

CITY OF DEER PARK
PLANNING COMMISSION

Regular Meeting
Minutes
August 22, 2022
7:00 pm

1. ROLL CALL: Members Present: Greg Paulson, Billy Costello
Jeff Frank, Tim Nicholas
Members Absent: Bill O’Dea

2. AGENDA APPROVAL:
Motion to approve the agenda as presented.
Motion carried: 4 – 0.

3. APPROVAL OF PREVIOUS MEETINGS MINUTES:
Motion to approve the minutes from the July 25, 2022, meeting as presented.
Motion carried: 4 – 0.

4. PUBLIC HEARING: Chairman Pro-Temp Nicholas closed the regular meeting at 7:01 to open the public hearing.
 - a. Highland Addition Long Plat / Sherman – LP 2022-2
No Comments offered from the audience in attendance.

Chairman Pro-Temp Nicholas closed the hearing and moved to second item on the agenda.
 - b. Whisman Short Plat – SP 2022-5..
No comments offered from the audience in attendance.

Chairman ProTemp Nicholas closed the hearing at 7:04 PM, and reconvened the regular meeting.

5. BUILDING PERMITS:
 - a. Hayden Homes #42, request for permit for construction of a Single Family Dwelling on Lot 2, Block 1, Shamrock Glen Phase 2, located at 1808 E. C Street, File 2022:8:9-2.
Staff discussed the application as presented and provisions for compliance with the zoning code.
Motion to approve for zoning
Motion carried: 4 – 0.

 - b. Hayden Homes #43, request for permit for construction of a Single Family Dwelling on Lot 10, Block 1, Shamrock Glen Phase 2, located at 2012 E. C Street, File 2022:8:9-3.
Staff discussed the application as presented and provisions for compliance with the zoning code.
Motion to approve for zoning

Motion carried: 4 – 0.

- c. Hayden Homes #44, request for permit for construction of a Single Family Dwelling on Lot 1, Block 1, Shamrock Glen Phase 2, located at 1804 E. C Street, File 2022:8:9-4.
Staff discussed the application as presented and provisions for compliance with the zoning code.
Motion to approve for zoning
Motion carried: 4 – 0.
- d. Hayden Homes #45, request for permit for construction of a Single Family Dwelling on Lot 3, Block 1, Shamrock Glen Phase 2, located at 1812 E. C Street, File 2022:8:9-5.
Staff discussed the application as presented and provisions for compliance with the zoning code.
Motion to approve for zoning
Motion carried: 4 – 0.
- e. Elaine Cinders, request for permit for construction of a Two Family Dwelling on Lot C, Short Plat 2007-2, located at 116 N. Colville Avenue, File 2022:8:9-2.
Staff discussed the application as presented and provisions for compliance with the zoning code.
Motion to approve for zoning
Motion carried: 4 – 0.

6. CITIZEN COMMENTS ON UNRELATED AGENDA ITEMS: None.

7. COMMISSION MEMBER COMMENTS ON UNRELATED AGENDA ITEMS: None.

8. STAFF REPORT:

Staff discussed a annexation petition submitted to the City Council for future consideration of City Limits adjustment located North of Sixth Street.

9. COMMISSION ACTION ITEMS:

a. Highland Addition LP 2022-2.

Staff discussed the application materials within the packet, process for action on this proposed subdivision and noted no additional comments have been received from the public notification process for the subdivision.

Chairman Pro-temp Nicholas led the Commission through development of the Findings of Fact and conditions.

Motion to approve the application as submitted, adopt the findings of fact and recommend to the City Council for approval.

Motion carried: 4 – 0.

b. Whisman Short Plat SP 2022-5.


Staff discussed provisions of the proposed short plat and application materials within the packet and noted no additional comments have been received from the notification process for the subdivision.

Chairman Pro-temp Nicholas led the Commission through development of the Findings of Fact and conditions.

Motion to approve the application as submitted, adopt the findings of fact and recommend to the City Council for approval.


Motion carried: 4 – 0.

10. ADJOURNMENT: The meeting was adjourned at 7:45 PM.



Bill O'Dea, Chairman

ARO-TEMP



Roger Krieger, Planning Director