

**City of Deer Park
City Council Minutes
July 19, 2023
Deer Park City Hall
316 E. Crawford**

To Access the Meeting by Phone Dial 1-669-224-3412 w/Access Code: 805-100-029#

Mayor Verzal called the meeting to order at 7:00 p.m.

1. ROLL CALL

Mayor Verzal called roll and the following were:

Present:	Councilmember's: Dee Cragun, Jason Upchurch, Heather Newsom, Caleb Stapp, and Naomi Diaz (Phone)
Community Services Director:	Roger Krieger
City Staff:	Brad Wainwright, Jake Barlass and Clint Drury (Phone)
Airport Manager:	Darold Schultz
Clerk/Treasurer:	Deby Cragun
Audience:	23

2. Invocation

Pastor Patrice Whiting gave the invocation.

3. Pledge of Allegiance & Welcome

4. Approval of Agenda

IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH; MOTION CARRIED (5-0) TO APPROVE THE AGENDA.

5. Approval of July 05, 2023, regular council meeting minutes

IT WAS MOVED BY CRAGUN, SECONDED BY UPCHURCH; MOTION CARRIED (5-0) TO APPROVE THE July 5, 2023, REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

6. Public Hearing

A. Surplusing Real Property

Mayor Verzal opened the hearing at 7:01 p.m.

City Attorney, Chuck Zimmerman stated that at the last meeting on July 5, 2023, we talked about this matter. The question is whether the city should surplus the property and sell property pursuant to an Interlocal Agreement and Purchase and Sale Agreement between the City and the Deer Park School District. The Deer Park School District has had Public Meetings and has taken action to approve the Interlocal Agreement. Before the Council this evening is consideration whether the property should be declared surplus to the needs of the City. Following the Public Hearing the request should be if the Council is inclined to approve Resolution 2023-004.

Public comment was given.

Roger Krieger reviewed Change Order #1 Airport Sewer Extension

IT WAS MOVED BY CRAGUN SECONDED BY NEWSOM, TO APPROVE CHANGE ORDER #1 AIRPORT SEWER EXTENSION

Following discussion,

MOTION CARRIED 5-0.

- D. Change Order #1 Aeration Lagoon Replacement Project ~ Halme Construction, Inc.

Roger Krieger reviewed Change Order #1 Aeration Lagoon Replacement Project.

IT WAS MOVED BY CRAGUN SECONDED BY UPCHURCH, TO APPROVE CHANGE ORDER #1 AERATION LAGOON REPLACEMENT PROJECT.

Following discussion,

MOTION CARRIED 5-0.

10. Ordinances

No Ordinances

11. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY UPCHURCH SECONDED BY UPCHURCH; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA AS FOLLOWS:

- A. Approval of Voucher Claim Check Nos. 41259 through 41302 including EFT Debits in the amount of \$412,025.88 for the First Half of July 2023.

12. Report of Departments

Jake Barlass stated it has been a busy month with the issuance of 21 residential permits. Darold Schultz stated fire season has been quiet so far. The sewer extension project is moving along.

Brad Wainwright stated the pool opened the first of the month. His parks crew has been all hands-on deck for Settlers weekend. The 2023 Pavement Preservation Project has gone out for bid with bid opening scheduled for July 25, 2023.

Roger Krieger stated that Marshall Meadows is moving along at a good pace. The North Dalton Well is back online. Lagoon Liners are being installed. The Airport Sewer Extension Project is off schedule by 2 weeks.

13. Council Questions, Comments, or Reports

- A. Budget Reserves Discussion

Councilmember Stapp opened the discussion with the General Reserve Fund. He asked Deby Cragun to explain the city's funds and their dollars.

Deby Cragun gave a brief overview of the different funds and what funds have investment dollars. She handed to the Mayor and Council a copy of the Cash In and Out Report as well as a copy of the Ordinance that established the General Reserve Fund.

Roger Krieger reviewed the General Reserve Fund, how it was set up and how the monies can and cannot be spent.

Councilmember Stapp stated he wasn't proposing to do anything with these reserve dollars tonight. These funds are more than just good money management and would be helpful to know what the Council sees within the next one to five years.

Councilmember Stapp also reported on the Building Facility Committee meeting and information presented from Jim Nelson, DA Davidson, on timing of any future development projects for City Hall and funding plans. In addition, he suggested there may be value in providing a quarterly or semi-annual newsletter to citizens.

14. Executive Session

- A. Pursuant to RCW 42.30.110(1)(i) to Discuss Potential Litigation.
- B. Pursuant to RCW 42.30.110.(1)(b) to Discuss Potential Purchase of Property

Mayor Verzal moved the council into executive session at 7:52 p.m. for 20 minutes to discuss potential litigation and potential purchase of property. Mayor Verzal stated there might be action taken after the meeting. Mayor Verzal asked for an additional 25 minutes. The council returned to regular session at 8:37 p.m.

15. Possible Council Action Following Executive Session

IT WAS MOVED BY CRAGUN SECONDED BY UPCHURCH, TO AUTHORIZE THE MAYOR TO NEGOTIATE THE TERMS OF A 25% CONTINGENT FEE AGREEMENT WITH ATTORNEY KEN SANSONE AND HIS LAW FIRM TO REPRESENT THE CITY IN WATER CONTAMINATION LITIGATION.

Following discussion,

MOTION CARRIED 5-0.

16. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 8:46 P.M.



Mayor Tim Verzal



Deby Cragun, City Clerk/Treasurer