ul style="list-style-type: none"> • Must publicize request for proposals soliciting from an adequate number of qualified sources • Maintain written method for conducting technical evaluations • Contract must be awarded to the responsible firm whose proposal is most advantageous to the program 	
Non-competitive proposals	Appropriate only when: <ul style="list-style-type: none"> • Available only from a single source; or • Public emergency; and • Expressly authorized by awarding or pass-through agency in response to written request from the City; or • After soliciting a number of sources, competition is deemed inadequate. 	

V. CODE OF CONDUCT- ETHICS

The purpose of this code of conduct is to ensure the efficient, fair and professional administration of federal grant funds in compliance with 2 CFR §200, and other applicable federal and state standards, regulations, and laws. This code of conduct applies to all elected officials, employees or agents of the City engaged in the award or administration of contracts supported by federal funds.

A. Requirements

No elected official, employee or agent of the City shall participate in the selection, award or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when any of the following has a financial or other interest in the firm selected for award:

- A City employee, elected official, or agent; or
- Their dependent; or
- Their partner; or
- An organization which employs, or is about to employ any of the above.

The City's elected officials, employees or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors or subcontractors.

B. Penalties/ Reporting

To the extent permitted by local, state, or federal laws or regulations, violation of these standards may cause penalties, sanctions or other disciplinary actions to be taken against the City's elected officials, employees or agents, or the contractors, potential contractors, subcontractors or their agents. Penalties may include forfeiture of office for elected officials or termination of employment for appointed officials. Any potential conflict of interest will be disclosed in writing to the federal awarding agency or pass-through entity in accordance with applicable federal awarding agency policy.

VI. NEW REGULATIONS AND PERIODIC REVIEW

A. New Regulations

All applicable regulations enacted following the effective date of this Policy are by this reference made a part herein. All parts of this Policy that are in conflict with any new regulation enacted following the effective date of this Policy are by this reference modified to comply with any new regulation.

B. Biennial Review

City Staff shall endeavor to review this Policy on a biennial basis and update the Policy following review, if updates are deemed appropriate.

CITY OF DEER PARK
CLAIMS CERTIFICATION AND APPROVAL

Auditing Officer's Certification

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the Claim is a just, due and unpaid obligation against the *City of Deer Park*, and that I am authorized to authenticate and certify said Claims Checks numbered **39710 through 39756 including EFT Debits in the amount of \$1,147,255.00.**

City Clerk/Treasurer

Council Approval

We, the undersigned Council Members of the *City of Deer Park* approve the payment of Claims **39710 through 39756 including EFT Debits in the amount of \$1,147,255.00 this 20th day of October 2021.**

Vouchers 2nd Half September 2021

Fiscal : 2021

Period : 2021 - October 2021 - September

Month	Vendor Name	Description	Amount
39710	Department of Ecology	Lagoon Liner 1400003 Interest	\$4,337.93
		Lagoon Liner 1400003 Principle	\$17,290.55
		Check Total:	\$21,628.48
39711	Anatek Labs	Wastewater Testing Anatek	\$279.00
		Water Testing - Anatek	\$125.00
		Check Total:	\$404.00
39712	Berkadia G	Revenue Bond Interest	\$2,963.68
		Revenue Bond Principal	\$29,294.32
		Check Total:	\$32,258.00
39713	Broadway Industrial Supply	Supplies	\$11.13
39714	Centurylink	Communications	\$1,913.84
39715	Certified Laboratories	Supplies	\$486.45
39716	City of Deer Park	12% Utility Tax to Gen/Street Funds	\$88,685.86
		Trans Out-501 Equip Rental	\$50,000.00
		Trans Out-501/505 Equip R&R	\$187,408.00
		Trans Out-505 Equip Repl Rsrv	\$108,118.00
		Check Total:	\$434,211.86
39717	City Service Valcon, LLC	Fuel	\$3,030.43
		Terminal Maintenance	\$32.00
		Resale Fuel	\$99,746.91
		Check Total:	\$102,809.34
39718	Columbia Pump, Inc	R & M Structures	\$2,752.07
39719	Concrete Plus LLC	Repair & Maintenance	\$3,416.24
39720	Deer Park Paving & Patching	Items Purchased For Resale	\$1,935.00
		Professional Services	\$996.00
		Check Total:	\$2,931.00
39721	Ferguson Waterworks	Items Purchased For Resale	\$3,049.22
		Radio Read Meters	\$25,006.77
		Check Total:	\$28,055.99
39722	Fiber Marketing International, INC	Supplies	\$433.48
39723	H.D. Fowler Company	Water Items Purchased For Resale	\$1,880.07
39724	Hartill's Mountain Saw & Tractor	Tools & Equipment	\$2,582.35
39725	High Country Masonry	Building Repairs City Hall	\$22,701.00
39726	Jub Engineers, Inc.	6th St. Reservoir Repl Const.	\$8,908.68
		Construction Cedar to Enoch	\$125,775.48

