

**Deer Park Airport  
Advisory Board**  
Minutes of Board Meeting  
November 9, 2021

Board Member Attendees: Greg Riehl, Tim Fitzgerald, Dave Smith, Tim Cassels, Phillip Jones, Toby Hawkins

Staff: Darold Schultz, David Day

Attendees: Mark Napier JUB, Tim Ike JUB, Stan Roth the Barons, Bob Mazone, Thomas Landseidel, Jim Faris,

Meeting was called to order at 7:35 AM by Greg Riehl

**Minutes:** Minutes of the October 12, 2021 meeting were approved.

**Financial Report:** Darold reviewed the financial status of the airport with the board. Previous year comparisons show most revenue and expense categories were comparable. Darold reviewed anomalies with the board.

### **Previous Business:**

#### **Issue: AIP #27**

Mark Napier reviewed progress on the Master Plan update. With the forecast nearing completion, Mark stated that an informative meeting was held with the farmer to discuss practices and impacts of farming on the spray fields. Following this meeting three alternatives for the runway/taxiway alignment were developed to accommodate C-III aircraft. Mark stated that a meeting would be conducted with city officials to review the three alternatives and with city concurrence a TAC meeting would be scheduled.

#### **Issue: AIP #31**

Tim Ike informed the group on AIP #31 which is pavement maintenance to be completed in 2022 for runway 05/23, all taxiways, taxilanes, and run-up areas. Completed so far is a scope of work, an engineer's estimate of probable costs and a planning meeting with the FAA.

#### **Issue: Board Positions**

Phillip Jones introduced himself and gave the board a brief biography. The board welcomed him as the newest member. Jim Faris also introduced himself and gave the board a brief biography. With Mr. Faris being the sole applicant, the board decided to forego an executive session and recommended Mr. Faris for the remaining board position.

### **New Business:**

#### **Issue: Forest Management**

Darold reported to the board on the status of the airports forest management. The previous forest manager has been out of contact for an extended period of time, with the forest condition unknown Darold contacted Guy Gifford with the DNR for guidance on managing the timbered areas of the airport. Guy and Darold took a brief tour of the timberlands. Guy stated the timber is in fair condition with no immediate needs to be addressed. He recommended that Darold work to obtain a new forest manager with an updated forest management plan being the first task for completion.

#### **Issue: Rates and Fees**

The board discussed rates and fees for 2022. The board recommended the following rate changes:

Tie Downs	2021	2022
Grass	\$18.00	\$20.00
Single Engine	\$25.00	\$30.00
Twin Engine	\$35.00	\$40.00
Large Aircraft	\$55.00	\$60.00
Credit Card Administrative Costs	Actual Cost	3% of total
Non-public recreational use fee for driving	\$120.00 + \$5.00 per vehicle	\$120.00 +\$7.50 per vehicle

### **Oral Communications, Requests, Comments from Audience:**

#### **Report of Directors and Staff**

Darold reported that the CARB loan application had been submitted to WSDOT for the on-airport sewer mains. He also stated that a meeting was held with Joe Meyer from Granite Petroleum, Tim Ike and himself to discuss the cost and feasibility of installing an additional Jet A fuel tank to increase capacity to meet increased demand. He finished his report with an update on snow equipment preparations.

#### **Executive Session:**

#### **Meeting Adjourned: 8:55 AM**

Submitted by Darold Schultz