

**Deer Park Airport
Advisory Board**
Minutes of Board Meeting
January 08, 2019

Board Member Attendees: Greg Riehl, Tim Fitzgerald, Dave Varnam, Eric Lorvig, Dave Smith, Toby Hawkins, Tim Cassels
Staff: Darold Schultz,
Visitors: Mark Napier JUB, Penni Loomis, Bob Mazone, Lynn Suksdorf, Edward Klonoski, John Libenou

Meeting was called to order at 7:30 AM by Greg Riehl

Minutes: Minutes of the December 11, 2018 meeting were approved.

Financial Report:

Darold reported on the financial status of the airport. Some discussion ensued concerning use fees and grant funding.

Previous Business:

Issue: Customs

Darold reported that following a conference call with CBP building specs would be forwarded to Osprey investors and the city for review. Osprey investors have asked for a 99 year lease for providing the customs facility. Darold reported that the information when gathered would be forwarded to the city attorney for negotiation and final determination.

Issue: TTF Agreement

Darold reported on further information received from the FAA concerning through the fence agreements. He stated the FAA does not encourage TTF agreements especially when development is possible on airport. The board discussed FAA compliance issues as related to through the fence agreements. The board voted unanimously not to support moving forward with a TTF

Issue: Board Member Terms

Darold reported that all board members whose terms are expiring have re-applied for their positions. Lynn Suksdorf and Edward Klonoski introduced themselves as applicants for the open positions and gave a little background information on themselves.

Issue: City Building

Darold reported that the shared use of the float enclosure would not qualify as aeronautical use and would not be allowed on airport. He will advise the city of the determination.

New Business:

Darold asked that leadership selection be struck from the agenda and replaced with City Service Valcon Fueling Contract.

Issue: Kodiak Snowblower

Darold reported that the Kodiak Snowblower continued to have operational issues after being at PAC-WEST for service and repair. After contacting PAC-West a service rep. from John Deere arrived to trouble shoot the engine in the blower. The rep. replaced a turbo speed sensor and the unit seems to be operational. A discussion was held concerning further actions to return and replace the blower should the operational issues continue.

Issue: AIP #25

Mark Napier reported on initial planning for AIP #25 is underway and the project being planned is crack and fog sealing. This is being done in an effort to maintain pavement integrity.

Issue: City Service Valcon Fueling Contract

The board discussed various points of the contract asking for more information. The contract was tabled until Darold could gather more information.

Oral Communications, Requests, Comments from Audience:

Report of Directors and Staff: No report

Executive Session: Regular meeting ended at 8:41am, the board went into executive session to discuss recommendations for vacating board positions.

Meeting adjourned 8:58 AM
Submitted by Darold Schultz