

**City of Deer Park
City Council Minutes
April 01, 2020**

Councilmembers were not be physically present at the April 1st meeting per Proclamation 20-28 by the Governor Amending Proclamation 20-05. Councilmembers and the public accessed the meeting by phone Dial 1-669-224-3412 w/Access Code: 805-100-029#

Mayor Verzal called the meeting to order at 7:00 p.m. and stated this council meeting of the City Council is being conducted via telephone conference call pursuant to Governor Inslee's Proclamation No. 20-28. Before the roll call for attendance Mayor Verzal went over some telephonic procedures for tonight's meeting.

1. Call to Order

Mayor Verzal conducted a roll call to document telephone attendance. Please respond with an acknowledgment of your presence when your name is called.

Councilmember Cragun – Present
Councilmember Babb – Present
Councilmember Schut – Present
Councilmember Stapp – Present
Councilmember Scholz – Present
City Attorney Chuck Zimmerman – Present
Street Supervisor Brad Wainwright - Present

Present with Mayor Verzal at City Hall were City Clerk/Treasurer Deby Cragun and City Community Services Director Roger Krieger.

2. Approval of Agenda

Pursuant to Governor Proclamation 20-28, all matters coming before the City Council at this meeting must be "necessary and routine." Before entertaining a motion for the approval of the agenda, Mayor Verzal Pointed out Agenda item 5 (E), Resolution 2020-007 for the RCO Grant Application for Swinyard Park has been revised so that the estimate for the total project cost is increased from \$700,000 to \$715,000 to reflect a more recent estimate of the cost of that project.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE AGENDA AS REVISED.

3. Approval of March 04, 2020 regular council meeting minutes

IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE MARCH 04, 2020 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

4. New Business

There was no New Business.

5. Resolutions

- A. Resolution 2020-003 ~ Authorizing the Adoption of The Spokane County Multi-Jurisdiction Hazard Mitigation Plan.

Mayor Verzal read the heading to Resolution 2020-003.

Roger Krieger reviewed Resolution 2020-003.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:

APPROVE RESOLUTION 2020-003 ~ AUTHORIZING THE ADOPTION OF THE SPOKANE COUNTY MULTI-JURISDICTION HAZARD MITIGATION PLAN.

MOTION CARRIED 5-0.

- B. Resolution 2020-004 ~ Six Year Transportation Improvement Program (Introduction)

Mayor Verzal read the heading to Resolution 2020-004.

Roger Krieger reviewed Resolution 2020-004 stating this is just an introduction of the Resolution. A Public Hearing is slated for April 15, 2020.

- C. Resolution 2020-005 ~ Approving Purchase of Metal Pless Maxxpro Wing Blade.

Mayor Verzal read the heading to Resolution 2020-005.

Mayor Verzal reviewed Resolution 2020-005.

Mayor Verzal reminded the Council may recall that at the March 4, 2020 City Council Meeting we discussed this purchase briefly under the Mayor's Report. The Resolution contains a finding that this snowplow blade is only available through a single source and that special market conditions exist as it is a unique product. According to our Community Services Director and our Street Supervisor there is a significant lead time associated with manufacture and delivery of this product. The quote that we received which is Exhibit A to the Resolution is dated March 9, 2020. The total purchase price is \$42,837 plus applicable sale tax.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:

APPROVE RESOLUTION 2020-005 ~ APPROVING PURCHASE OF METAL PLESS MAXXPRO WING BLADE IN THE AMOUNT OF \$42,837 PLUS SALES TAX.

MOTION CARRIED 5-0.

- D. Resolution 2020-006 ~ Declaring a State of Emergency with Respect to COVID-19.

Mayor Verzal read the heading to Resolution 2020-006.

During the discussion on this Resolution the Council concurred that Section 2 of this Resolution grants the Mayor the authority to waive late fees and shut offs and to enter into payment plans with City utility customers who are unable to timely pay their utility bills because of the COVID-19 pandemic. Mayor Verzal confirmed he intends to work with City staff to make decisions concerning utility customer requests in this regard on a case by case basis. Also, Section 7 was added which schedules a review date for this Resolution at the first Regular City Council Meeting in May, 2020.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:

APPROVE RESOLUTION 2020-006 ~ DECLARING A STATE OF EMERGENCY WITH RESPECT TO COVID-19.

MOTION CARRIED 5-0.

- E. Resolution 2020-007 ~ RCO Grant Application No. 20-1477 Swinyard Park Splash Pad & Exercise Path.

Mayor Verzal read the heading to Resolution 2020-007.

Roger Krieger reviewed Resolution 2020-007 stating applications are due May 01, 2020.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY BABB, TO:

APPROVE RESOLUTION 2020-007 ~ RCO GRANT APPLICATION NO. 20-1477 SWINYARD PARK SPLASH PAD & EXERCISE PATH.

MOTION CARRIED 5-0.

6. Ordinances

There were no Ordinances.

7. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY CRAGUN, SECONDED BY BABB; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA.

- A. Approval of Voucher Claim Check Nos. 38405 through 38445 including EFT Debits in the amount of \$214,566.28 for the First Half of March 2020.
- B. Approval of Voucher Claim Check Nos. 38446 through 384467 in the amount of \$94,149.23 for the Second Half of March 2020.
- C. Approval of Payroll Check Nos. 13691 through 13720 including PFML & 941 Taxes in the amount of \$107,493.86 for the month of March 2020.
- D. Deer Park Municipal Airport Use Agreement ~ American Medical Response Service, Inc.

- E. Deer Park Municipal Airport Use Agreement ~ Liberty Lake Police Dept.
- F. Deer Park Municipal Airport Use Agreement ~ Spokane Police Dept.
- G. Deer Park Municipal Airport Use Agreement ~ MM Racing Club.

8. Report of Officers

Councilmember Schut stated he would like to see a modification in utility bills, as well as, a removal of late fees during this COVID-19 pandemic. He would also like to see consideration of putting the invocation back on the Agenda as there are a couple of Councilmembers who wouldn't mind doing it during a telephonic meeting.

Councilmember Stapp Thanked the Deer Park Chamber of Commerce for their work in helping the business community during these unprecedented times.

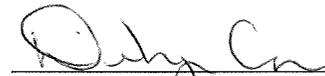
Councilmember Scholz just an observation "Emergencies bring out the best in communities".

9. Adjournment

There being no further business before the Council, Mayor Verzal adjourned the meeting at 8:16 P.M.



Mayor Tim Verzal



Deby Cragun, City Clerk/Treasurer