		FAA AIP #26~ Planning	\$9,787.75
		FAA AIP #27 Taxilane/Apron Const.	\$5,201.03
		Marshall Meadows Offsite Sewer	\$836.57
		Professional Services	\$6,402.29
		Shamrock Glen Construction Observ.	\$5,164.03
		Check Total:	\$162,075.83
39727	Landmark Structures I, L.P.	6th St. Reservoir Repl Const.	\$160,464.84
39728	Motion Auto Supply	Supplies	\$201.96
39729	National Barricade	Cones	\$143.75
39730	Norco	Tools & Equipment	\$56.95
39731	Office of Minority & Womens Business Financial Office	Professional Services	\$100.00
39732	Ogden/Murphy/Wallace PLLC	Crawford/Colville Construction	\$172.80
		Legal Services Rendered	\$7,800.80
		Professional Services	\$329.50
		Professional Services Legal	\$432.00
		Check Total:	\$8,735.10
39733	Owl Fence	Lagoon Fence Repair	\$378.35
39734	Postlewait Code LLC	Bldg/plan Checks	\$3,872.46
39735	Protection Plus LLC	Tools & Equipment	\$9.72
39736	Quadient Leasing	Communications	\$346.53
		Folder/inserter	\$661.68
		Check Total:	\$1,008.21
39737	Railroad Mgmt Company III, LLC	Professional Services	\$739.16
39738	Reliance Janitorial	City Hall Janitorial Services	\$546.53
39739	Ricoh USA, Inc	Central Services Supplies	\$216.26
39740	Ricoh USA, Inc	Ricoh Copy Machine Principle	\$198.02
39741	Schultz's Aviation, LLC	Management Contract Sept 2021	\$10,166.67
39742	Special Asphalt Products	Supplies	\$915.60
39743	Special Mobility Services Inc	Sms Senior Bus Services	\$13,000.00
39744	Spokane County District Court	Professional Services	\$1,938.53
39745	Spokane County Treasurer/SCRAPS	Spokane County Regional Animal Control	\$920.90
39746	Spokane House of Hose	Supplies	\$305.42
39747	The Drain Specialists	Locate	\$308.09
39748	The Goodyear Tire & Rubber Company	Airport Truck Tires	\$880.96
39749	TMG	R & M Structures	\$1,793.14
39750	United Laboratories	Supplies	\$269.51
39751	US Bank	Loan Admin Fee	\$300.00
		Professional Services	\$170.00
		Check Total:	\$470.00
39752	US BANK ST. PAUL	Revenue Bond Interest	\$3,382.50

		Revenue Bond Principle	\$65,000.00
		Check Total:	\$68,382.50
39753	Verizon Wireless	Communications	\$321.24
39754	Washington State Auditor	State Auditor Fees	\$10,941.34
39755	Waste Management	Utilities	\$84.20
39756	Wilbur-Ellis Company	Spray/fertilizer	\$1,769.63
COMBINED EXCISE TAXES AUGUST 2021	State of Washington	Airport Excise Tax Remit	\$181.83
		Airport Fuel Sales Tax Remit	\$22,479.66
		GF Leasehold/Sales Tax Remit	\$171.57
		Water Excise Tax Remit	\$8,195.55
		WW Excise Tax Remit	\$2,826.18
		Check Total:	\$33,854.79
EFT Debit 3rd Qtr 2021 Leasehold Taxes	State of Washington/Dept of Revenue	Airport Leasehold Tax Remit	\$2,434.81
		GF Leasehold/Sales Tax Remit	\$307.23
		Check Total:	\$2,742.04
Sept 2021 Postage Refill	United States Postal Svc	Communications	\$968.00
	Grand Total		\$1,147,255.00
	Total Accounts Payable for Checks #39710 Through #Sept 2021 Postage Refill		

CITY OF DEER PARK
CLAIMS CERTIFICATION AND APPROVAL

Auditing Officer's Certification

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the Claim is a just, due and unpaid obligation against the *City of Deer Park*, and that I am authorized to authenticate and certify said Claims Checks numbered **39757 through 39781 including EFT Debits in the amount of \$918,504.01.**

