

**City of Deer Park
City Council Minutes
December 20, 2017**

Mayor Whisman called the meeting to order at 7:00 p.m.

1. Call to Order

Mayor Whisman called roll and the following were:

Present: Councilmember's: Dee Cragun, Mary Babb, Tim Verzal,
Don Stevens and Joe Polowski

Staff: Roger Krieger and Brian Ramsden

Airport Manager: Darold Schultz, Schultz's Aviation, L.L.C.

Clerk/Treasurer: Deby Cragun

Audience: 8

2. Invocation

Pastor Tim White from the Tri-County Christian Center, Deer Park gave the invocation.

3. Pledge of Allegiance & Welcome

After the Pledge of Allegiance and Welcome Mayor Pro-Tem Cragun presented to Mayor Whisman on behalf of a very appreciative Council and distinguished citizen Jim Palmer, SR. an engraved Buck Knife denoting his time as Mayor of the City of Deer Park.

4. Approval of Agenda

IT WAS MOVED BY CRAGUN, SECONDED BY VERZAL; MOTION CARRIED (5-0) TO APPROVE THE AGENDA AS PRESENTED.

5. Approval of December 6, 2017 regular council meeting minutes

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI; MOTION CARRIED (5-0) TO APPROVE THE DECEMBER 06, 2017 REGULAR COUNCIL MEETING MINUTES AS PRESENTED.

6. Public Hearings

A. 2018 Preliminary Budget.

Mayor Whisman reviewed the Public Hearing procedures and opened the hearing at 7:05 p.m.

Mayor Whisman asked for comments from the public on the 2018 Preliminary Budget.

There were no public Comments.

The Public Hearing was closed at 7:05 p.m.

7. New Business

A. Professional Engineering Services Agreement ~ J-U-B Engineers, Inc.

Roger Krieger reviewed the Professional Engineering Services Agreement.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:

APPROVE THE PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH J.U.B. ENGINEERS, INC.

MOTION CARRIED 5-0.

8. Resolutions

A. Resolution 2017-012 ~ 2018 Fee Resolution Update

Mayor Whisman read the heading to Resolution 2017-012.

Roger Krieger reviewed Resolution 2017-012.

Following discussion,

IT WAS MOVED BY POLOWSKI TO AMEND SECTION 1 ITEM L (PARK CAMPING FEES) TO INCREASE THE FEE FROM 10.00 TO 30.00 PER DAY, SECONDED BY CRAGUN.

MOTION CARRIED 4-1 (STEVENS)

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:

APPROVE RESOLUTION 2017-012 ~ 2018 FEE RESOLUTION SETTING ADMINISTRATIVE & UTILITY FEES REPEALING RESOLUTION 2017-002.

MOTION CARRIED 5-0.

9. Ordinances

A. Ordinance 2017-971 ~ Adopting the 2018 Annual City Budget **(Second Reading/Public Input and Waive the Third Reading)**

Mayor Whisman read the heading to Ordinance 2017-971.

Mayor Whisman reviewed the Ordinance and stated this is the Second Reading and time for Public Input. He also requested to Waive the Third Reading.

There was no Public Comment.

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO WAIVE THE THIRD READING.

MOTION CARRIED 5-0.

IT WAS MOVED BY CRAGUN, SECONDED BY VERZAL, TO:

APPROVE ORDINANCE 2017-971 ~ ADOPTING THE 2018 ANNUAL CITY BUDGET

MOTION CARRIED 5-0.

B. Ordinance 2017-972 ~ Amending the 2017 Annual Budget (**Waive Three Reading Process**)

Mayor Whisman read the heading to Ordinance 2017-971.

Mayor Whisman reviewed the Ordinance and requested to Waive the Three Reading Process.

Following discussion,

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO WAIVE THE THREE READING PROCESS.

MOTION CARRIED 5-0.

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI, TO:

APPROVE ORDINANCE 2017-971 ~ AMENDING THE 2017 ANNUAL BUDGET

MOTION CARRIED 5-0.

10. Consent Agenda

Items listed below were distributed to Council Members in advance for study and were enacted with one motion.

IT WAS MOVED BY CRAGUN, SECONDED BY POLOWSKI; MOTION CARRIED (5-0) TO APPROVE THE CONSENT AGENDA.

- A. Approval of Voucher Claim Check Nos. 36300 through 36333 including EFT Debits in the amount of \$103,288.27 for the First half of December 2017.
- B. Deer Park Airport Lease Agreement ~ Newcore Ent. LLC
- C. Sale of Surplus Pickup ~ Hays Electric

11. Interested Citizens: Oral Communications, Requests, Comments from Audience

Pastor Tim White thanked Mayor Whisman for his integrity and fore thought as he lead the City of Deer Park and for being a top notch Mayor.

Richie Schut stated he spoke with Roger and Deby regarding CenturyLink Fiber being brought into City Hall and the costs associated with that move. He passed out to the Mayor and Council his comparison of costs between CenturyLink and Pend Oreille County.

12. Report of Departments

Roger Krieger gave an update on the North Dalton Well Project. He also passed to the Mayor and Council a letter he received from the City Attorney today regarding a possible financial conflict of interest.

Brian Ramsden stated the snow plows have been out and busy clearing streets and trying to keep them passable.

Darold Schultz stated they have had some vandalism issues at the airport as of late. He has been able to detect the vandals' access point and that will be repaired as soon as possible.

Deby Cragun stated she has been busy finishing up the 2018 Budget. She also spoke to the new City Employee in the office. He has been doing a great job and seems to fit right in.

13. Report of Officers

Council member Verzal Thanked Mayor Whisman for 12 years as the Mayor of Deer Park.

Council member Stevens thanked the City Crew for a fine job clearing the streets from the snow that had fallen. He also kindly asked to be replaced on the SWAC Committee.

Council member Polowski thanked the Mayor for his service. He also stated the Chamber of Commerce would once again be hosting a tour of the High School. He stated he had learned a lot when he attended the last tour and would encourage everyone to attend that could.

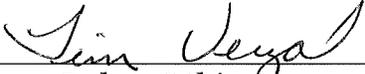
Mayor Whisman stated he had received a Termination of Services letter from the Spokane County Sheriff's Office. He stated the Sheriff's office is wanting to raise the contract price for the City of Deer Park from \$550,000.00 to \$963,000.00.

14. Executive Session

There was no executive session.

15. Adjournment

There being no further business before the Council, Mayor Whisman adjourned the meeting at 7:57 P.M.



Mayor Robert Whisman
Mayor Tim Verzal



Deby Cragun, City Clerk/Treasurer