

**City of Deer Park
City Council Agenda
February 15, 2017
7:00 p.m.**

This preliminary agenda is subject to change in order to conduct business in a timely manner.

- 1. Call to Order**
Roll Call: Mayor Robert Whisman
Councilmember's: Dee Cragun, Mary Babb, Tim Verzal,
Don Stevens and Joe Polowski
Clerk/Treasurer: Deby Cragun
- 2. Invocation**
- 3. Pledge of Allegiance & Welcome**
- 4. Approval of Agenda**
- 5. Approval of January 18, 2017 regular council meeting minutes.**
- 6. New Business**
 - A. Eagle Scout Presentation ~ Ryan C. Warner
 - B. Emergency Response Communication Tax Renewal Presentation ~ Spokane County Sheriff
- 7. Resolutions**
 - A. Resolution 2017-002 ~ 2017 Fee Resolution Update
 - B. Resolution 2017-003 ~ Authorizing City Clerk/Treasurer to Execute Federal Funding Related Documents.
- 8. Ordinances**
 - A.
- 9. Consent Agenda**
 - A. Approval of Voucher Claim Check Nos. 35503 through 35536 including EFT Debits in the amount of \$124,078.21 for the Last Half of January 2017.
 - B. Approval of Voucher Claim Check Nos. 35537 through 35571 including EFT Debits in the amount of \$154,206.42 for First Half February 2017.
 - C. Approval of Payroll Check Nos. 12452 through 12481 including 941 Taxes in the amount of \$96,152.79 for the month of January 2017.
- 10. Interested Citizens: Oral Communications, Requests, Comments from Audience**
- 11. Report of Departments**
- 12. Report of Officers**
- 13. Executive Session**
- 14. Adjournment**

**City of Deer Park
City Council Minutes
January 18, 2017**

Mayor Whisman called the meeting to order at 7:00 p.m.

ROLL CALL

Mayor Whisman called roll and the following were:

Present: Councilmember's: Dee Cragun, Tim Verzal, and Joe Polowski
Absent: Councilmember Don Stevens and Mary Babb, Excused Absent (Cragun/Polowski)
Staff: Roger Krieger and Brian Ramsden
Airport Manager: Darold Schultz, Schultz's Aviation, L.L.C.
Clerk/Treasurer: Deby Cragun
Audience: 3

2. Invocation

There was no Invocation.

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

IT WAS MOVED BY CRAGUN, SECONDED BY VERZAL; MOTION CARRIED (3-0) TO APPROVE THE AGENDA AS PRESENTED.

5. Approval of January 4, 2017 regular council meeting minutes.

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI; MOTION CARRIED (3-0) TO APPROVE THE JANUARY 4, 2017 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

6. New Business

- A. FAA Agreement for Professional Services Apron Expansion and Taxilane Project AIP 3-53-0022-023-2017 ~ JUB Engineers, Inc.

Darold Schultz reviewed the FAA Agreement for Professional Services Apron Expansion and Taxilane Project AIP 3-53-0022-023-2017.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:

APPROVE THE FAA AGREEMENT FOR PROFESSIONAL SERVICES APRON EXPANSION AND TAXILANE PROJECT AIP 3-53-0022-023-2017 with JUB ENGINEERS, INC. IN AN AMOUNT NOT TO EXCEED \$182,950.00.

MOTION CARRIED 3-0.

7. Resolutions

There were no Resolutions.

8. Ordinances

There were no Ordinances.

9. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI; MOTION CARRIED (3-0) TO APPROVE THE CONSENT AGENDA.

- A. Approval of Voucher Claim Check Nos. 35469 through 35502 including EFT Debits in the amount of \$112,463.23 for December 2016 Open Period.
- B. Approval of Voucher Claim Check Nos. 35451 through 35468 in the amount of \$372,958.30 for First Half January 2017.
- C. Short Plat Request #2016-2 & 2016-3.

10. Interested Citizens: Oral Communications, Requests, Comments from Audience

There were no comments.

11. Report of Departments

Roger Krieger updated the Mayor and Council on the Wastewater Project. Roger stated the Planning Commission has just approved plans for an Apartment Complex to be constructed where the old Fairgrounds were located. There will be two entrances to the Complex one off Main Street and one off "H" Street.

Brian Ramsden stated he and his crew have done a considerable amount of plowing and sanding. He also stated there is a possibility of chasing storm water in the days to come.

Darold Schultz stated he as well has been busy plowing snow at the airport. He also stated the airport has taken possession of their new snow equipment but they have had a lot of issues with the Blower.

Craig Schuh presented to the Mayor and Council his Annual Report regarding the Golf Course operations for 2016. He gave a brief update of DPGC's sixth year of operation under the City's ownership. He also stated since revenue for 2016 came in more than the 2009 agreed to baseline of \$575,000 the City will receive a profit sharing check in the amount of \$5,506.25.

