

**Deer Park Airport
Advisory Board**
Minutes of Board Meeting
April 13, 2021
Zoom Meeting

Board Member Attendees: Greg Riehl, Tim Cassels, Tim Fitzgerald, Toby Hawkins, David Smith, Kimmo Nevala,
Staff: Darold Schultz,

Zoom Attendees: Tim Ike JUB, Spencer Stephens JUB, Mark Napier JUB, Stan Roth The Barons, Doug Knight, Mike Bell,
Kevin Eldridge

Meeting was called to order at 7:30 AM by Darold Schultz

Minutes: Minutes of the February 09, 2021 meeting were approved.

Financial Report: Darold reported on the financial condition of the airport. He reported that fuel sales to date have been strong with travel picking up as Covid restrictions ease. Darold also reported that tie down revenue had decreased due to new hangars being built and tie down tenants moving into hangars. He further reported that new tie down tenants are moving in.

Previous Business:

Issue: AIP #26

Tim Ike reported that due to favorable weather the taxilane/ramp project was well under way and progressing as expected. The excavation has been completed with lighting nearing completion and sub-base material being installed on the taxilane. Tim went on to report that paving was being planned for the second week of May.

Issue: AIP #27

Mark Napier reported on a meeting held with FAA planners to review the forecast portion of the Master Plan Update. Mark indicated that the planners would be required to have the forecast be reviewed by FAA Headquarters if the project were to move forward prior to the five-year planning window. When asked by the board what implications the review would have Mark indicated that it would increase the time required to get the forecast approved.

Issue: Airport Sewer Installation

JUB reported that the infrastructure and construction work on Cedar Rd. has started. JUB will continue to work on the scope for sewer installation on airport.

Issue: Airport Business Plan

Darold reported that little progress had been made with the Airport Business Plan due to other obligations. He reported that work would resume as soon as possible.

Issue: Airport Noise Issues

Darold provided a textual description of noise abatement procedures as previously discussed by the board. The procedures were reviewed and approved by the board however a graphical description was requested. Darold will prepare a graphical description for the next board meeting.

New Business:

Issue: Lease Lot Applications

Darold reported that Bryan Dearden submitted an application for Lot #23 with plans to build a second 60X60 hangar. Rick Henry with Skyline Builders also submitted an application for Lot # 21 with plans to build a 60X60 hangar as well. The board unanimously approved the applications.

Issue: Board Chair and Co-Chair Positions

Greg Riehl volunteered to remain as Airport Board Chairman, and Tim Fitzgerald volunteered for the Co-Chairman position. The board unanimously approved.

Issue: Runway 34 REIL's

Darold reported that due to their inconsistent operation the airport would be utilizing CRRSA funds to help with the installation of new REIL's on the approach end of runway 34. The airport has \$13,000.00 available in funding with the bid for replacement at \$16,816.25. The airport will fund the balance.

Issue: Baron's LOA

Stan Roth from The Barons reported that the Barons in conjunction with the Academy of Model Aeronautics (AMA) are working on a Letter of Authorization from the FAA. This letter formalizes an approval from the FAA to operate on airport. While the FAA had been aware of the Barons operations previously the influx of Drones has prompted new regulations and requirements, the LOA formalizes the approval of The Barons operations on the field

Oral Communications, Requests, Comments from Audience:**Report of Directors and Staff**

Executive Session: None

Meeting Adjourned: 8:42 AM

Submitted by Darold Schultz