

City of Deer Park

Job Description

Job Title: Maintenance Worker **Department:** Street/Parks/Water/WW

Reports To: Street Supervisor **Effective Date:** 02/2020

Major Function and Purpose

Appointed by the Mayor, under the direct supervision of the Street Supervisor or general supervision from the Water/Wastewater manager, this position performs a variety of semi-skilled maintenance and repair tasks and responsibilities within streets/storm, water, wastewater, airport, and/or parks. Performs work in accordance with sound safety practices.

General Function

This position performs a wide variety of duties in the maintenance, repair, construction or installation of City streets, signs, water, wastewater, storm drainage systems, parks, grounds, roadsides or medians; to operate maintenance and construction tools and equipment.

Supervision Responsibilities

There are no supervisory responsibilities for this position.

Essential Job Duties and Responsibilities

The job duties and responsibilities represented in this job description in no way imply that these are the only duties to be performed. Employees occupying the position will be required to follow any other job-related instructions and to perform any other job-related duties requested by a supervisor.

- Perform skilled mechanic duties involving troubleshooting, diagnosing and repairing gasoline and diesel powered automotive, heavy and light construction and other power-driven equipment.
- Perform various street maintenance functions; patch potholes, operate street sweeper to remove debris and perform general roadside maintenance.
- Set up traffic control devices and perform flagging functions in work zones; ensure a safe working environment according to established safety guidelines.
- Perform maintenance and construction on City water, wastewater, storm drainage systems; install catch basin and manholes; repair and install pipes; operate a vacuum sewer cleaner to clear drainage lines.
- Remove, repair, replace and/or install street signs; clean and maintain existing signs; trim vegetation that presents safety hazards.
- Performs heavy equipment operation duties in completing a variety of projects.
- Perform various grounds keeping functions; mow, water, fertilize and maintain trail and greenway systems, turf and other landscaped areas; pull weeds; install irrigation; apply pesticides as necessary.

- Perform routine facility repair and maintenance functions including installing doors, floors and locks, repairing roofs, replacing ceiling tiles, lights, painting and concrete work.
- Pick up and haul garbage and other refuse; lift and carry cans; set up and connect pulling hitches.
- Ability to enter confined spaces and/or elevated structures, meeting all safety requirements.
- May be required to handle hazardous materials.
- May be required to respond off shift for emergencies, snow removal, and/or be on standby status.
- May operate, maintain, sample and report on water/wastewater treatment systems, requiring Hepatitis A/B inoculations.

Desirable Knowledge, Skills and Abilities

While requirements may be representative of minimum levels of knowledge, skills and abilities, to perform this job successfully, the incumbent will possess the abilities or aptitudes to perform each duty proficiently.

- High school diploma or general education degree (GED); and two years related experience and/or related training; or equivalent combination of education and experience.
- Ability to comprehend instructions, correspondence, policies and procedures. Ability to work under pressure and/or frequent interruptions. Ability to work well with the public and co-workers in a team environment.
- Possess a Washington State certification in flagging and traffic control or ability to become certified.
- Knowledge and ability for gas and arc welding
- Possess a valid Class B Commercial Driver's License or ability to obtain one.
- Possess a First aid/CPR certification or ability to become certified.

Working Conditions

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually loud. While performing the duties of this job the employee frequently works near moving mechanical parts and is frequently exposed to freezing, wet, or humid conditions and vibration. The employee occasionally works in high, precarious places and is exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electric shock.

Contacts and Relationships

The Maintenance person will have daily contact with employees of the city and with the citizens of the community. In addition, he/she will be expected to present him/herself in a manner credible to the city in all contact with any individual, agency, or jurisdiction with which he/she may come in contact.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. While

performing the duties of this job, the employee is regularly required to use hands and fingers to handle, feel, or operate objects, tools, controls and reach with hands and arms. The employee is frequently required to stand, talk and hear. The employee is occasionally required to walk, sit, climb or balance, stoop, kneel, crouch and smell. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 100 pounds (within WISHA limitations). Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

Experience and Training

Any combination of experience and training that provides the desired skills, knowledge and abilities.

Requirements outlined in this job description may be subject to modification to reasonably accommodate individuals with disabilities who are otherwise qualified for employment in this position. However, some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees.

This job description does not constitute an employment agreement between the Employer and employee and is subject to change as the needs of the Employer and requirements of the job change. This job description should not be construed to imply that these requirements are the exclusive standards of the position. The duties listed above are intended only as illustrations of the various types of work that may be performed. Incumbents will follow any other instructions, and perform any other related duties, as may be lawfully required by their supervision.