Deby Cragun stated office staff has been busy the last couple of days fielding plowing questions and taking calls from residents with frozen pipes.

12. Report of Officers

No reports at this time.

13. Executive Session

There was no executive session

14. Adjournment

There being no further business before the Council, Mayor Whisman adjourned the meeting at 7:44 P.M.

Mayor Robert Whisman

Deby Cragun, City Clerk/Treasurer

RESOLUTION NO. 2017-002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEER PARK,
WASHINGTON, SETTING ADMINISTRATIVE AND UTILITY FEES WITHIN THE CITY
OF DEER PARK AND REPEALING RESOLUTION ~~20152016-0010009~~

WHEREAS, the City of Deer Park has, by Ordinance 564, and other ordinances of the City, ordained that several fees shall be set by City Council Resolution;

NOW THEREFORE, the City Council of the City of Deer Park, Washington hereby resolves as follows:

Section 1. Administrative ~ Licenses, Registries, and Permit Fees

A. Auditor filing/recording fees	current county rate
B. Business registry fee ~ Chapter 5.02 (annual, prorated)2013-002	30.00
C. City zoning map	5.00
D. City facility use cleaning deposit (per event)	40.00
E. City facility use key deposit (per key on loan)	30.00
F. Copies (per page)	0.15
G. Council chamber use fee (per day ~ no charge to non-profit organizations)	25.00
H. Fax fee – incoming (per page)	1.00
I. Fax fee – outgoing (per page)	2.00
J. Gazebo use fee (per day)	25.00
K. Mobile vending unit license fee ~ Chapter 5.36 (annual, not prorated, insurance required)	60.00
L. Park camping fees (per day, 10 day maximum stay)	10.00
M. Return check fee	30.00
N. Sport complex commercial user fee (per event, for profit)	100.00

Section 2. Airport Fees

A. Airplane tie-down fee	
1. Single engine – grass (per month)	16.50
2. Single engine – pavement (per month)	22.00
3. Twin engine <12,500# - pavement (per month)	27.50
Large aircraft >12,500# - pavement (per month)	55.00
<u>B.</u> Fuel flow tax (per gallon)	.065
<u>B.C.</u> Credit Card Payment Administrative Costs	Actual Costs*
<u>C.D.</u> Land lease (except agricultural)	
1. Aeronautical (depending upon infrastructure in place)	0.14-0.22/sq.ft.
2. Non-Aeronautical & Aeronautical large parcel (>10 acres)	Negotiable
<u>D.E.</u> Late charge for non-contractual accounts (after 30 days, 1.5%) minimum fee	5.00
<u>E.F.</u> Lease application for undeveloped parcel	250.00
<u>F.G.</u> Lease application fee for developed parcel (non-refundable)	250.00
<u>G.H.</u> Long-term vehicle parking (aviation related only / per month)	20.00
<u>H.I.</u> Proprietary card activation or replacement fee	5.00
<u>I.J.</u> Short-term rental fee (per day) Airport Use Fee	115.00 117.00
<u>J.K.</u> Non-public recreational use fee for driving (per day plus \$5.00 per vehicle)	115.00 117.00
<u>K.L.</u> Through the fence fee (per year)	300.00
<u>L.M.</u> Daily Ramp Parking – Large Aircraft > 12,500 # if no fuel purchase	50.00/night
<u>M.N.</u> Full Service Fueling Operations Surcharge	.20/gallon

Section 3. Animal Control and Licensing Fees (Title 6)

Credit card payments will be charged the administrative fee charged by the processor (currently 3%)

- A. Cleaning up after pets ~ Chapter 6.04
 - 1. First offense 10.00
 - 2. Second offense 20.00
 - 3. Third offense 40.00
 - 4. Fourth offense 80.00
 - 5. All subsequent offenses 100.00
- B. Kennel, Groomer, and/or Pet Store Permit Fee (Chapter 6.10) 50.00

Section 4. Building Code Permit Fees

The building code permit fees are collected at the time of the issuance of the building permit. Other fees are also to be collected at the time of the building permit issuance. Each department for whom the fee is collected is to advise the permit specialist of fees due.

STRUCTURAL CODE (Chapter 15.04)

Building permit fees for each project are set by the following fee schedule. The table below is to be used to determine the building permit fees and plan check fees based on the value of the construction work as state by the applicant or the value calculated by the Building Official using the latest valuation data published in the Building Safety Journal by the International Code Council, whichever value is greatest.

