

**City of Deer Park
City Council Minutes
August 21, 2024
Meeting Location ~ Deer Park City Hall
316 E. Crawford
7:00 p.m.**

To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#
Mayor Verzal called the meeting to order at 7:00 p.m.

1. ROLL CALL

Mayor Verzal called roll, and the following were:

Present:	Councilmember's: Jason Upchurch, Fred Senn, Ellen Standen, Billy Costello, and Diane Pfaeffle
City Staff:	Brad Wainwright, Dan Pratt, Jake Barlass (Phone) and Clint Drury
Clerk/Treasurer:	Deby Cragun
Audience:	Fifteen

2. Invocation

Councilmember Jason Upchurch gave the invocation.

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

IT WAS MOVED BY UPCHURCH, SECONDED BY SENN; MOTION CARRIED (5-0) TO APPROVE THE AGENDA.

5. Approval of August 7, 2024, regular council meeting minutes.

IT WAS MOVED BY COSTELLO, SECONDED BY SENN; MOTION CARRIED (5-0) TO APPROVE THE AUGUST 7, 2024, REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

6. Interested Citizens: Oral Communications, Requests, and Comments from Audience on Unrelated Agenda Items.

Comments were given.

7. New Business

- A. Agreement for Professional Services Authorization for Contract Amendment Deer Park Municipal Airport 2023 Waterline Extension Project ~ JUB Engineers, Inc.

Dan Pratt reviewed the Professional Services Authorization for Contract Amendment Deer Park Municipal Airport 2023 Waterline Extension Project with JUB Engineers, Inc.

IT WAS MOVED BY UPCHURCH SECONDED BY STANDEN, TO APPROVE THE PROFESSIONAL SERVICES AUTHORIZATION FOR CONTRACT AMENDMENT DEER PARK MUNICIPAL AIRPORT

2023 WATERLINE EXTENSION PROJECT WITH JUB ENGINEERS, INC. ON A LUMP SUM BASIS OF \$11,750.00.

FOLLOWING DISCUSSION,

MOTION CARRIED 5-0.

- B. Agreement for Professional Services Authorization for Contract Amendment Professional Engineering Services Agreement ~ JUB Engineers, Inc

Dan Pratt reviewed the Professional Services Authorization for Contract Amendment Professional Engineering Services Agreement with JUB Engineers, Inc. Explaining this amendment is an update to their rate table.

IT WAS MOVED BY UPCHURCH SECONDED BY PFAEFFLE, TO APPROVE THE PROFESSIONAL SERVICES AUTHORIZATION FOR CONTRACT AMENDMENT PROFESSIONAL ENGINEERING SERVICES AGREEMENT UPDATING THE RATE TABLE FOR 2024.

FOLLOWING DISCUSSION,

MOTION CARRIED 5-0.

- C. Task Order 2024-09 Coyle Light Industrial Construction Management Services ~ JUB Engineers, Inc.

Dan Pratt reviewed Task Order 2024-09 Coyle Light Industrial Construction Management Services - *JUB Engineers, Inc.*

IT WAS MOVED BY UPCHURCH SECONDED BY STANDEN, TO APPROVE TASK ORDER 2024-09 COYLE LIGHT INDUSTRIAL CONSTRUCTION MANAGEMENT SERVICES WITH JUB ENGINEERS, INC. NOT TO EXCEED A BUDGET OF \$64,200.00

FOLLOWING DISCUSSION,

MOTION CARRIED 5-0.

- D. Extension and Amendment No. 4 of City of Deer Park Wastewater Farming Agreement with Loren Lentz.

Clint Drury reviewed Amendment No. 4 Wastewater Farming Agreement with Loren Lentz.

IT WAS MOVED BY UPCHURCH SECONDED BY PFAEFFLE, TO APPROVE EXTENSION AND AMENDMENT NO. 4 OF CITY OF DEER PARK WASTEWATER FARMING AGREEMENT WITH LOREN LENTZ.

FOLLOWING DISCUSSION,

MOTION CARRIED 5-0.

- E. 2024 Pavement Preservation Bid Award ~ Shamrock Paving Inc. in the amount of \$281,050.25

IT WAS MOVED BY SENN, SECONDED BY STANDEN, TO APPROVE THE 2024 PAVEMENT PRESERVATION UNIT PRICE BID AWARD TO SHAMROCK PAVING INC. IN THE AMOUNT OF \$281,050.25.

Brad Wainwright reviewed the Bid Award for the 2024 Pavement Preservation Project.

Following discussion,

MOTION CARRIED 5-0.

8. Resolutions

- A. Resolution 2024-006 ~ WSDOT Aviation Division Guaranteeing Grant Match Money Availability

Mayor Verza read the heading to Resolution 2024-006.

Mayor Verza reviewed Resolution 2024-006.

IT WAS MOVED BY UPCHURCH, SECONDED BY SENN, TO APPROVE RESOLUTION 2024-006 WSDOT AVIATION DIVISION GRANT MATCH.

Following discussion,

MOTION CARRIED 5-0.

9. Ordinances

There were no Ordinances.

10. Consent Agenda

The items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY UPCHURCH, SECONDED BY COSTELLO; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

- A. Approval of Voucher Claim Check Nos. 42248 through 42285 in the amount of \$412,047.35 for the First Half of August 2024.
- B. Deer Park Municipal Airport Lease Agreement ~ Hard Deck Hangar LLC
- C. Deer Park Municipal Airport Lease Agreement ~ Jeff Rogers
- D. Declaring Surplus Property from Airport Inventory and Approving Disposal Method.

11. Council Questions, Comments, or Reports

Councilmember Upchurch updated the Mayor and Council on Core Fiber Partners. He stated the City Attorney is working on their Franchise Agreement.

It was moved by Councilmember Upchurch, seconded by Councilmember Costello to direct the Mayor to contact Ziplly Fiber about setting up a time for them to come and speak to the Council.

Councilmember Senn spoke about moving the Skatepark to a new location.

Councilmember Costello stated he has been talking to Braden with Avista about a Reader Board outside of City Hall. He also stated the GoGov app will go live next week. It is called Deer Park Connect.

12. Report of Departments

Jake Barlass stated building is still going strong. He also stated that he is just starting to work with the new energy code.

Dan Pratt updated the Mayor and Council on the N. Colville Rd project.

Clint Drury stated the Dept. of Health has changed the rules on Lead and Copper testing, there is a survey going out at the end of the month to about five hundred homes and it is especially important these surveys are filled out and returned.

Brad Wainwright stated the Picnic Shelter for Perrins Field is here and ready to install.

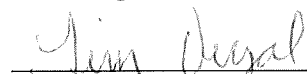
13. Executive Session

RCW 42.30.110(1)(i) ~ to Discuss Potential Litigation

Mayor Verzal moved the council into executive session at 7:30 p.m. for 20 minutes to discuss potential litigation. Mayor Verzal stated there will be no action taken after the meeting. Mayor Verzal requested another 5 minutes. The council returned to regular session at 7:55 p.m.

14. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 7:55 P.M.



Mayor Tim Verzal



Deby Cragun, City Clerk/Treasurer