City Clerk/Treasurer

Council Approval

We, the undersigned Council Members of the *City of Deer Park* approve the payment of Claims **39757 through 39781 including EFT Debits in the amount of \$918,504.01 this 20th day of October 2021.**

Vouchers 1st Half Oct 2021

Fiscal: : 2021

Period: 2021 - October

Voucher #	Vendor	Description	Amount
39757	7C's Construction, Inc	Haven Heights Repair	\$1,535.02
39758	Amazon Capital Services	Planning Supplies	\$42.12
39759	Anatek Labs	Wastewater Testing Anatek	\$300.00
		Water Testing - Anatek	\$200.00
		Check Total:	\$500.00
39760	Avista Utilities	Avista Lower Lvl City Hall	\$22.00
		Professional Services	\$87.64
		Utilities	\$21,127.58
		Check Total:	\$21,237.22
39761	Bi-Mart Corporation	Supplies	\$40.89
		Tools & Equipment	\$43.20
		Check Total:	\$84.09
39762	Centurylink	Communications	\$1,912.81
39763	City of Deer Park	Full Service Fuel Surcharge	\$1,605.17
		Old Fire Station	\$78.24
		Utilities	\$7,132.87
		Check Total:	\$8,816.28
39764	Deer Park Ace Hardware	Supplies	\$163.06
		Tools & Equipment	\$15.66
		Check Total:	\$178.72
39765	Economic Development NW	Economic Develp Contract Sept 2021	\$1,700.00
39766	Ferguson Waterworks	Items Purchased For Resale	\$3,450.55
39767	H.D. Fowler Company	Fire Hydrant Repairs	\$398.90
39768	Inland Feed and Farm Supply	Spraying Supplies	\$151.32
		Airport Vehicle Fuel	\$557.11
		Check Total:	\$708.43
39769	Inland Power And Light	Utilities	\$4,146.74
39770	Journal of Business	Business Park Ad	\$985.00
39771	Jub Engineers, Inc.	6th St. Reservoir Repl Const.	\$7,769.53
		Professional Services	\$656.48
		WW Treatment Lagoon Construction	\$2,326.28
		Check Total:	\$10,752.29
39772	LaRiviere Inc.	Crawford/Colville Construction	\$219,643.43
39773	Napa Auto Parts	Supplies	\$382.70
		Tools & Equipment	\$50.04
		Check Total:	\$432.74

9774	Northwest Grading, Inc.	Construction Cedar to Enoch	\$563,742.11
39775	Office Depot	Central Services Supplies	\$220.14
39776	Spokane County Treasurer	Alcoholism/substance Abuse	\$326.07
39777	Spokane County Treasurer	Spokane CO Jail Services	\$816.19
39778	Spokane County Treasurer's Office	Spok CO Law Enforc Contract	\$56,650.00
39779	Spokesman-Review	Advertising	\$539.46
39780	Washington Trust Bank	Communications	\$157.92
		R & M Cenex Spray	\$26.83
		Supplies	\$514.32
		Travel/training	\$333.68
		Check Total:	\$1,032.75
39781	Waste Management	Professional Services	\$168.40
COMBINED	State of Washington	Airport Excise Tax Remit	\$192.13
EXCISE TAXES		Airport Fuel Sales Tax Remit	\$8,736.78
SEPT. 2021		Water Excise Tax Remit	\$6,918.18
		WW Excise Tax Remit	\$2,637.46
		Check Total:	\$18,484.55
		Grand Total	\$918,504.01

Total Accounts Payable for Checks #39757 Through #COMBINED EXCISE TAXES SEPT. 2021

CITY OF DEER PARK
PAYROLL CERTIFICATION AND APPROVAL

Auditing Officer's Certification

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services and/or the labor has been performed as described herein and is a just, due and unpaid obligation against the *City of Deer Park*, and that I am authorized to authenticate and certify said Payroll Checks numbered **14351 through 14383 including EFT Debits PMFL, 941 Taxes and Health Benefits in the amount of \$130,381.90.**

City Clerk/Treasurer

Council Approval

We, the undersigned Council Members of the *City of Deer Park* approve the payment of Payroll Checks numbered **14351 through 14383 including EFT Debits PMFL, 941 Taxes and Health Benefits in the amount of \$130,381.90 this 20th day of October 2021.**