Valuation Table

Total Valuation	Fee
\$1.00 to \$25,000	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000, or fraction thereof, up to and including \$25,000
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, up to and including \$50,000
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7.00 for each additional \$1,000, or fraction thereof, up to and including \$100,000
\$100,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, up to and including \$500,000
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000, or fraction thereof, up to and including \$1,000,000
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000, or fraction thereof

Valuation Exceptions	Value Reduction Per Square Foot
Second story of dwelling	50%
Basement - Finished	60%
Basement – Unfinished or Crawl Space	70%

Open carport, decks, porches	20%
------------------------------	-----

ENERGY CODE (Chapter 15.04)

Energy code plan check fee is also established to meet the requirements of Chapter 51-11 WAC. These are in addition to the Building Code Fees. If the city inspector is assigned to verify Energy Plans, the following fees apply. If an outside energy inspector is required, that fee will be determined by the outside agency.

- 1. New single family 0.00
- 2. Residential remodel/addition 0.00
- 3. Tenant improvement
 - a. 0 to 10,000 square feet 35.00
 - b. 10,001 square feet and over 45.00
 - c. Multi-family (per building) 60.00
 - d. New commercial and industrial 90.00

PLAN REVIEW FEES

Portions of the plan review fees as determined by the Building Official are to be collected at the time of receiving the application for permit if the plan review fee is over \$50.00. If less than \$50.00, it may be collected at the time of permit issuance.

- General plan review fee 65% of building permit fee
- Temporary tent or structure plan review fee 25% of building permit fee
- U occupancy plan review fee (sheds, barns, garage, carport) 45% of building permit fee

Plan review fees are not refundable once the plan review process has been started. This fee is in addition to the full basic fee. The Washington State Building Code Council (WSBCC) fee is to be collected at this time.

PLUMBING CODE (Chapter 15.04)

The plumbing code fees will be collected when the associated permit is issued. If the plumbing is included in the Building Permit, the unit costs are added, but not the basic plumbing permit fee.

- A. Basic fees:
 - 1. Basic fee for issuing each permit 35.00
 - 2. Basic fee for each supplemental permit 7.50
- B. Unit fees (in addition to the basic fee)
 - 1. Alteration or repair of water piping, drainage (each fixture or vent piping) 6.00
 - 2. Atmospheric type vacuum breaker (each) 6.00
 - 3. Backflow protective device other than atmospheric type vacuum breakers (each) 6.00
 - 4. Industrial waste pretreatment interceptor including its trap and vent, Except kitchen type grease interceptors functioning as fixture traps 15.00
 - 5. Lawn sprinkler system on any one meter 25.00
 - 6. Medical gas (per outlet) 6.00
 - 7. Plumbing fixture on a trap (including garbage disposals, dishwashers, backflow Device, drainage, hot tubs, built in water softener, water closets, lavatories, sinks, drains, etc.) (each) 6.00
 - 8. Private sewage disposal system 20.00

9. Water heater (each)	6.00
------------------------	------

MECHANICAL CODE (Chapter 15.04)

The mechanical code fees will be collected when the associated permit is issued. If it is included in the Building Permit, the unit costs are added, but not the basic mechanical permit fee.

A. Basic fees:	
1. Basic fee for issuing each permit	35.00
2. Basic fee for each supplemental permit	7.50
B. Unit fees (in addition to the basic fees)	
1. Additions or repairs	15.00
2. Air handlers	
a. Each unit up to 10,000 CFM, including ducts	12.00
b. Each unit over 10,000 CFM	15.00
3. Appliances (each)	10.00
4. Appliance vent installation or relocation (each replacement)	10.00
5. Appliances – unlisted – under 400,000 BTU	50.00
6. Appliances – unlisted – over 400,000 BTU	100.00
7. Boilers, compressors, and absorption systems	
a. 0 to 3 HP ~ 100,000 BTU or less	12.00
b. Over 3 to 15 HP ~ 100,001 to 500,000 BTU	20.00
c. Over 15 to 30 HP ~ 500,001 to 1,000,000 BTU	25.00
d. Over 30 HP ~ 1,000,001 to 1,750,000 BTU	35.00
e. Over 50 HP ~ over 1,750,001 BTU	60.00
8. Duct work system	10.00
9. Evaporative coolers (other than portable)	10.00
10. Furnaces and suspended heaters ~ Installation or relocation	
f. Up to and including 100,000 BTU	12.00
g. Over 100,000 BTU	15.00
11. Gas log, fireplace, and/or gas insert installation	10.00
12. Gas piping system (per outlet)	1.00
13. Gas water heater	10.00
14. Heat pump and air conditioner	
a. 0 to 3 tons	12.00
b. Over 3 to 15 tons	20.00
c. Over 15 to 30 tons	25.00
d. Over 30 to 50 tons	35.00
e. Over 50 tons	60.00
15. Hood (commercial)	
a. Type I	50.00
b. Type II	10.00
16. Incinerators	
a. Commercial installation or relocation	22.00
b. Residential installation or relocation	19.00
17. Liquid Propane storage tank	10.00
18. Ventilation and exhaust	
a. Each fan connected to a single duct	10.00

