

**City of Deer Park
City Council Minutes
April 5, 2023
Meeting Location ~ Deer Park City Hall
316 E. Crawford**

To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#
Mayor Verzal called the meeting to order at 7:00 p.m.

1. ROLL CALL

Mayor Verzal called roll and the following were:

Present:	Councilmember's: Dee Cragun (Phone), Jason Upchurch, Heather Newsom, Caleb Stapp, and Naomi Diaz
Community Services Director:	Roger Krieger
City Staff:	Brad Wainwright, Jake Barlass (Phone)
Airport Manager:	Darold Schultz
Clerk/Treasurer:	Deby Cragun
Audience:	30

2. Invocation

Pastor Tim White gave the invocation.

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

IT WAS MOVED BY CRAGUN, SECONDED BY STAPP; MOTION CARRIED (5-0) TO APPROVE THE AGENDA.

5. Approval of March 15, 2023, regular council meeting minutes.

IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH; MOTION CARRIED (5-0) TO APPROVE THE MARCH 15, 2023, REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

6. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.

Comments were given.

7. New Business

A. Deer Park City Hall Facilities Assessment Presentation ~ MMEC Architecture

Councilmember Stapp briefed council and audience on process and steps with future action required by council at upcoming meetings.

Boyd Lusarreta with MMEC Architecture gave a power point presentation detailing Concept B (New) and Concept C (Existing + Addition) of the City Hall Facility.

B. Notice of Acceptance of Work ~ 6th St. Reservoir Replacement

Roger Krieger reviewed the Notice of Acceptance of Work for the 6th Street Reservoir Replacement Project.

IT WAS MOVED BY STAPP, SECONDED BY NEWSOM, TO APPROVE THE NOTICE OF ACCEPTANCE OF WORK 6TH STREET RESERVOIR REPLACEMENT

Following discussion,

MOTION CARRIED 5-0.

C. Eastern WA Service Forestry Cost-Share Program ~ Deer Park Municipal Airport

Darold Schultz reviewed the Forestry Cost-Share Program.

IT WAS MOVED BY CRAGUN, SECONDED BY STAPP, TO APPROVE THE EASTERN WA SERVICE FORESTRY COST-SHARE PROGRAM DEER PARK MUNICIPAL AIRPORT.

Following discussion,

MOTION CARRIED 5-0.

D. Task Order 2023-05 Public Works Shop Door Modification ~ JUB Engineers, Inc.

Brad Wainwright reviewed the Public Works Shop Door Modification. He stated this Task Order is for the Design Phase.

IT WAS MOVED BY CRAGUN, SECONDED BY STAPP, TO APPROVE TASK ORDER 2023-05 PUBLIC WORKS SHOP DOOR MODIFICATION WITH JUB ENGINEERS, INC.

Following discussion,

MOTION CARRIED 5-0.

E. Deer Park Airport Sanitary Sewer Extension, EDA Award # 07-01-07525 Bid Award ~ Zetin Contractors, LLC in the amount of \$1,052,150.55.

Roger Krieger reviewed the Recommendation of Bid Award to Zetin Contractors, LLC.

IT WAS MOVED BY CRAGUN, SECONDED BY NEWSOM, TO APPROVE THE RECOMMENDATION OF THE BID AWARD TO ZETIN CONTRACTORS, LLC IN THE AMOUNT OF \$1,052,150.55.

Following discussion,

MOTION CARRIED 5-0.

F. Task Order 2023-04 Sanitary Sewer Extension Construction Phase Services ~ JUB Engineers, Inc.

Roger Krieger reviewed Task Order 2023-04 Sanitary Sewer Extension Construction Phase Services.

IT WAS MOVED BY CRAGUN, SECONDED BY NEWSOM, TO APPROVE TASK ORDER 2023-04 SANITARY SEWER EXTENSION CONSTRUCTION PHASE SERVICES WITH JUB ENGINEERS, INC.

Following discussion,

MOTION CARRIED 5-0.

8. Resolutions

There were no Resolutions.

9. Ordinances (First Reading)

- A. Ordinance 2023-1015 ~ Adding New Chapter 10.30 to the Deer Park Municipal Code Authorizing Operation of Wheeled All-Terrain Vehicles (WATVS).

Mayor Verzal read the heading to Ordinance 2023-1015.

Brad Wainwright reviewed Ordinance 2023-1015.

Mayor Verzal moved Ordinance 2023-1015, on to the second reading and public input.

- B. Ordinance 2023-1016 ~ Avista Electric/Gas Franchise

Mayor Verzal read the heading to Ordinance 2023-1016.

Roger Krieger reviewed Ordinance 2023-1016.

Mayor Verzal moved Ordinance 2023-1016 on to the second reading and public input and will be requested to waive the third reading due to the expiration date of one of the Franchises consolidated into this single Franchise.

10. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY CRAGUN SECONDED BY UPCHURCH; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

- A. **Approval of Voucher Claim Check Nos. 41010 through 41045 including EFT Debits in the amount of \$245,633.01 for Second Half of March 2023.**
- B. **Approval of Payroll Check Nos. 14990 through 15021 including PFML, 941 Taxes and Health Benefits in the amount of \$142,126.26 for the month of March 2023.**

11. Council Questions, Comments, or Reports

Councilmember Upchurch asked for an update on the ADA compliance. Deby Cragun stated there should be an update at the next scheduled council meeting. Airport Manager Darold Schultz stated there will be an Open House for the Deer Park Airport is currently finalizing an Airport Layout Plan on Tuesday April 18, 2023, from 4 p.m. to 6 p.m. here at City Hall 316 E. Crawford. This Open House will have displays showing background information and the proposed final plan, and the consultant team will be available to discuss the project and answer questions.

Councilmember Stapp stated the City Hall Task Force will have an Open House on April 19, 2023, from 4 p.m. to 6 p.m. here at City Hall 316 E. Crawford. This Open House will be an informal workshop where the public can drop in to ask questions and find out more about the design options.

12. Executive Session

No Executive Session.

13. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 8:06 P.M.



Mayor Tim Verzal



Deby Cragun, City Clerk/Treasurer