

**City of Deer Park  
City Council Minutes  
July 19, 2017**

Mayor Whisman called the meeting to order at 7:00 p.m.

**1. Call to Order**

Mayor Whisman called roll and the following were:

Present:	Councilmember's: Dee Cragun, Mary Babb, Tim Verzal, Don Stevens and Joe Polowski
Staff:	Brian Ramsden
Airport Manager:	Darold Schultz, Schultz's Aviation, L.L.C.
Airport Project Engineer:	Timothy Ike, P.E. J-U-B Engineers, Inc.
Fire Chief District #4	Randy Johnson
Clerk/Treasurer:	Deby Cragun
Audience:	10

**2. Invocation**

Interim Pastor Jim Lyonais, Open Door Congregational gave the invocation.

**3. Pledge of Allegiance & Welcome**

**4. Approval of Agenda**

Mayor Whisman requested to add FAA Grant Offer for AIP Project No. 3-53-0022-023-2017 as item B under 6 new business and then move item B to C and C to D.

**IT WAS MOVED BY CRAGUN, SECONDED BY VERZAL; MOTION CARRIED (5-0) TO APPROVE THE AGENDA AS AMENDED.**

**5. Approval of July 05, 2017 regular council meeting minutes**

**IT WAS MOVED BY CRAGUN, SECONDED BY VERZAL; MOTION CARRIED (5-0) TO APPROVE THE JULY 05, 2017 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.**

**6. New Business**

A. Library Report ~ Kris Barnes and Amber Williams

Kris Barnes and Amber Williams from the Spokane County Library Deer Park Branch updated the Mayor and Council on their continuing efforts to keep the Park clean, as well as programs and services offered by the Spokane County Library, Deer Park Branch.

B. FAA Grant Offer for AIP Project No. 3-53-0022-023-2017

Airport Manager, Darold Schultz and Airport Project Engineer, Tim Ike, PE reviewed the FAA Grant Offer AIP Project No. 3-53-0022-023-2017.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY VERZAL TO:**

APPROVE THE FAA GRANT AGREEMENT No. 3-53-0022-023-2017 AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME ON BEHALF OF THE CITY.

**MOTION CARRIED 5-0.**

- C. Deer Park Airport GA Apron Expansion and Taxi lane Project Bid Award – NA Degerstrom, Inc.

Airport Manager, Darold Schultz reviewed the Bid Award for the Deer Park Airport GA Apron Expansion and Taxi lane Project.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY VERZAL, TO:**

APPROVE THE SELECTION OF N.A. DEGERSTROM, INC. AS THE LOWEST RESPONSIVE AND RESPONSIBLE BIDDER ON THE AIRPORT APRON EXPANSION AND TAXI LANE PROJECT AND TO AUTHORIZE THE MAYOR TO EXECUTE ALL DOCUMENTS NECESSARY TO AWARD THE CONTRACT AND TO PROCEED WITH THE PROJECT.

**MOTION CARRIED 5-0.**

- D. Supplemental Engineering Agreement NO. 1 GA Apron Expansion and Taxi lane Project ~ J-U-B Engineers, Inc.

Airport Manager, Darold Schultz reviewed the Supplemental Engineering Agreement NO. 1.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

APPROVE THE SUPPLEMENTAL ENGINEERING AGREEMENT NO. 1 GA APRON EXPANSION AND TAXI LANE PROJECT WITH J-U-B ENGINEERS, INC.

**MOTION CARRIED 5-0.**

**7. Resolutions**

- A. Resolution 2017-007 ~ Purchase of Property

Mayor Whisman read the heading to Resolution 2017-007.

Brian Ramsden reviewed Resolution 2017-007.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

APPROVE RESOLUTION 2017-007 ~ PURCHASE OF PROPERTY LOCATED ON THE CORNER OF EAST 2<sup>ND</sup> AND NORTH VERNON AVENUE.

**MOTION CARRIED 5-0.**

B. Resolution 2017-008 ~ Declaring Surplus Property

Mayor Whisman read the heading to Resolution 2017-008.

Mayor Whisman reviewed Resolution 2017-008.

Following discussion,

**IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:**

APPROVE RESOLUTION 2017-008 ~ AUTHORIZING THE MAYOR TO DISPOSE OF CERTAIN REAL PROPERTY SURPLUSED BY PASSAGE OF CITY COUNCIL RESOLUTION 1990-014.

**MOTION CARRIED 5-0.**

**8. Ordinances**

NO ORDINANCES

**9. Consent Agenda**

*Items listed below were distributed to Council Members in advance for study and were enacted with one motion.*

**IT WAS MOVED BY CRAGUN, SECONDED BY STEVENS; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA.**

A. Approval of Voucher Claim Check Nos. 35920 through 35957 including EFT Debits in the amount of \$105,491.36 for the First Half of July 2017.

**10. Interested Citizens: Oral Communications, Requests, Comments from Audience**

Jim Palmer, Sr. wanted to thank Kris Barnes for the huge contribution she has made to the Deer Park Chamber of Commerce while sitting as its Secretary.

**11. Report of Departments**

Brian Ramsden stated his crew has been very busy in the parks getting them ready for Settler's Weekend. They have also been busy trying to clean out all the storm drains from the City's last rain storm.

Darold Schultz stated the Airport has been very busy as they are experiencing growing pains. He stated the Airport's Jet A fuel truck has broken down and the cost for a new one is more than what he had planned for. City Service Valcon is willing to loan the Airport one of their fuel trucks for the cost of shipping. Darold is considering this option.

Fire Chief District #4 Randy Johnson stated construction on the new Fire Department Building is getting a lot of attention in the social media world. He stated not all the comments are bad.

Deby Cragun passed out the month end reports for June and the 2017 2<sup>nd</sup> Quarter reports. She stated the Auditors have finished their work in house and are now back at their offices finishing up and doing a final review.

## 12. Report of Officers

Councilmember Verzal stated Settlers is coming up this weekend.

Councilmember Stevens stated the trees at the corner of Vernon and Crawford are becoming a traffic hazard. Brian Ramsden stated he understands the corner being referred to and will take a look at it.

Councilmember Polowski stated the Setter's Meetings will be moving to an evening schedule of 6:30 or 7:00 pm soon. They hope this change in schedule will bring in some younger folks who may want to get involved but can't because of their work schedules.

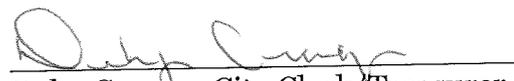
## 13. Executive Session

There was no executive session.

## 14. Adjournment

There being no further business before the Council, Mayor Whisman adjourned the meeting at 8:08 P.M.

  
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Mayor Robert Whisman

  
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Deby Cragun, City Clerk/Treasurer