- b. Each hood served by mechanical exhaust 12.00
- c. Each ventilation system 12.00
- 19. Wood or Pellet stove insert 10.00
- 20. Wood stove system ~ free standing 25.00

GRADING

Permit Fees

Cubic Yards	Fee
100 or less	\$20.00
101 to 1,000	\$20.00 for the first 100 cubic yards, plus \$7.00 for each additional 100 cubic yards
1,001 to 10,000	\$83.00 for the first 1,001 cubic yards, plus \$6.00 for each additional 1,000 cubic yards
10,001 to 100,000	\$147.00 for the first 10,000 cubic yards, plus \$15.00 for each additional 10,000 cubic yards
100,001 to 200,000	\$368.00 for the first 100,000 cubic yards, plus \$15.00 for each additional 100,000 cubic yards
200,000 or more	\$503.00 for the first 200,000 cubic yards, plus \$15.00 for each additional 200,000 cubic yards
Land Clearing Only	\$65.00 without earth being moved

Plan Check Fees

Cubic Yards	Fee
50 or less	No fee
51 to 100	\$12.00
101 to 1,000	\$20.00
1,001 to 10,000	\$25.00
10,001 to 100,000	\$25.00 for the first 10,000 cubic yards, plus \$7.00 for each additional 10,000 cubic yards
100,001 to 200,000	\$98.00 for the first 100,000 cubic yards, plus \$6.00 for each additional 100,000 cubic yards
200,001 or more	\$158.00

OTHER BUILDING CODE & MISCELLANEOUS FEES

- 1. Change of use or occupancy classification permit 47.00
- 2. Condominium conversion plan review/inspection fee based on value of project and building code valuation
- 3. Demolition permit
 - a. Commercial buildings 125.00
 - b. Garage or accessory building associated with a residence or commercial building 20.00
 - c. Septic tank or underground flammable tank associated with a residence or commercial building (each) 10.00
 - d. Single family residence 44.00
- 4. Early start agreements (foundations) 25% of building permit fee
- 5. Excess inspections for a given project created by the developer, owner or contractor (per inspection or re-inspection) 47.00
- 6. Illegal work on any structure or building without a permit if City permit required

a. Minimum investigative inspection fee	55.00
b. Total investigative fee to be equal to the permit fee determined for the Value of the illegal work accomplished	
7. Minimum housing inspection fee ~ family day care, adult family home, etc.	60.00
8. Mobile home location permit and inspection	
a. Manufactured home inspection (per section) plus basement/crawlspace valuation permit fee	95.00
b. Temporary mobile home	85.00
9. Re-roof permit ~ fee based on the value of the project. No plan review Fee will be charged unless plans are submitted for review	
10. Sign fees (plus plan check fee for signs erected in accordance with Sign Code)	
a. Signs mounted on buildings (plus \$4.50 WSBCC fee)	45.00
b. Sign and pole mounting (plus \$4.50 WSBCC fee)	65.00
11. Special inspections (requested by owner or tenant)	
a. Daycare	60.00
b. Fire, wind, mud slide or flood damage	60.00
c. Nursing homes, hospitals, et al (plus \$47.00 per hour after 1 st hour)	60.00
d. Special occupancies	60.00
12. Swimming pools over 5,000 gallons (plus plumbing fees)	50.00
13. Temporary tents, canopies, and air supported structures for public use; inclusive of all tents for a single event. Does not apply to tents less than 200 square foot, canopies less than 400 square foot, camping tents, or to tents used for private, non-commercial events	
a. Basic permit fee	60.00
b. Plan check fee	13.00
14. Towers, elevated tanks, antennas	based on value of project
15. Washington State Building Code Council (WSBCC) surcharge	4.50
<i>There is imposed a fee of four dollars and fifty cents (\$4.50) on each building permit issued by a county or city, plus an additional surcharge of two dollars (\$2.00) for each residential unit, but not including the first unit, on each building containing more than one residential unit.</i>	

BUILDING CODE FEE REFUND POLICY

- No permit fee refund is allowed once the work has been started. If a refund is requested, the request shall be addressed to the Building Official in writing, and shall be received at the City of Deer Park within 180 days of the date of issuance of the permit.
- Any fee refund request after 180 days of the date of permit issuance shall be denied. Any refund approved shall be limited to 80% of the total permit fee paid.
- Refunds shall be limited to Building, Plumbing and Mechanical permit fees paid to the City of Deer Park.

