

**City of Deer Park
City Council Minutes
December 15, 2021
Meeting Location ~ Spokane County Fire District #4 Fire Hall
315 E. Crawford**

To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#
Mayor Verzal called the meeting to order at 7:00 p.m.

1. ROLL CALL

Mayor Verzal called roll and the following were:

Present:	Councilmember's: Dee Cragun, Mary Babb, Richie Schut, Caleb Stapp, and Ron Scholz
Community Services Director:	Roger Krieger
City Staff:	Brad Wainwright and Jake Barlass (Phone)
Airport Manager:	Darold Schultz, Schultz's Aviation, L.L.C.
City Attorney:	Kait Schilling (Phone)
Clerk/Treasurer:	Deby Cragun
Audience:	37

2. Invocation

Pastor Phil Hines gave the invocation.

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE AGENDA.

5. Approval of December 01, 2021, regular council meeting minutes

IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE DECEMBER 01, 2021, REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

6. New Business

A. Eagle Scout Presentations ~ Jacob Fausti

Mayor Verzal presented an Eagle Scout knife to Jacob Fausti in recognition of his Eagle Scout Badge accomplishments.

B. Amendment No. 5 to Deer Park Municipal Airport Management Agreement ~ Schultz's Aviation LLC.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE AMENDMENT NO. 5 TO DEER PARK MUNICIPAL AIRPORT MANAGEMENT AGREEMENT WITH SCHULTZ'S AVIATION LLC.

Darold Schultz reviewed Amendment #5 to the Airport Management Agreement.

Following discussion,

MOTION CARRIED 5-0.

C. Task Order 2022-02 ~ N. Dalton Well No. 1 Drilling

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE TASK ORDER 2022-02 N. DALTON WELL NO. 1 DRILLING

Roger Krieger reviewed Task Order 2022-02.

Following discussion,

MOTION CARRIED 5-0.

D. Change Order No. 7 Crawford/Colville Roundabout & N. Colville Reconstruction

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE CHANGE ORDER NO. 7 CRAWFORD/COLVILLE ROUNDABOUT & N. COLVILLE RECONSTRUCTION

Roger Krieger Reviewed Change Order No. 7 Crawford/Colville Roundabout & N. Colville Reconstruction Project.

Following discussion,

MOTION CARRIED 5-0.

7. Old Business

A. Retail Strategies

Mayor Verzal reminded Council about the presentation by Matthew Tate from Retail Strategies at the last Council Meeting. He asked for Council input regarding entering into an agreement with Retail Strategies. The Council consensus was to pass on the opportunity to contract with Retail Strategies at this time and to monitor their future success with other Cities and Towns in eastern Washington comparable in size to Deer Park.

IT WAS MOVED BY SCHUT, SECONDED BY SCHOLZ, TO DECLINE THE OPPORTUNITY TO ENTER INTO A CONTRACT WITH RETAIL STRATEGIES AT THIS TIME.

Following discussion,

MOTION CARRIED 5-0.

8. Resolutions

A. Resolution 2021-007 ~ Fee Resolution Update for 2022

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE RESOLUTION 2021-007 FEE RESOLUTION UPDATE.

Mayor Verza read the heading to Resolution 2021-007.

Following discussion,

MOTION CARRIED 5-0.

9. Ordinances

A. Ordinance 2021-1003 ~ 2022 Annual City Budget ~ (Third Final Reading)

Mayor Verza read the heading to Ordinance 2021-1003.

Councilmember Schut moved to remove the Ad Valorem increase from the 2022 Budget.

Following discussion,

Councilmember Schut withdrew his motion.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE ORDINANCE 2021-1003 2022 ANNUAL CITY BUDGET

MOTION CARRIED 4-1 (SCHUT)

B. Ordinance 2021-1004 ~ Amending the 2021 Annual Budget (Waive Three Readings)

Mayor Verza read the heading to Ordinance 2021-1004 and requested to waive the three-reading process.

Mayor Verza explained Ordinance 2021-1004.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO WAIVE THE THREE READING PROCESS.

MOTION CARRIED 5-0.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO APPROVE ORDINANCE 2021-1004 AMENDING THE 2021 ANNUAL BUDGET

Following discussion,

MOTION CARRIED 5-0.

10. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY CRAGUN SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

- A. Approval of Voucher Claim Check Nos. 39880 through 39915 including EFT Debits in the amount of \$339,771.44 for the First Half of December 2021.**
- B. Approval of Payroll Check Nos. 14417 through 14448 including EFT Debits PMFL, 941 Taxes and Health Benefits in the amount of \$119,613.94 for the month of November 2021.**
- C. Amendment No. 1 Spokane County Interlocal Agreement for Solid Waste Disposal Services**
- D. Shamrock Glen Second Addition Plat Approval ~ File LP 2018-1**

11. Report of Departments

Roger Krieger stated he has been working on end of year reports with regard to the street and water tank projects. He has been working on a possible CDBG Grant for the N. Dalton Well Project for 2022. Roger also stated he had attended a virtual "Vendor's Meeting" via Zoom today with some local SNAP officials. The Washington State Department of Commerce has made funding available to help households struggling with water/wastewater bills. This program is called the "Low Income Household Water Assistance Program" and will assist households that are at or below 150% Federal Poverty Level. We will know more about how the program will work in the coming days. Jake Barlass gave an update on Building Permit Issuance as well as his Code Enforcement endeavors.

Darold Schultz stated the Airport has been approved for the CARB Loan which has a three-year grace period and no penalties for early repayment. He is still working on the EDA Grant.

Brad Wainwright stated the city has received its rental loader and it is ready to go for snow removal.

12. Council Questions, Comments, or Reports

Councilmember Schut stated the next Winterfest Meeting is scheduled for Thursday 16 December 2021 at 6:00 p.m. at the Pizza factory. He also stated it has been an honor serving on the Council.

Councilmember Stapp thanked the Deer Park Chamber of Commerce for all their hard work putting together the Christmas Tree Lighting Event. It was a wonderful evening for all. He also thanked Councilmember Mary Babb and Councilmember Richie Schut for their service.

Councilmember Scholz and Councilmember Cragun also thanked Councilmembers Mary Babb and Richie Schut for their service.

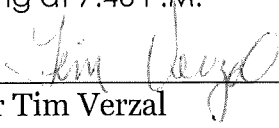
Mayor Verzal commended Councilmember Mary Babb for her 12 years of service and Councilmember Richie Schut for his 4 years.

13. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.

Comments were given.

14. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 7:46 P.M.



Mayor Tim Verzal



Deby Cragun, City Clerk/Treasurer