

**Deer Park Airport
Advisory Board**
Minutes of Board Meeting
December 12, 2023

Board Member Attendees: Tammy Smith, Tim Cassels, John Smylie, Kimo Nevala, Toby Hawkins, Hank Moore, Jim Faris

Staff: Darold Schultz, David Day, Dan Mahaffey

Attendees: Mark Napier JUB, Penni Loomis, Doug Hunt Barons, Skip Blythe Barons, Kai Ogsten,

Meeting was called to order at 7:30 AM by Darold Schultz

Minutes:

Minutes from the October 10, 2023 meeting were approved with corrections.

Financial Report:

The board reviewed the financial report comparing anomalies from the previous years expenditures.

Previous Business:

Issue: AIP #32

Mark Napier reported on the progress of AIP #32. He stated the IFE is in progress, with an agreement for the design construction of the taxiway pending the IFE. He also stated that a separate agreement for the waterline design is also in progress

Issue: 2024 Budget

The board discussed an amendment to the Managers contract to allow for an annual increase based on the CPI. John Smylie read a draft resolution he prepared which included a CPI increase as well as an allowance for meritorious raises as recommended by the board.

Issue: Deice Truck

Darold reported that the purchase of the 1993 Simon Deice truck was approved by city council, he further reported that the trucking company was unable to load it. David Day is continuing to work with the seller to arrange pick-up.

New Business:

Issue: Board Member Terms

Darold reported that Tammy Smiths term expires at the end of the year. Tammy indicated that she would be reapplying. Darold will also advertise for applicants.

Issue: Rates and Fees

The board discussed the current fee structure, The board suggested adding a \$50.00 after hours fee which could be waived with the purchase of fuel this fee would be charged for services outside of established operating hours. Additionally they suggest adding a \$5.00 per night tie down fee the fee would be monitored as much as practical with a slotted box for payment. The board also recommended a \$.07 per square foot premium for those lots providing water and sewer.

Report of Directors and Staff

Darold reported on preparations for snow season

Executive Session:

Meeting Adjourned: 8:42

Submitted by Darold Schultz