Section 5. Equipment Fees with Operator (all fees per hour)

A. Backhoe	100.00
B. Dump truck (6 yard)	85.00
Dump truck (10 yard)	105.00
C. Grader	110.00
D. Loader	110.00

Section 6. Planning Fees

A. Annexation fee (deposit non-refundable, plus actual costs)	500.00
B. Appeal (deposit non-refundable, plus full cost if unsuccessful)	200.00

C. Comprehensive plan amendment	250.00
D. Environmental check list review	350.00
E. Environmental impact statement review (deposit non-refundable, plus full cost)	500.00
F. Environmental impact statement preparation (deposit non-refundable, plus full cost)	1,000.00
G. Permitted activity time extension	170.00
H. Planned unit development (plus \$10.00 per lot)	400.00
1. Plus full cost of application processing including Legal, Engineering and Inspections costs.	
I. Boundary Lot Line Adjustment	100.00
J. Long plat – preliminary (plus \$10.00 per lot)	625.00
K. Long plat –final (plus \$10.00 per lot)	200.00
1. Plus full cost of application processing including Legal, Engineering and Inspections costs.	
L. Short plat	
1. 2 lots	300.00
2. 3 lots	425.00
3. 4 lots	650.00
M. Special Use/Conditional Use/ Home occupation permit fee	300.00
N. Street Vacation	500.00**
O. Zoning code text change	250.00
P. Zoning reclassification (plus \$25.00 per ten acre increment)	500.00
Q. Variances	750.00 deposit*
R. Conditional Use	750.00 deposit*
S. Appeals of administrative Decisions or Determinations related to City Development Regulations or Zoning Provisions pursuant to Deer Park Municipal Code 2.48.030 (C)	750.00 deposit*
T. Motions for Reconsideration of Decisions of the Hearing Examiner pursuant to Deer Park Municipal Code 2.48.140	750.00 deposit*

*The \$750.00 deposit for Section 6, Items P-S, shall be a deposit which covers: (1) \$100 for the City staff time associated with processing the application; and (2) a deposit toward the actual costs incurred by the City for Hearing Examiner Services provided by the Office of the Spokane County Hearing Examiner (“Hearing Examiner”), pursuant to the Interlocal Agreement with the City at the rates in effect at the time the Hearing Examiner Services are provided, plus all of the actual costs of postage and publication costs associated with the application, 100% of the fees for which the applicant shall be responsible to pay and all of which shall be required to be paid before the final decision of the Hearing Examiner shall be effective with respect to the matter to which the fees relate.

** Deposit plus actual costs paid prior to survey, appraisal, and legal documentation.

Section 7. Wastewater Rates and Fees (Title 13, Article II)

A. Indebtedness monthly rate	23.92
B. Wastewater monthly rate for residential accounts (all taxes included)	51.56
C. Wastewater monthly rate for commercial accounts (all taxes included)	45.24
D. Wastewater Overage fee for commercial accounts (per 1,000 gallons over 4,000 usage)	.62
E. Temporary Non-Use Fee	9094.00

Section 8. Wastewater Development Fees

B. All new connections to the City wastewater system shall be charged a development fee of:

1. 3/4" meter	3,350.00 3451.00
2. 1" meter	5,694.00 5,780.00
3. 1 1/2" meter	11,053.00 11,219.00
4. 2" meter	17,751.00 18,018.00
5. 3" meter	33,493.00 33,996.00
6. 4" meter	55,933.00 56,772.00
7. 6" meter	111,530.00 113,203.00
8. 8" meter	178,516.00 181,194.00

9. 10" meter	320,858,323.536.00
10. 12" meter	516,454,524.201.00

All development fees are to be paid in full at the time of issuance of a building permit.
Please refer to Chapter 13.04 and 13.08 for temporary service connections.

C. Wastewater hook-up inspection fee	3536.00
D. Wastewater on-site disposal system fee	5051.00

Section 9. Water Rates and Fees (Title 13, Article 1)

A. Administrative turn on fee	1516.00
B. Administrative turn off fee	1516.00
C. After hours call out turn on or off fee	7072.00
D. Bulk water (per 1,000 gallons)	4,704.80
E. Delinquency fee	2526.00
F. Hydrant meter deposit	325330.00
G. Hydrant meter use fee (non-refundable)	5051.00
H. Indebtedness monthly rate	13.21
I. Meter test fee	15.00
J. Overage fee (per 1,000 gallons over 4,000 usage)	.67
K. Water rate for first 4,000 gallons of usage (all taxes included)	26.25
L. Temporary Voluntary Shut-off Fee (DPMC 13.04.200©)	6064.00

Section 10. Water Development Fees

E. All new connections to the City water system shall be charged a development fee of:	
11. 3/4" meter	624634.00
12. 1" meter	1,0601,076.00
13. 1 1/2" meter	2,0692,100.00
14. 2" meter	3,3063,356.00
15. 3" meter	6,2366,330.00
16. 4" meter	10,41410,570.00
17. 6" meter	20,76621,078.00
18. 8" meter	33,23733,336.00
19. 10" meter	50,004.00
20. 12" meter	75,006.00

Water meters will be billed at the city's cost for the meter at the time of request.

F. Water meter hook-up inspection fee	3536.00
---------------------------------------	---------

Section 11. Swimming Pool Fees

A. Pool rental – 2 lifeguards, 20 maximum participants (per hour rate)	60.00
Additional guard required for participants over 20 (per hour, per guard required)	15.00
B. Swimming lessons	
1. Group lessons ~ eight 30 minute sessions	50.00
2. Private lessons (one on one) ~ five 30 minute sessions	50.00

Section 12. Traffic Mitigation Impact Fees (Chapter 10.28)

A. Non-residential uses (per Title 18 zoning, per parking space required)	250.00
B. Residential uses (per Title 18 zoning, per parking space required)	350.00
C. Uses not listed in Zoning Title 18	determine by independent calculation
D. The independent fee calculation review charge stipulated in Chapter 10.28.150C shall be \$200.00 unless the Community Services Director determines that a lesser amount is appropriate out of fairness to the calculation review in question.	

1. In addition to the non-residential use fee for each parking space, said fee shall also be applied to each twenty (20) feet of length of an individual drive-through aisle, and where such aisle's length is not clearly delineated, the minimum length for fee calculation purposes shall be sixty (60) feet (being the stacking of three (3) vehicles in an individual drive-through aisle).
2. In addition to the non-residential use fee for each required parking space at any gasoline station with a mini-market, said fee shall also be applied to each side of each pumping station (i.e. a two-sided pump station equates to the assessment of two fees).
3. The nonresidential use fee for each required parking space shall not be reduced for any individual use in the event that uses are allowed "shared parking" under the provisions of Chapter 18.74.080.

Section 13. Resolution ~~20152016-0010-009~~ is hereby repealed.

Section 14. This Resolution shall be effective 12:01 a.m. on ~~0102/0115/2017~~.

Approved by the City Council at an
Open Public Meeting this ~~16TH-15TH~~ day
Of ~~December-February 20152017~~.

ROBERT WHISMAN, Mayor

ATTEST/AUTHENTICATED:

Debra Cragun, City Clerk/Treasurer

FILED WITH THE CITY CLERK: ~~1202/1615/2016PASSED-2017PASSED~~ BY THE CITY COUNCIL:

RESOLUTION NO. 2017-003

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DEER PARK, WASHINGTON, AUTHORIZING THE CITY CLERK/TREASURER TO EXECUTE FEDERAL FUNDING RELATED DOCUMENTS.

WHEREAS, the City Clerk/Treasurer is the Chief Financial Officer of the City of Deer Park ("City"); and

WHEREAS, the Federal Highway Administration, through the State of Washington authorizes federal transportation funding to the City for transportation projects; and

WHEREAS, the Code of Federal Regulations, 2 CFR 200.415(a) has been revised to ensure that final fiscal reports or vouchers requesting payment under Federal agreements must include a certification, signed by an official who is authorized to legally bind the non-Federal Agency; and

WHEREAS, the City Clerk/Treasurer is authorized to execute all Federal grant funding agreements and supplemental agreements; and

WHEREAS, in order to seek timely reimbursement for proper expenditures related to the Federally funded grant projects, the City Council delegates to the person appointed as the City Clerk/Treasurer the authority to legally bind the City solely for the purpose of requesting Federal Grant reimbursement; now, therefore,

THE CITY COUNCIL OF THE CITY OF DEER PARK, WASHINGTON HEREBY RESOLVE AS

FOLLOWS:

Section 1. For the purposes of requesting reimbursement for Federally funded transportation projects, the City Clerk/Treasurer is hereby delegated authority per 2 CFR 200.415(a) to legally bind the City of Deer Park, Washington in furtherance of the intent of this Resolution.

Section 2. The person duly appointed as the City Clerk/Treasurer is hereby authorized to sign all grant reimbursement vouchers for Grant funded transportation projects on behalf of the City of Deer Park, Washington.

Section 3. This Resolution shall be effective immediately upon passage by the City Council.

RESOLVED the ____ day of _____, 2017.

APPROVED:

MAYOR ROBERT WHISMAN

ATTEST/AUTHENTICATED:

DEBY CRAGUN, CITY CLERK/TREASURER

CITY OF DEER PARK

CLAIMS CERTIFICATION AND APPROVAL

Auditing Officer's Certification

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the Claim is a just, due and unpaid obligation against the *City of Deer Park*, and that I am authorized to authenticate and certify said Claims Checks numbered **35503 through 35536 including EFT Debits in the amount of \$124,078.21.**

City Clerk/Treasurer

Council Approval

We, the undersigned Council Members of the *City of Deer Park* approve the payment of Claims Checks numbered **35503 through 35536 including EFT Debits in the amount of \$124,078.21 this 15th day of February 2017.**

Vouchers Last Half Jan 2017

Number	Vendor Name	Account Description	Amount
35503	SPOKANE COUNTY CLERK	Crawford/Colville Design	\$5,800.00
35504	Spokane County Auditor	Crawford/Colville Design	\$41.00
35505	WSU Urban IPM & Pesticide Safety Education	Pesticed Education Class	\$480.00
35506	Advanced Underground Utility Locating Inc	Service Locate 601 High Desert Dr.	\$170.00
35507	American Linen	Fresheners	\$188.59
		Mat Changes. Ice Melt	\$201.17
		Check Total:	\$389.76
35508	American Water Works Association	Dues/memberships 2017	\$345.00
35509	Canon Financial Services, INC	Airport Copier Contract	\$56.97
35510	Centurylink	Long Distance Charges	\$45.61
35511	Christine Lee	Overpayment to Retirement Systems	\$73.74
35512	City Service Valcon, LLC	Terminal Maint Fee	\$16.00
35513	Department of Health	State Health Permit 2017	\$2,591.90
35514	Fastenal	Supplies	\$124.42
		Tools & Equipment	\$12.07
		Check Total:	\$136.49
35515	Ferguson Waterworks	Radio Read Meters	\$50,958.36
		Meter Change Program	\$5,855.49
		Check Total:	\$56,813.85
35516	Grainger, Inc.	Water Heater	\$149.40
35517	H & H Business Systems	Image Charges	\$34.28
35518	Harper, Donald	Boot Purchase Reimbursement	\$232.60
35519	Inland Empire Utility	Locate Charges	\$36.50
35520	Jub Engineers, Inc.	FAA AIP #22 SRE	\$1,295.74
		Professional Services	\$588.59
		Check Total:	\$1,884.33
35521	Myaak Engineering	FAA AIP #23 - Pavement	\$3,000.00
35522	Napa Auto Parts	Supplies	\$125.40
		Tools & Equipment	\$14.04
		Check Total:	\$139.44
35523	Ogden/Murphy/Wallace PLLC	Crawford/Colville Design	\$2,111.73
		Legal Services Rendered	\$4,426.15
		Professional Services	\$333.11
		W/W Legal Fees	\$2,569.67
		Check Total:	\$9,440.66
35524	Reliance Janitorial	City Hall Janitorial Services Jan 2017	\$490.00

35525	Ricoh USA, Inc	City Hall Copier Contract	\$154.66
		Ricoh Copy Machine Principle	\$208.62
		Check Total:	\$363.28
35526	Schultz's Aviation, LLC	Management Contract Jan 2017	\$7,916.67
35527	Soiltest Farm Consultants, Inc	R & M Cenex Spray	\$112.00
35528	Spokane County Treasurer	Spokane CO Jail Services	\$3,335.14
35529	Spokane County Treasurer/SCRAPS	Animal Control Jan 2017	\$849.36
35530	Spokane County Treasurer's Office	Spok CO Law Enforc Contract Cadrms	\$3,049.45
35531	Spokane Regional Clean Air Agency	Registration for Gas Dispensing Facility	\$371.90
35532	Sunbelt Rentals, Inc	Lift Rental	\$233.76
		Welder Rental	\$237.29
		Check Total:	\$471.05
35533	Titan Truck Equipment	Cutting Edge, Flap Kit	\$201.02
35534	WA State Dept. of Agriculture	Dues/memberships 2017	\$132.00
35535	Western States Equipment	Snow Equip Repair	\$3,488.81
35536	WIN-911 Software	2017 Software Support	\$595.00
EFT Debit Misc. Excise Tax Pmt. # 0237708	State of Washington	Excise Tax Remittance	\$12,595.20
		Fuel Sales Tax	\$6,952.40
		Maintenance and Repairs	\$486.40
		Check Total:	\$20,034.00
EFT Debit Postage Refill Jan 2017	United States Postal Svc	Communications	\$787.00
EFT Debit	Official Payments Corp.	Professional Services	\$4.00
	Grand Total		\$124,078.21
Total Accounts Payable for Checks #35503 Through #35536 & EFT Debit Postage Refill Jan 2017			

CITY OF DEER PARK
CLAIMS CERTIFICATION AND APPROVAL

Auditing Officer's Certification

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein and that the Claim is a just, due and unpaid obligation against the *City of Deer Park*, and that I am authorized to authenticate and certify said Claims Checks numbered **35537 through 35571 including EFT Debits in the amount of \$154,206.42.**

City Clerk/Treasurer

Council Approval

We, the undersigned Council Members of the *City of Deer Park* approve the payment of Claims Checks numbered **35537 through 35571 including EFT Debits in the amount of \$154,206.42 this 15th day of February 2017.**

Vouchers 1st Half Feb 2017

Number	Vendor Name	Account Description	Amount
35537	Airside Solutions, Inc.	Airport Parts	\$34.27
35538	American Linen	Fresheners	\$127.09
		Mat Changes	\$384.02
		Check Total:	\$511.11
35539	Anatek Labs	Water Testing	\$80.00
35540	Avista Utilities	Avista Lower Lvl City Hall	\$19.08
		Utilities	\$19,550.13
		Check Total:	\$19,569.21
35541	Bi-Mart Corporation	Wastewater Supplies	\$16.20
35542	Centurylink	Jan 2017 Phone/Fax Charges	\$1,720.26
35543	City of Deer Park	Water Bills Jan 2017	\$985.44
35544	City of Deer Park	12% Utility Tax to Gen/Street Funds	\$16,780.77
35545	City of Deer Park	Full Service Fuel Surcharge	\$25.00
35546	City Service Valcon, LLC	City Fuel	\$3,795.24
		Airport Fuel	\$1,366.20
		Check Total:	\$5,161.44
35547	Deer Park Ace Hardware	R & M All Bldgs	\$2.15
		Supplies	\$321.93
		Tools & Equipment	\$45.38
		Check Total:	\$369.46
35548	Deer Park Auto Freight	Freight	\$84.94
35549	Deer Park Chamber of Commerce	Deer Park Chamber Assistance	\$700.00
		Visitor Information & Tourism Promotion	\$250.00
		Check Total:	\$950.00
35550	Department of Ecology	Wastewater Discharge Permit	\$2,040.12
35551	Economic Development NW	Economic Develp Contract	\$1,700.00
35552	Fastenal	Supplies	\$11.03
35553	Hach Company	Lab Supplies	\$124.69
35554	Inland Power And Light	Utilities Jan 2017	\$2,189.70
35555	Kajun Electric	Pump Rewire	\$162.15
35556	Lakeside Equipment Corporation	Treatment Equipment Supplies	\$711.30
35557	Napa Auto Parts	Supplies	\$15.22
		Tools & Equipment	\$54.10
		Check Total:	\$69.32
35558	Northwest Tree Service	Crawford/Colville Tree Removal	\$3,891.60
		Forrest RD Tree Removal/Stump Grind	\$9,729.00

			Check Total:	\$13,620.60
35559	Occupational Med. Assoc.	Dot CDL Testing		\$200.00
35560	Off. of The St. Treasurer	Building Code Fee Remittance		\$294.00
35561	Oxarc Inc.	Labor		\$103.27
35562	PAML	Tox Testing		\$108.15
35563	Rebuilding & Hardfacing inc.	Airport Equipment		\$230.69
35564	Schultz's Aviation, LLC	Full Service Fuel Surcharge		\$25.00
35565	Spokane County Treasurer/ Prosecutor	4th Qtr 2016 Misdemeanors		\$1,638.00
35566	Spokane County Treasurer's Office	Jan-Feb 2017 Law Enforcement Contract		\$77,078.00
35567	Spokesman-Review	Advertising		\$307.62
35568	Sunbelt Rentals, Inc	Supplies		\$157.67
35569	Verizon Wireless	Jan 2017 Cell Phone Charges		\$289.01
35570	Washington Trust Bank	Crawford/Colville Design		\$41.00
		Meetings/recog/awards		\$95.56
		R & M Office Equipment		\$54.04
		Supplies		\$550.02
		Travel/training		\$678.00
			Check Total:	\$1,418.62
35571	Young Gun Industries	Plasma Cutting		\$270.25
EFT Debit Jan 2017 COMBINED EXCISE TAXES	State of Washington	Excise Tax Remittance		\$4,613.99
		Fuel Sales Tax		\$555.14
			Check Total:	\$5,169.13
	Grand Total			\$154,206.42
Total Accounts Payable for Checks #35537 Through #35571 & EFT Debit Jan 2017 COMBINED EXCISE TAXES				

CITY OF DEER PARK
PAYROLL CERTIFICATION AND APPROVAL

Auditing Officer's Certification

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services and/or the labor has been performed as described herein and is a just, due and unpaid obligation against the *City of Deer Park*, and that I am authorized to authenticate and certify said Payroll Checks numbered 12452 through 12481 including 941 Taxes in the amount of \$96,152.79.

City Clerk/Treasurer

Council Approval

We, the undersigned Council Members of the *City of Deer Park* approve the payment of Payroll Checks numbered 12452 through 12481 including 941 Taxes in the amount of \$96,152.79 this 15th day of February 2017.

